



Verslag ♦ Ingxelo ♦ Report

Kantoor van die Direkteur: Finansies
24 Oktober 2019

7/1/2/2-2
WYK: ALLE

ITEM 7.7 VAN DIE AGENDA VAN 'N GEWONE RAADSVERGADERING WAT GEHOU SAL WORD OP 31 OKTOBER 2019

ONDERWERP: KWARTAALVERSLAG (ARTIKEL 52 van MFMA) – JULIE - SEPTEMBER 2019

SUBJECT: QUARTERLY REPORT (ARTICLE 52 of MFMA) – JULY - SEPTEMBER 2019

1. AGTERGROND / BACKGROUND

Die doel van hierdie verslag is om te voldoen aan die vereistes van Artikel 52 (d) van die Wet op Munisipale Finansiële Bestuur, No. 56 van 2003, wat die algemene verantwoordelikhede van die Burgermeester voorskryf om aan die raad die finansiële posisie asook die finansiële vordering van die munisipaliteit voor te lê, gemeet teenoor die goedgekeurde begroting vir die 1ste kwartaal soos op 30 September 2019.

Hierdie verslag bevat ook die nie-finansiële inligting in die vorm van die munisipaliteit se prestasie gemeet teen die teikens soos uiteengesit in die Topvlak Dienslewering en Begroting Implementeringsplan van 2019/2020.

The purpose of this report is to comply with the requirements of Section 52 (d) of the Municipal Finance Management Act, No. 56 of 2003, which prescribes the general responsibilities of the Mayor to table to council the financial position as well as the financial progress of the municipality, measured against the approved budget for the 1st quarter as at 30 September 2019.

This report also includes the non-financial information in the form of the municipality's performance measured against the targets set out in the Top Level Service Delivery and Budget Implementation Plan of 2019/2020.

2. WETGEWING / LEGISLATION

- 2.1 Local Government: Municipal Systems Act 32 of 2000
- 2.2 Local Government: Municipal Finance Management Act 56 of 2003

3. KOPPELING AAN DIE GOP / LINK TO THE IDP

The quarterly report links with Chapter 7 of the IDP - Strategic Goal 4 (Caring, Competent and Responsive Institutions, Organisations and Business) and more specifically with the following Strategic Objectives:

- 4.7 (Sound long-term financial planning including making the right investment decisions)
- 4.8 (Sound financial management, budgeting and expenditure control)
- 4.9 (Broaden the tax/ revenue base)

4. FINANSIËLE IMPLIKASIE / FINANCIAL IMPLICATION

Not applicable.

Grants and Subsidies received for July - September 2019:

- R38 139 000 - Local Government Equitable Share
- R 4 800 000 - Municipal Infrastructure Grant
- R 2 000 000 - Intergrated National Electrification Programme
- R 2 000 000 - Energy Efficiency and Demand
- R 442 000 - Expanded Public Works Programme
- R 3 202 334 - Library Grant
- R 320 000 - Sport Development
- R 1 550 000 - Financial Management Grant

NB: Grants and Subsidies will only be recorded in the Operating Budget as Income in June 2020.

5. AANBEVELING / RECOMMENDATION

Dat die raad kennis neem van die aangehegte kwartaalverslag, soos voorgeskryf deur Artikel 52 van die Wet op Munisipale Finansiële Bestuur, Wet 56 van 2003 ten opsigte van die implementering van die begroting sowel as die prestasie teenoor die Topvlak Dienslewering en Begroting Implementeringsplan van die munisipaliteit vir die periode 1 Julie 2019 tot 30 September 2019.

That Council takes cognisance of the attached quarterly report, as required by Section 52 of the Municipal Finance Management Act, Act 56 of 2003 in respect of the implementation of the budget as well as the performance against the Top Layer Service Delivery and Budget Implementation Plan of the municipality for the period 1 July 2019 to 30 September 2019.

(get) J J Scholtz

MUNICIPAL MANAGER

WC015 Swartland Municipality

Section 52 Quarterly Report



Quarter 1
July 2019 - September 2019

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PART 1 – IN-YEAR REPORT

Section 1 – Mayor’s Report

1.1 In -Year Report – Quarterly Budget Statement

The quarterly budget statement for the period ended 30 September 2019 has been prepared to meet the legislative requirements of the Municipal Budget and Reporting Regulations and the MFMA.

1.2 Financial problems or risks facing the municipality

None.

Section 2 - Resolutions

RECOMMENDATION:

That Council takes cognisance of the quarterly budget statement and supporting documentation for the quarter ended 30 September 2019.

Section 3 – Executive Summary

3.1 Introduction

It is required by Section 52(d) of the Municipal Finance Management Act that the Mayor of the Municipality, must within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality.

3.2 Consolidated performance

The following table summarises the overall position on the Capital and Operating Budgets as per the C-Schedule.

	Original Budget	YTD Budget	YTD Actual	YTD Budget vs YTD Actual Variance	YTD Budget vs YTD Actual Variance %
Operating Revenue	R 818 856 440	R 206 492 530	R 199 401 670	R -7 090 860	-3%
Operating Expenditure	R 737 857 810	R 115 906 265	R 128 605 371	R 12 699 106	11%
Capital	R 143 857 572	R 21 087 179	R 10 754 500	R -10 332 679	-49%

IMPORTANT NOTE: *The figures in the SDBIP report will differ considerably from the figures in the prescribed Budget Schedules, due to the fact that departmental charges are accounted for differently.*

3.2.1 Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2019/20)

SWARTLAND MUNICIPALITY		JULY			AUGUST			SEPTEMBER			QUARTER 1		
SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN 2019/20		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
											Q1		
CIVIL SERVICES	Expenditure	8 866 319	7 364 551	83%	10 850 395	10 300 095	95%	11 413 885	10 211 662	89%	31 130 599	27 876 308	90%
	Revenue	34 683 357	32 596 284	94%	10 885 866	10 898 378	100%	16 475 311	11 030 894	67%	62 044 534	54 525 556	88%
	Capital	2 816 271	335 387	12%	4 049 071	359 607	9%	10 117 821	3 042 532	30%	16 983 163	3 737 525	22%
CORPORATE SERVICES	Expenditure	2 011 700	2 011 011	100%	2 482 433	2 207 983	89%	2 320 584	2 128 796	92%	6 814 717	6 347 790	93%
	Revenue	52 840	53 202	101%	61 824	50 660	82%	3 505 925	65 182	2%	3 620 589	169 045	5%
	Capital	-	-	0%	33 000	-	0%	32 000	8 539	27%	65 000	8 539	13%
COUNCIL SERVICES	Expenditure	980 495	967 367	99%	1 580 389	1 186 382	75%	1 251 938	3 016 719	241%	3 812 822	5 170 468	136%
	Revenue	3 796	111 237	2930%	24 633	42 327	172%	1 808	887	49%	30 237	154 452	511%
	Capital	-	-	0%	2 000	-	0%	2 000	-	0%	4 000	-	
ELECTRICITY SERVICES	Expenditure	2 547 942	6 120 853	240%	25 661 960	32 339 244	126%	26 263 983	29 087 159	111%	54 473 885	67 547 255	124%
	Revenue	28 223 891	26 654 682	94%	26 777 657	28 189 397	105%	25 420 043	26 687 023	105%	80 421 591	81 531 102	101%
	Capital	1 050 000	730 772	70%	1 092 000	3 858 861	353%	1 558 900	2 182 393	140%	3 700 900	6 772 026	183%
FINANCIAL SERVICES	Expenditure	2 052 937	2 697 964	131%	2 419 886	2 879 633	119%	2 435 415	3 723 083	153%	6 908 238	9 300 680	135%
	Revenue	26 536 515	27 326 178	103%	13 858 372	21 831 939	158%	11 142 907	11 911 023	107%	51 537 794	61 069 140	118%
	Capital	-	-	0%	2 000	522	26%	3 000	-	0%	5 000	522	10%
DEVELOPMENT SERVICES	Expenditure	1 568 483	1 386 672	88%	1 563 781	1 438 778	92%	1 584 310	1 482 681	94%	4 716 574	4 308 131	91%
	Revenue	395 401	339 460	86%	8 663 230	539 903	6%	558 948	763 680	137%	9 617 579	1 643 042	17%
	Capital	1 455 500	86 489	6%	2 505 500	10 474	0%	2 790 500	136 609	5%	6 751 500	233 572	3%
MUNICIPAL MANAGER	Expenditure	497 080	491 297	99%	545 821	525 986	96%	510 701	582 260	114%	1 553 602	1 599 543	103%
	Revenue	-	-	0%	-	-	0%	-	-	0%	-	-	
	Capital	-	-	0%	2 000	-	0%	2 000	-	0%	4 000	-	
PROTECTION SERVICES	Expenditure	2 955 560	2 426 176	82%	3 304 000	3 051 064	92%	3 228 837	3 047 087	94%	9 488 397	8 524 327	90%
	Revenue	729 484	830 776	114%	763 801	804 719	105%	719 490	725 218	101%	2 212 775	2 360 713	107%
	Capital	-	-	0%	-	2 317	0%	367 850	-	0%	367 850	2 317	1%
TOTAL	Expenditure	21 480 516	23 465 890	109%	48 408 665	53 929 166	111%	49 009 653	53 279 447	109%	118 898 834	130 674 503	110%
	Revenue	90 625 284	87 911 820	97%	61 035 383	62 357 323	102%	57 824 432	51 183 907	89%	209 485 099	201 453 049	96%
	Capital	5 321 771	1 152 648	22%	7 685 571	4 231 780	55%	14 874 071	5 370 073	36%	27 881 413	10 754 500	39%

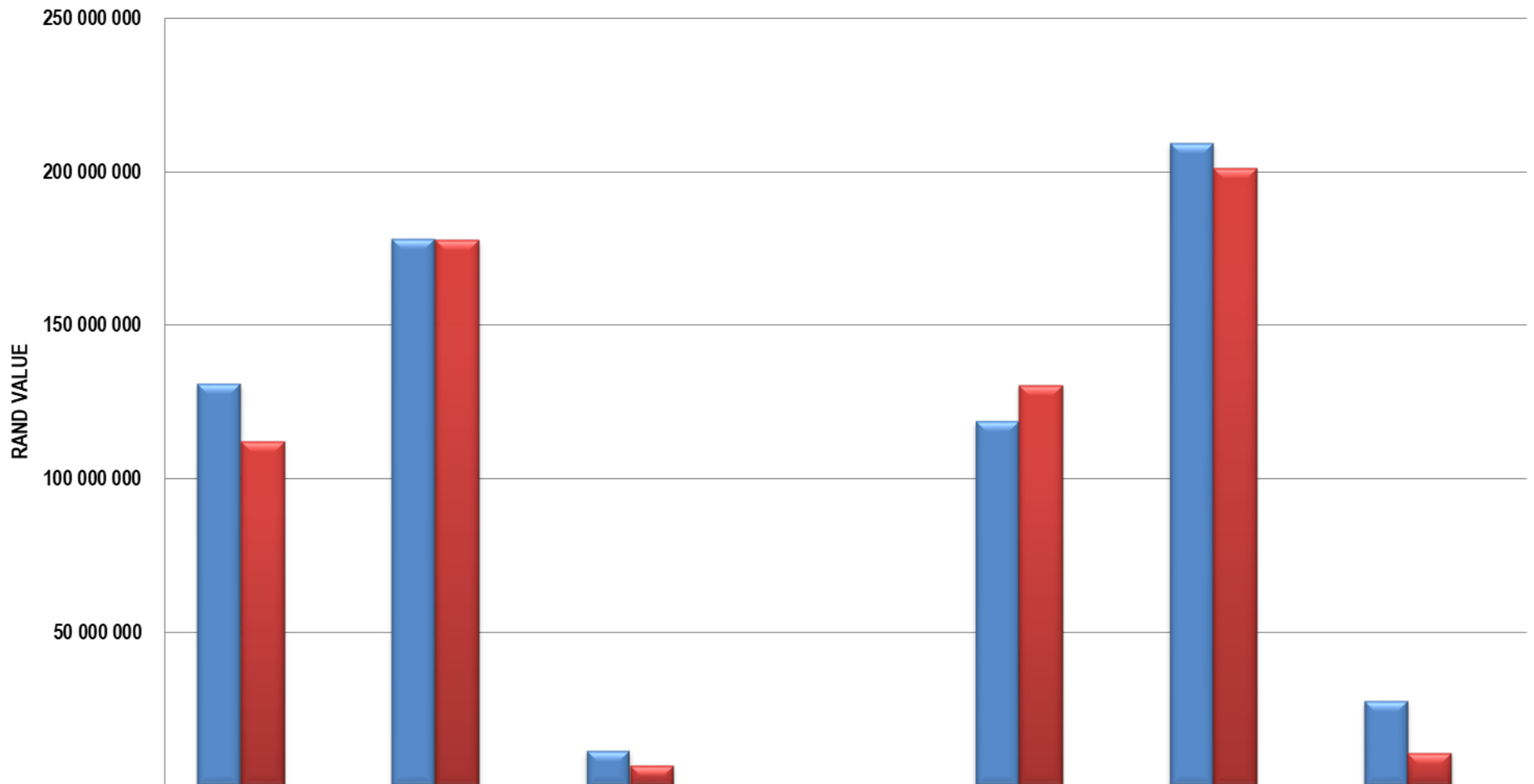
NB: Material capital under-performance is noted compared to planning for the first quarter. The planned cash flows of the revised spending performance of the directorates will be adjusted with the mid-year adjustments budget.

- Variances are explained under point 3.2.3 up until point 3.2.5.

Actual vs Planned - Capital, Operational Expenditure and Revenue per directorate (SDBIP – 2018/19)

SWARTLAND MUNICIPALITY		JULY			AUGUST			SEPTEMBER			QUARTER 1		
SERVICE DELIVERY AND BUDGET		Planned	Actual	%	Planned	Actual	%	Planned	Actual	%	Planned	Actual	%
IMPLEMENTATION PLAN													
		<i>Q1</i>											
CIVIL SERVICES	Expenditure	10 548 590	5 937 785	56%	13 006 971	10 486 813	81%	12 278 379	10 847 111	88%	35 833 940	27 271 710	76%
	Revenue	24 189 915	32 738 422	135%	10 133 192	10 638 425	105%	10 388 789	10 476 729	101%	44 711 896	53 853 576	120%
	Capital	999 763	114 833	11%	1 204 763	1 527 536	127%	2 720 487	2 241 686	82%	4 925 013	3 884 055	79%
CORPORATE SERVICES	Expenditure	2 231 962	1 511 669	68%	2 245 398	2 391 447	107%	2 239 923	2 102 336	94%	6 717 283	6 005 452	89%
	Revenue	2 403 963	52 153	2%	53 446	61 048	114%	53 446	69 503	130%	2 510 855	182 703	7%
	Capital	-	-	0%	14 999	-	0%	158 000	11 446	7%	172 999	11 446	7%
COUNCIL SERVICES	Expenditure	1 256 441	1 128 768	90%	1 266 738	1 083 248	86%	1 262 550	1 099 321	87%	3 785 729	3 311 338	87%
	Revenue	22 805	3 759	16%	22 805	24 390	107%	22 805	1 790	8%	68 415	29 939	44%
	Capital	-	-	0%	500	-	0%	500	-	0%	1 000	-	
ELECTRICITY SERVICES	Expenditure	2 588 639	1 941 474	75%	27 713 466	25 106 811	91%	20 378 723	26 478 668	130%	50 680 828	53 526 952	106%
	Revenue	22 461 383	23 266 180	104%	22 891 078	23 060 997	101%	22 215 084	23 166 367	104%	67 567 545	69 493 544	103%
	Capital	56 509	562 966	996%	374 009	719 927	192%	1 266 114	988 757	78%	1 696 632	2 271 651	134%
FINANCIAL SERVICES	Expenditure	3 266 198	2 409 443	74%	3 295 401	2 945 691	89%	3 283 451	2 928 157	89%	9 845 050	8 283 290	84%
	Revenue	26 504 195	21 878 460	83%	8 738 879	18 618 739	213%	8 852 934	10 172 143	115%	44 096 008	50 669 342	115%
	Capital	-	-	0%	1 500	169 874	11325%	71 505	-	0%	73 005	169 874	233%
DEVELOPMENT SERVICES	Expenditure	4 413 563	1 283 922	29%	4 673 119	1 799 911	39%	4 749 294	1 467 463	31%	13 835 976	4 551 296	33%
	Revenue	9 792 584	391 488	4%	556 114	537 848	97%	556 114	553 411	100%	10 904 812	1 482 747	14%
	Capital	910 912	-	0%	1 714 930	5 756	0%	1 795 524	251 848	14%	4 421 366	257 604	6%
MUNICIPAL MANAGER	Expenditure	528 734	456 484	86%	530 281	512 972	97%	529 659	480 456	91%	1 588 674	1 449 912	91%
	Revenue	26 070	-	0%	-	-	0%	-	-	0%	26 070	-	
	Capital	-	-	0%	500	-	0%	500	-	0%	1 000	-	
PROTECTION SERVICES	Expenditure	2 918 665	1 841 832	63%	2 929 588	3 109 614	106%	2 923 132	2 755 811	94%	8 771 385	7 707 257	88%
	Revenue	2 899 217	722 261	25%	2 787 273	756 236	27%	2 787 273	712 364	26%	8 473 763	2 190 862	26%
	Capital	-	-	0%	130 002	-	0%	80 002	16 217	20%	210 004	16 217	8%
TOTAL	Expenditure	27 752 792	16 511 376	59%	55 660 962	47 436 507	85%	47 645 111	48 159 323	101%	131 058 865	112 107 207	86%
	Revenue	88 300 132	79 052 722	90%	45 182 787	53 697 684	119%	44 876 445	45 152 306	101%	178 359 364	177 902 712	100%
	Capital	1 967 184	677 800	34%	3 441 203	2 423 093	70%	6 092 632	3 509 955	58%	11 501 019	6 610 847	57%

SDBIP - QUARTER 1 COMPARISON



	Expenditure 2018/19	Revenue 2018/19	Capital 2018/19		Expenditure 2019/20	Revenue 2019/20	Capital 2019/20
Planned	131 058 865	178 359 364	11 501 019		118 898 834	209 485 099	27 881 413
Actual	112 107 207	177 902 712	6 610 847		130 674 503	201 453 049	10 754 500
Variance	86%	100%	57%		110%	96%	39%

3.2.2 OPERATING REVENUE – ACTUAL RECEIPTS VERSUS BILLING PER SERVICE

2019/20	Jul-19		Aug-19		Sep-19		Quarter 1		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	26 066 195	28 004 752	27 556 035	27 199 491	30 948 724	29 823 311	84 570 954	85 027 553	100,54%
RATES	8 024 104	8 530 310	9 966 865	11 733 997	19 287 815	9 285 675	37 278 784	29 549 982	79,27%
SEWERAGE	2 776 549	2 783 508	2 974 321	3 294 691	2 973 204	2 763 174	8 724 075	8 841 372	101,34%
AVAILABILITY	719 772	992 828	1 127 935	1 079 735	1 204 249	977 173	3 051 956	3 049 736	99,93%
HOUSING	31 899	30 134	31 618	38 263	31 562	25 178	95 079	93 575	98,42%
WATER	5 518 706	5 157 696	5 161 328	4 745 255	5 351 374	4 273 635	16 031 408	14 176 586	88,43%
REFUSE	2 097 705	2 122 807	2 145 475	2 210 108	2 150 352	2 032 571	6 393 533	6 365 486	99,56%
OTHER	2 116 174	2 432 528	2 172 337	2 599 552	2 317 971	3 372 176	6 606 482	8 404 257	127,21%
	R 47 351 105	R 50 054 562	R 51 135 914	R 52 901 091	R 64 265 252	R 52 552 892	R 162 752 270	R 155 508 546	95,55%

2018/2019	Jul-18		Aug-18		Sep-18		Quarter 1		%
	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	Debtors Raised	Actual Payments	
ELECTRICITY	24 639 661	22 731 726	25 560 935	24 770 094	26 676 829	20 754 552	76 877 426	68 256 373	88,79%
RATES	7 218 456	7 091 520	9 530 011	13 978 706	8 710 887	10 918 195	25 459 353	31 988 421	125,65%
SEWERAGE	4 441 538	2 489 222	4 965 226	2 968 511	4 974 530	2 621 481	14 381 293	8 079 214	56,18%
AVAILABILITY	727 247	844 817	1 218 190	920 080	1 200 022	903 542	3 145 460	2 668 439	84,83%
HOUSING	31 064	31 189	32 057	30 441	32 064	27 594	95 186	89 225	93,74%
WATER	5 842 828	3 857 375	8 127 115	4 619 557	6 942 778	4 846 424	20 912 721	13 323 355	63,71%
REFUSE	2 750 491	1 794 383	3 293 364	1 919 761	3 301 012	1 919 715	9 344 867	5 633 859	60,29%
OTHER	804 121	2 317 817	1 221 835	2 991 470	1 284 910	4 955 266	3 310 866	10 264 553	310,03%
	R 46 455 407	R 41 158 049	R 53 948 734	R 52 198 620	R 53 123 032	R 46 946 769	R 153 527 173	R 140 303 438	91,39%

The monthly service collection rate of **95.55%** for the first quarter of the 2019/20 financial year shows an increase when compared to the previous financial year's rate of **91.39%**. The actual payments refer to amounts received for the previous month's debtors raised.

3.2.3 Revenue by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	114 880	121 289	9 868	39 883	32 213	7 670	24%	121 289
Service charges - electricity revenue	263 661	290 458	26 131	78 324	73 521	4 802	7%	290 458
Service charges - water revenue	59 743	56 497	4 673	14 150	13 361	788	6%	56 497
Service charges - sanitation revenue	40 114	45 538	3 617	10 419	10 488	(70)	-1%	45 538
Service charges - refuse revenue	25 623	27 157	2 311	6 912	6 568	344	5%	27 157
Rental of facilities and equipment	1 529	1 586	126	440	431	10	2%	1 586
Interest earned - external investments	40 174	40 920	1 274	2 727	1 897	831	44%	40 920
Interest earned - outstanding debtors	2 615	2 799	193	555	635	(80)	-13%	2 799
Dividends received	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	27 703	32 800	14	56	164	(108)	-66%	32 800
Licences and permits	4 030	4 122	352	1 085	967	119	12%	4 122
Agency services	4 373	4 300	350	1 169	1 018	151	15%	4 300
Transfers and subsidies	130 093	112 666	-	38 139	43 322	(5 183)	-12%	112 666
Other revenue	12 369	11 364	1 131	2 957	2 387	569	24%	11 364
Gains on disposal of PPE	15 245	200	495	2 586	-	2 586	#DIV/0!	200
Total Revenue (excluding capital transfers and contributions)	742 152	751 695	50 534	199 402	186 973	12 429	7%	751 695

The statement of Financial Performance compares the expenditure and revenue against the budget for the period ended 30 September 2019.

- **Property rates** stands at 24% above YTD budgeted projections due to the fact that more property owners paid their annual property rates levy in full.
- **Interest earned – external investments** stands at 44% above YTD budgeted projections due to one of our investments maturing during the month.
- **Fines, penalties and forfeits** stand at 66% below the YTD budgeted projections with the amount being insignificant from a material point of view.
- **Other revenue** stands at 24% above YTD budgeted projections mainly due to capital developer's contributions that are not budgeted for.
- **Gains on disposal of PPE** refer to sale of land which for purposes of tariff modelling is not budgeted for.
- Revenue received for the quarter ended 30 September 2019 was **R 199.402 million** whilst the overall YTD performance is **7%** above the budgeted projections.

3.2.4 Expenditure by source against Annual Budget

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Expenditure By Type								
Employee related costs	193 878	217 514	16 404	47 292	49 174	(1 882)	-4%	217 514
Remuneration of councillors	10 369	11 112	875	2 617	2 564	53	2%	11 112
Debt impairment	32 709	35 285	129	129	-	129	#DIV/0!	35 285
Depreciation & asset impairment	86 831	88 293	-	-	-	-	-	88 293
Finance charges	14 278	18 581	220	220	-	220	#DIV/0!	18 581
Bulk purchases	194 308	227 700	26 501	59 487	46 060	13 427	29%	227 700
Other materials	25 940	34 680	1 029	3 158	3 204	(46)	-1%	34 680
Contracted services	86 794	62 217	3 535	8 120	7 802	318	4%	62 217
Transfers and subsidies	2 565	3 168	517	911	853	57	7%	3 168
Other expenditure	26 098	38 308	3 401	6 669	6 248	421	7%	38 308
Loss on disposal of PPE	2 209	1 000	-	-	-	-	-	1 000
Total Expenditure	675 979	737 858	52 612	128 605	115 906	12 699	11%	737 858
Surplus/(Deficit)	66 173	13 838	(2 078)	70 796	71 066	(270)	(0)	13 838
Transfers and subsidies - capital (monetary allocations)	46 363	67 161	-	-	19 520	(19 520)	(0)	67 161
Transfers and subsidies - capital (monetary allocations)	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	112 536	80 999	(2 078)	70 796	90 586			80 999
Surplus/(Deficit) attributable to municipality	112 536	80 999	(2 078)	70 796	90 586			80 999
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	112 536	80 999	(2 078)	70 796	90 586			80 999

- **Employee Related Cost** stand at 4% below the YTD budgeted projections.
- **Bulk Purchases – Electricity** stand at 29% above the YTD budgeted projections due to the usage for July that was paid in July but not budgeted for. This will not reflect as an overspending at year-end as it is only the cashflow that needs to be adjusted with the next adjustment budget.
- **Debt impairment** is budgeted for in June. In September it was an exception where there was debt written off due to a court ruling.
- **Finance charges** are paid bi-annually in December and June. In September an amount had to be paid to WCDM with regards to one of the loans that was taken over from them relating to the water infrastructure. Budgeted cash flow projections will be adjusted with the annual adjustment budget.
- Expenditure for quarter ended 30 September 2019 was **R 128.605 million** whilst the overall YTD performance stands at **11%** above the budgeted projections due to Bulk Purchases – Electricity that was not budgeted for in July.

3.2.5 Capital expenditure and graphs against Annual Budget

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter								
Vote Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Capital Expenditure - Functional Classification								
<i>Governance and administration</i>	9 385	5 931	559	1 089	1 223	(133)	-11%	5 931
Executive and council	12	20	-	-	4	(4)	-100%	20
Finance and administration	9 373	5 911	559	1 089	1 219	(129)	-11%	5 911
<i>Community and public safety</i>	21 222	4 840	162	275	560	(285)	-51%	4 840
Community and social services	1 079	910	9	9	40	(31)	-79%	910
Sport and recreation	14 555	2 928	154	264	335	(71)	-21%	2 928
Public safety	5 589	1 002	-	2	185	(183)	-99%	1 002
<i>Economic and environmental services</i>	19 911	55 552	8	13	6 048	(6 035)	-100%	55 552
Planning and development	3 403	34 058	8	13	6 040	(6 027)	-100%	34 058
Road transport	16 509	21 494	-	(0)	8	(8)	-101%	21 494
<i>Trading services</i>	41 512	77 535	4 641	9 377	13 256	(3 879)	-29%	77 535
Energy sources	15 203	19 244	2 182	6 772	3 220	3 552	110%	19 244
Water management	14 797	7 145	527	556	2 169	(1 613)	-74%	7 145
Waste water management	9 031	44 628	1 401	1 440	6 868	(5 427)	-79%	44 628
Waste management	2 482	6 518	531	609	1 000	(391)	-39%	6 518
<i>Other</i>	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	92 031	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858
Funded by:								
National Government	31 975	30 301	2 308	3 318	6 917	(3 599)	-52%	30 301
Provincial Government	13 863	36 860	-	-	6 055	(6 055)	-100%	36 860
District Municipality	-	-	-	-	-	-	-	-
Other transfers and grants	458	-	-	-	-	-	-	-
Transfers recognised - capital	46 297	67 161	2 308	3 318	12 972	(9 654)	-74%	67 161
Borrowing	-	22 631	-	-	3 000	(3 000)	-100%	22 631
Internally generated funds	45 735	54 065	3 062	7 437	5 115	2 322	45%	54 065
Total Capital Funding	92 031	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858

- Capital expenditure for the month of September 2019 amounts to **R 5 370 073** and stands at **49%** below the projected YTD which is not aligned to the SDBIP and budget plan. This has the resultant effect of material under-performance as at 30 September 2019.
- Commitments are **R 5 865 091**.

Progress on Top 10 Capital Projects

No	PROJECT DESCRIPTION	Approved budget	Month Actual	YTD Expenditure	YTD Budget	Variance R'000	% Variance	Status of the project	Project Location	At what stage is each project currently	Any challenges identified that is resulting in delays?	Notes to the SDBIP and for under-performance against YTD Budget
Sewerage												
1	Sewerage Works: Moorreesburg	30 200 420	1 361 272	1 361 272	6 767 200	-28 839 148	-95%	Tender Phase	Moorreesburg	Tender Phase	None	Project implementation to be revised and cashflow to be adjusted accordingly.
2	Sewerage Works: Darling	8 697 989	-	-	-	-8 697 989	-100%	Tender Phase	Darling	Tender Phase	None	Project implementation to be revised and cashflow to be adjusted accordingly.
Roads												
3	Roads Swartland: Resealing of Roads	15 000 000	-	-	-	-15 000 000	-100%	Contractor has been appointed	Swartland Area	Contractor has been appointed	None	Project on schedule
Housing												
4	Housing Riebeek Kasteel Serviced Sites	13 980 000	-	-	3 000 000	-13 980 000	-100%	Contractor has been appointed	Riebeek Kasteel	Tender	Funding approval letter received from DHS	Project initiation will start October 2019
5	Housing Kalbaskraal Serviced Sites	5 000 000	-	-	1 150 000	-5 000 000	-100%	Contractor has been appointed	Kalbaskraal	Tender		Project initiation will start October 2019
6	Housing Sibanye-Moorreesburg Serviced Sites	10 000 000	-	-	1 785 000	-10 000 000	-100%	Contractor has been appointed	Moorreesburg	Tender		Project initiation will start October 2019
Electricity												
7	Phola Park/De Hoop Electrical Infrastructure and Bulk Supply	5 000 000	429 765	1 439 322	1 500 000	-3 560 678	-71%	Construction	Malmesbury	Construction	None	Project on schedule.
8	Minisubstations: Swartland	4 900 000	1 314 060	3 558 257	500 000	-1 341 743	-27%	Supply of equipment	Swartland Area	Equipment ordered	None	Project on schedule.
Water												
9	Water: Replacement water reticulation network	4 933 800	517 354	517 354	1 500 000	-4 416 446	-90%	Construction completion 15%	Swartland Area	Construction completion 15%	None	Project implementation to be revised and cashflow to be adjusted accordingly.
Community Development												
10	Darling RSEP Project (RSEP/VPUU)	5 000 000	-	-	100 000	-5 000 000	-100%	Planning Phase	Darling	Planning Phase	None	Awaiting finalization of tender process.
Totals		102 712 209	3 622 451	6 876 205	16 302 200	-95 836 004	-93%					

Chart C1 2019/20 Capital Expenditure Monthly Trend: actual v target

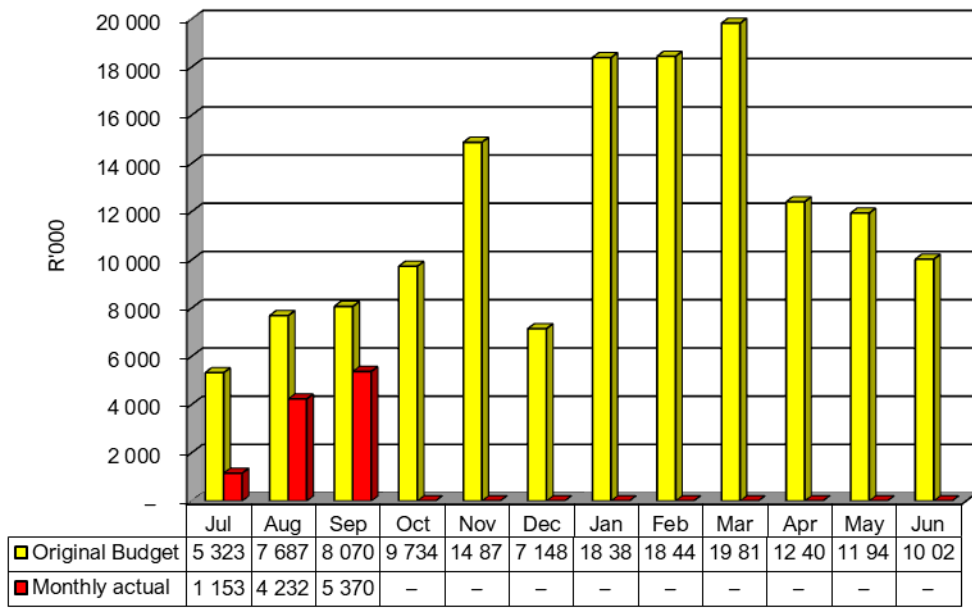
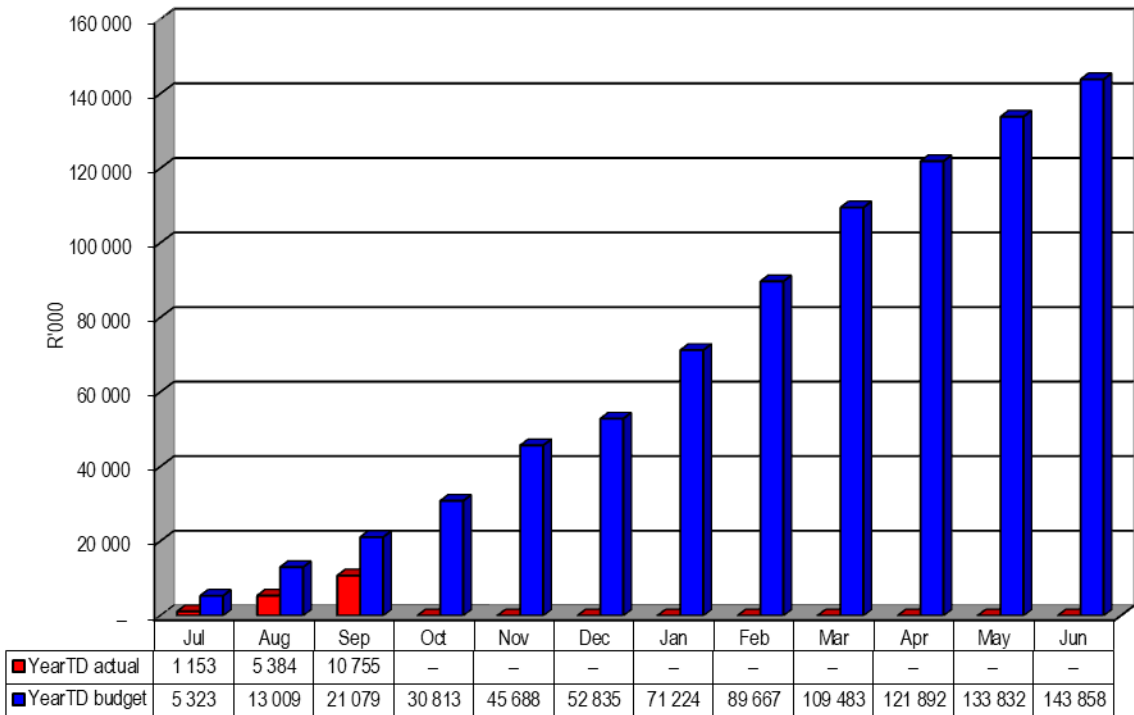


Chart C2 2019/20 Capital Expenditure: YTD actual v YTD target



3.2.6 PERFORMANCE INDICATORS

WC015 Swartland - Supporting Table SC2 Monthly Budget Statement - performance indicators - Q1 First Quarter					
Description of financial indicator	Basis of calculation	Ref	Budget Year 2019/20		
			Original Budget	YearTD actual	Full Year Forecast
<u>Borrowing Management</u>					
Capital Charges to Operating Expenditure	Interest & principal paid/Operating Expenditure		4,5%	0,2%	4,5%
Borrowed funding of 'own' capital expenditure	Borrowings/Capital expenditure excl. transfers and grants		15,7%	0,0%	15,7%
<u>Safety of Capital</u>					
Debt to Equity	Loans, Accounts Payable, Overdraft & Tax Provision/ Funds & Reserves		12,4%	9,1%	12,4%
Gearing	Long Term Borrowing/ Funds & Reserves		62,1%	67,1%	62,1%
<u>Liquidity</u>					
Current Ratio	Current assets/current liabilities	1	4:1	7:1	4:1
Liquidity Ratio	Monetary Assets/Current Liabilities		3:1	6:1	3:1
<u>Revenue Management</u>					
Annual Debtors Collection Rate (Payment Level %)	Last 12 Mths Receipts/ Last 12 Mths Billing		94,4%	57,9%	94,4%
<u>Creditors Management</u>					
Creditors System Efficiency	% of Creditors Paid Within Terms (within MFMA s 65(e))		100,0%	98,7%	100,0%
<u>Funding of Provisions</u>					
Percentage Of Provisions Not Funded	Unfunded Provisions/Total Provisions		n/a	n/a	n/a
<u>Other Indicators</u>					
Electricity Distribution Losses	% Volume (units purchased and generated less units sold)/units purchased and generated	2	6,0%	5,13%	6,0%
Water Distribution Losses	% Volume (units purchased and own source less units sold)/Total units purchased and own source	2	15,0%	17,69%	15,0%
Employee costs	Employee costs/Total Revenue - capital revenue		28,9%	23,7%	28,9%
Repairs & Maintenance	R&M/Total Revenue - capital revenue		7,3%	4,8%	7,3%
Interest & Depreciation	I&D/Total Revenue - capital revenue		14,2%	0,1%	4,0%
<u>IDP regulation financial viability indicators</u>					
i. Debt coverage	(Total Operating Revenue - Operating Grants)/Debt service payments due within financial year)		10,7	1,85	10,70
ii. O/S Service Debtors to Revenue	Total outstanding service debtors/annual revenue received for services				
iii. Cost coverage	(Available cash + Investments)/monthly fixed operational expenditure		11,2	3,71	11,20

Note: Ratios will improve more positively over the reporting period as the formula only provides that it calculates the quarter.

- The annual debtors collection rate of 57.9% is based on the result for the quarter and does not refer to the annual collection rate in the AFS as prescribed by Circular 71.

Section 4 – In-year budget statement tables

4.1 Monthly budget statements

4.1.1 Table C1: s71 Monthly Budget Statement Summary

WC015 Swartland - Table C1 Monthly Budget Statement Summary - Q1 First Quarter							
Description	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands							
Financial Performance							
Property rates	121 289	9 868	39 883	32 213	7 670	24%	121 289
Service charges	419 650	36 732	109 804	103 939	5 865	6%	419 650
Investment revenue	40 920	1 274	2 727	1 897	831	44%	40 920
Transfers and subsidies	112 666	-	38 139	43 322	(5 183)	-12%	112 666
Other own revenue	57 170	2 661	8 849	5 602	3 247	58%	57 170
Total Revenue (excluding capital transfers and contributions)	751 695	50 534	199 402	186 973	12 429	7%	751 695
Employee costs	217 514	16 404	47 292	49 174	(1 882)	-4%	217 514
Remuneration of Councillors	11 112	875	2 617	2 564	53	2%	11 112
Depreciation & asset impairment	88 293	-	-	-	-		88 293
Finance charges	18 581	220	220	-	220	#DIV/0!	18 581
Materials and bulk purchases	262 380	27 530	62 645	49 264	13 381	27%	262 380
Transfers and subsidies	3 168	517	911	853	57	7%	3 168
Other expenditure	136 810	7 065	14 919	14 051	869	6%	136 810
Total Expenditure	737 858	52 612	128 605	115 906	12 699	11%	737 858
Surplus/(Deficit)	13 838	(2 078)	70 796	71 066	(270)	-0%	13 838
Transfers and subsidies - capital (monetary alloc	67 161	-	-	19 520	(19 520)	-100%	67 161
Contributions & Contributed assets	-	-	-	-	-		-
Surplus/(Deficit) after capital transfers & contributions	80 999	(2 078)	70 796	90 586	(19 790)	-22%	80 999
Share of surplus/ (deficit) of associate	-	-	-	-	-		-
Surplus/ (Deficit) for the year	80 999	(2 078)	70 796	90 586	(19 790)	-22%	80 999
Capital expenditure & funds sources							
Capital expenditure	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858
Capital transfers recognised	67 161	2 308	3 318	12 972	(9 654)	-74%	67 161
Borrowing	22 631	-	-	3 000	(3 000)	-100%	22 631
Internally generated funds	54 065	3 062	7 437	5 115	2 322	45%	54 065
Total sources of capital funds	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858
Financial position							
Total current assets	705 447		692 092				705 447
Total non current assets	2 010 958		1 977 111				2 010 958
Total current liabilities	157 848		97 780				157 848
Total non current liabilities	228 291		227 247				228 291
Community wealth/Equity	2 330 266		2 273 380				2 330 266
Cash flows							
Net cash from (used) operating	161 599	(15 214)	442 987	83 201	(359 786)	-432%	161 599
Net cash from (used) investing	(143 658)	495	2 487	(21 079)	(23 565)	112%	(143 658)
Net cash from (used) financing	35 585	(85)	23 644	-	(23 644)	#DIV/0!	35 585
Cash/cash equivalents at the month/year end	548 629	-	469 118	557 224	88 106	16%	548 629
Debtors & creditors analysis	31-60 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total
Debtors Age Analysis							
Total By Income Source	7 455	774	616	526	1 590	10 853	72 578
Creditors Age Analysis							
Total Creditors	194	2	-	-	-	-	26 337

4.1.2 Table C2: Monthly Budget Statement - Financial Performance (standard classification)

WC015 Swartland - Table C2 Monthly Budget Statement - Financial Performance (functional classification) - Q1 First Quarter									
Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Revenue - Functional									
<i>Governance and administration</i>		195 596	205 893	11 997	61 444	52 093	9 351	18%	205 893
Executive and council		262	260	1	154	30	124	411%	260
Finance and administration		195 280	205 633	11 996	61 289	52 063	9 226	18%	205 633
Internal audit		55	-	-	-	-	-	-	-
<i>Community and public safety</i>		93 449	87 285	454	1 064	12 548	(11 485)	-92%	87 285
Community and social services		14 975	14 807	103	330	3 502	(3 173)	-91%	14 807
Sport and recreation		9 031	4 374	329	660	745	(86)	-12%	4 374
Public safety		37 961	35 215	6	28	131	(103)	-78%	35 215
Housing		31 483	32 890	15	46	8 169	(8 123)	-99%	32 890
Health		-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		23 260	17 836	1 170	3 395	3 007	388	13%	17 836
Planning and development		3 586	3 586	433	1 037	910	128	14%	3 586
Road transport		19 674	14 250	737	2 357	2 097	260	12%	14 250
Environmental protection		-	-	-	-	-	-	-	-
<i>Trading services</i>		476 183	507 814	36 911	133 493	138 837	(5 345)	-4%	507 814
Energy sources		273 407	302 842	26 133	79 732	77 929	1 803	2%	302 842
Water management		91 418	77 935	4 785	20 651	19 894	757	4%	77 935
Waste water management		71 009	84 301	3 545	20 172	28 435	(8 263)	-29%	84 301
Waste management		40 349	42 736	2 448	12 937	12 579	358	3%	42 736
<i>Other</i>	4	26	28	2	7	7	(0)	-3%	28
Total Revenue - Functional	2	788 515	818 856	50 534	199 402	206 493	(7 091)	-3%	818 856
Expenditure - Functional									
<i>Governance and administration</i>		104 760	128 875	10 307	25 055	23 172	1 884	8%	128 875
Executive and council		18 224	20 012	3 254	5 874	4 540	1 333	29%	20 012
Finance and administration		84 957	107 120	6 898	18 796	18 241	555	3%	107 120
Internal audit		1 578	1 743	156	386	390	(5)	-1%	1 743
<i>Community and public safety</i>		124 822	108 211	5 200	14 504	16 289	(1 784)	-11%	108 211
Community and social services		16 341	18 876	1 232	3 643	3 935	(292)	-7%	18 876
Sport and recreation		21 506	25 065	1 550	4 220	5 035	(815)	-16%	25 065
Public safety		56 630	61 734	2 281	6 226	6 950	(724)	-10%	61 734
Housing		30 345	2 536	137	415	369	46	13%	2 536
Health		-	-	-	-	-	-	-	-
<i>Economic and environmental services</i>		69 194	65 131	2 182	5 845	5 795	51	1%	65 131
Planning and development		11 503	12 912	814	2 383	2 430	(47)	-2%	12 912
Road transport		57 690	52 219	1 368	3 463	3 365	98	3%	52 219
Environmental protection		-	-	-	-	-	-	-	-
<i>Trading services</i>		375 861	434 163	34 874	82 887	70 310	12 577	18%	434 163
Energy sources		231 428	265 248	28 392	64 712	51 175	13 536	26%	265 248
Water management		53 596	64 259	1 760	4 399	4 587	(188)	-4%	64 259
Waste water management		57 391	68 142	2 348	6 824	7 355	(531)	-7%	68 142
Waste management		33 445	36 515	2 375	6 951	7 192	(241)	-3%	36 515
<i>Other</i>		1 342	1 477	48	313	342	(28)	-8%	1 477
Total Expenditure - Functional	3	675 979	737 858	52 612	128 605	115 906	12 699	11%	737 858
Surplus/ (Deficit) for the year		112 536	80 999	(2 078)	70 796	90 586	(19 790)	-22%	80 999

4.1.3 Table C3: Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote)

WC015 Swartland - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - Q1 First Quarter									
Vote Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Revenue by Vote	1								
Vote 1 - Corporate Services		9 988	10 953	65	169	3 621	(3 452)	-95,3%	10 953
Vote 2 - Civil Services		227 926	213 095	10 935	54 273	61 544	(7 271)	-11,8%	213 095
Vote 3 - Council		262	260	1	154	30	124	410,8%	260
Vote 4 - Electricity Services		282 509	302 842	26 133	79 732	77 929	1 803	2,3%	302 842
Vote 5 - Financial Services		193 702	204 060	11 911	61 069	51 538	9 531	18,5%	204 060
Vote 6 - Development Services		43 374	43 562	764	1 643	9 618	(7 975)	-82,9%	43 562
Vote 7 - Municipal Manager		55	-	-	-	-	-	-	-
Vote 8 - Protection Services		36 937	44 084	725	2 361	2 213	148	6,7%	44 084
Total Revenue by Vote	2	794 752	818 856	50 534	199 402	206 493	(7 091)	-3,4%	818 856
Expenditure by Vote	1								
Vote 1 - Corporate Services		29 944	31 437	2 111	6 290	6 725	(435)	-6,5%	31 437
Vote 2 - Civil Services		243 340	255 238	9 655	26 108	27 798	(1 690)	-6,1%	255 238
Vote 3 - Council		15 113	16 973	3 017	5 170	3 813	1 358	35,6%	16 973
Vote 4 - Electricity Services		245 854	279 164	29 069	67 490	53 585	13 904	25,9%	279 164
Vote 5 - Financial Services		35 850	50 937	3 705	9 247	8 436	811	9,6%	50 937
Vote 6 - Development Services		48 865	24 568	1 452	4 255	4 611	(355)	-7,7%	24 568
Vote 7 - Municipal Manager		6 721	7 208	582	1 600	1 554	46	3,0%	7 208
Vote 8 - Protection Services		56 530	72 332	3 022	8 446	9 386	(940)	-10,0%	72 332
Total Expenditure by Vote	2	682 216	737 858	52 612	128 605	115 906	12 699	11,0%	737 858
Surplus/ (Deficit) for the year	2	112 536	80 999	(2 078)	70 796	90 586	(19 790)	-21,8%	80 999

4.1.4 Table C4: Monthly Budget Statement - Financial Performance (revenue and expenditure)

WC015 Swartland - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - Q1 First Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Revenue By Source								
Property rates	114 880	121 289	9 868	39 883	32 213	7 670	24%	121 289
Service charges - electricity revenue	263 661	290 458	26 131	78 324	73 521	4 802	7%	290 458
Service charges - water revenue	59 743	56 497	4 673	14 150	13 361	788	6%	56 497
Service charges - sanitation revenue	40 114	45 538	3 617	10 419	10 488	(70)	-1%	45 538
Service charges - refuse revenue	25 623	27 157	2 311	6 912	6 568	344	5%	27 157
Rental of facilities and equipment	1 529	1 586	126	440	431	10	2%	1 586
Interest earned - external investments	40 174	40 920	1 274	2 727	1 897	831	44%	40 920
Interest earned - outstanding debtors	2 615	2 799	193	555	635	(80)	-13%	2 799
Dividends received	-	-	-	-	-	-	-	-
Fines, penalties and forfeits	27 703	32 800	14	56	164	(108)	-66%	32 800
Licences and permits	4 030	4 122	352	1 085	967	119	12%	4 122
Agency services	4 373	4 300	350	1 169	1 018	151	15%	4 300
Transfers and subsidies	130 093	112 666	-	38 139	43 322	(5 183)	-12%	112 666
Other revenue	12 369	11 364	1 131	2 957	2 387	569	24%	11 364
Gains on disposal of PPE	15 245	200	495	2 586	-	2 586	#DIV/0!	200
Total Revenue (excluding capital transfers and contributions)	742 152	751 695	50 534	199 402	186 973	12 429	7%	751 695
Expenditure By Type								
Employee related costs	193 878	217 514	16 404	47 292	49 174	(1 882)	-4%	217 514
Remuneration of councillors	10 369	11 112	875	2 617	2 564	53	2%	11 112
Debt impairment	32 709	35 285	129	129	-	129	#DIV/0!	35 285
Depreciation & asset impairment	86 831	88 293	-	-	-	-	-	88 293
Finance charges	14 278	18 581	220	220	-	220	#DIV/0!	18 581
Bulk purchases	194 308	227 700	26 501	59 487	46 060	13 427	29%	227 700
Other materials	25 940	34 680	1 029	3 158	3 204	(46)	-1%	34 680
Contracted services	86 794	62 217	3 535	8 120	7 802	318	4%	62 217
Transfers and subsidies	2 565	3 168	517	911	853	57	7%	3 168
Other expenditure	26 098	38 308	3 401	6 669	6 248	421	7%	38 308
Loss on disposal of PPE	2 209	1 000	-	-	-	-	-	1 000
Total Expenditure	675 979	737 858	52 612	128 605	115 906	12 699	11%	737 858
Surplus/(Deficit)	66 173	13 838	(2 078)	70 796	71 066	(270)	(0)	13 838
Transfers and subsidies - capital (monetary allocations)	46 363	67 161	-	-	19 520	(19 520)	(0)	67 161
Transfers and subsidies - capital (monetary allocations)	-	-	-	-	-	-	-	-
Transfers and subsidies - capital (in-kind - all)	-	-	-	-	-	-	-	-
Surplus/(Deficit) after capital transfers & contributions	112 536	80 999	(2 078)	70 796	90 586			80 999
Surplus/(Deficit) attributable to municipality	112 536	80 999	(2 078)	70 796	90 586			80 999
Share of surplus/ (deficit) of associate	-	-	-	-	-	-	-	-
Surplus/ (Deficit) for the year	112 536	80 999	(2 078)	70 796	90 586			80 999

4.1.5 Table C5: Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding)

WC015 Swartland - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, functional classification and funding) - Q1 First Quarter								
Vote Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
Multi-Year expenditure appropriation								
Vote 2 - Civil Services	25 926	48 563	2 449	3 043	9 281	(6 239)	-67%	48 563
Vote 4 - Electricity Services	3 000	10 400	431	1 500	1 650	(150)	-9%	10 400
Vote 6 - Development Services	7 417	38 680	132	218	6 335	(6 117)	-97%	38 680
Total Capital Multi-year expenditure	36 343	97 643	3 012	4 761	17 266	(12 505)	-72%	97 643
Single Year expenditure appropriation								
Vote 1 - Corporate Services	2 523	128	9	9	43	(34)	-80%	128
Vote 2 - Civil Services	24 252	34 370	593	695	1 733	(1 039)	-60%	34 370
Vote 3 - Council	8	10	-	-	2	(2)	-100%	10
Vote 4 - Electricity Services	12 804	9 484	1 751	5 272	1 734	3 538	204%	9 484
Vote 5 - Financial Services	5 715	46	-	1	5	(4)	-90%	46
Vote 6 - Development Services	4 795	1 166	5	15	117	(101)	-87%	1 166
Vote 7 - Municipal Manager	4	10	-	-	2	(2)	-100%	10
Vote 8 - Protection Services	5 589	1 002	-	2	185	(183)	-99%	1 002
Total Capital single-year expenditure	55 689	46 215	2 359	5 993	3 821	2 172	57%	46 215
Total Capital Expenditure	92 031	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858
Capital Expenditure - Functional Classification								
<i>Governance and administration</i>	9 385	5 931	559	1 089	1 223	(133)	-11%	5 931
Executive and council	12	20	-	-	4	(4)	-100%	20
Finance and administration	9 373	5 911	559	1 089	1 219	(129)	-11%	5 911
<i>Community and public safety</i>	21 222	4 840	162	275	560	(285)	-51%	4 840
Community and social services	1 079	910	9	9	40	(31)	-79%	910
Sport and recreation	14 555	2 928	154	264	335	(71)	-21%	2 928
Public safety	5 589	1 002	-	2	185	(183)	-99%	1 002
<i>Economic and environmental services</i>	19 911	55 552	8	13	6 048	(6 035)	-100%	55 552
Planning and development	3 403	34 058	8	13	6 040	(6 027)	-100%	34 058
Road transport	16 509	21 494	-	(0)	8	(8)	-101%	21 494
<i>Trading services</i>	41 512	77 535	4 641	9 377	13 256	(3 879)	-29%	77 535
Energy sources	15 203	19 244	2 182	6 772	3 220	3 552	110%	19 244
Water management	14 797	7 145	527	556	2 169	(1 613)	-74%	7 145
Waste water management	9 031	44 628	1 401	1 440	6 868	(5 427)	-79%	44 628
Waste management	2 482	6 518	531	609	1 000	(391)	-39%	6 518
<i>Other</i>	-	-	-	-	-	-	-	-
Total Capital Expenditure - Functional Classification	92 031	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858
Funded by:								
National Government	31 975	30 301	2 308	3 318	6 917	(3 599)	-52%	30 301
Provincial Government	13 863	36 860	-	-	6 055	(6 055)	-100%	36 860
District Municipality	-	-	-	-	-	-	-	-
Other transfers and grants	458	-	-	-	-	-	-	-
Transfers recognised - capital	46 297	67 161	2 308	3 318	12 972	(9 654)	-74%	67 161
Borrowing	-	22 631	-	-	3 000	(3 000)	-100%	22 631
Internally generated funds	45 735	54 065	3 062	7 437	5 115	2 322	45%	54 065
Total Capital Funding	92 031	143 858	5 370	10 755	21 087	(10 333)	-49%	143 858

4.1.6 Table C6: Monthly Budget Statement - Financial Position

WC015 Swartland - Table C6 Monthly Budget Statement - Financial Position - Q1 First Quarter					
Description	Ref	2018/19	Budget Year 2019/20		
		Audited Outcome	Original Budget	YearTD actual	Full Year Forecast
R thousands	1				
ASSETS					
Current assets					
Cash		525 985	548 629	91 544	548 629
Call investment deposits		-	-	472 000	-
Consumer debtors		61 631	124 460	87 441	124 460
Other debtors		46 334	16 664	21 246	16 664
Current portion of long-term receivables		48	-	47	-
Inventory		17 634	15 694	19 813	15 694
Total current assets		651 631	705 447	692 092	705 447
Non current assets					
Long-term receivables		3	-	48	-
Investments		-	-	-	-
Investment property		45 091	48 621	45 091	48 621
Investments in Associate		-	-	-	-
Property, plant and equipment		1 905 800	1 961 379	1 929 667	1 961 379
Biological		-	-	-	-
Intangible		1 185	188	1 185	188
Other non-current assets		1 120	770	1 120	770
Total non current assets		1 953 198	2 010 958	1 977 111	2 010 958
TOTAL ASSETS		2 604 830	2 716 405	2 669 203	2 716 405
LIABILITIES					
Current liabilities					
Bank overdraft		-	-	-	-
Borrowing		9 689	13 298	-	13 298
Consumer deposits		12 751	11 224	12 933	11 224
Trade and other payables		95 253	124 442	77 344	124 442
Provisions		8 531	8 884	7 503	8 884
Total current liabilities		126 224	157 848	97 780	157 848
Non current liabilities					
Borrowing		119 987	151 735	128 792	151 735
Provisions		98 455	76 556	98 455	76 556
Total non current liabilities		218 443	228 291	227 247	228 291
TOTAL LIABILITIES		344 667	386 139	325 028	386 139
NET ASSETS	2	2 260 163	2 330 266	2 344 175	2 330 266
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)		2 068 344	2 086 039	2 081 561	2 086 039
Reserves		191 819	244 227	191 819	244 227
TOTAL COMMUNITY WEALTH/EQUITY	2	2 260 163	2 330 266	2 273 380	2 330 266

Note: The difference between Net Assets and Total Community Wealth/Equity is the YTD operating surplus and deficit amount that will only be recognised at year-end.

4.1.7 Table C7: Monthly Budget Statement - Cash Flow

WC015 Swartland - Table C7 Monthly Budget Statement - Cash Flow - Q1 First Quarter								
Description	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands								
CASH FLOW FROM OPERATING ACTIVITIES								
Receipts								
Property rates	114 880	115 225	5 810	20 991	30 602	(9 611)	-31%	115 225
Service charges	389 141	395 843	28 652	65 746	98 074	(32 328)	-33%	395 843
Other revenue	52 934	29 572	1 976	432 916	4 967	427 949	8616%	29 572
Government - operating	130 093	112 666	36	41 819	43 322	(1 503)	-3%	112 666
Government - capital	45 838	67 161	-	9 120	19 520	(10 400)	-53%	67 161
Interest	40 174	43 719	796	872	2 531	(1 659)	-66%	43 719
Dividends	-	-	-	-	-	-	-	-
Payments								
Suppliers and employees	(585 585)	(580 837)	(51 746)	(127 346)	(114 963)	12 383	-11%	(580 837)
Finance charges	(14 278)	(18 581)	(220)	(220)	-	220	#DIV/0!	(18 581)
Transfers and Grants	(2 565)	(3 168)	(517)	(911)	(853)	57	-7%	(3 168)
NET CASH FROM/(USED) OPERATING ACTIVITIES	170 634	161 599	(15 214)	442 987	83 201	(359 786)	-432%	161 599
CASH FLOWS FROM INVESTING ACTIVITIES								
Receipts								
Proceeds on disposal of PPE	1 469	200	495	2 586	-	2 586	#DIV/0!	200
Decrease (Increase) in non-current debtors	(8 013)	-	-	-	-	-	-	-
Decrease (increase) other non-current receivables	(2 261)	-	-	(99)	-	(99)	#DIV/0!	-
Decrease (increase) in non-current investments	-	-	-	-	-	-	-	-
Payments								
Capital assets	(86 933)	(143 858)	-	-	(21 079)	(21 079)	100%	(143 858)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(95 738)	(143 658)	495	2 487	(21 079)	(23 565)	112%	(143 658)
CASH FLOWS FROM FINANCING ACTIVITIES								
Receipts								
Short term loans	-	-	-	-	-	-	-	-
Borrowing long term/refinancing	-	50 000	-	-	-	-	-	50 000
Increase (decrease) in consumer deposits	975	236	(85)	23 644	-	23 644	#DIV/0!	236
Payments								
Repayment of borrowing	(10 686)	(14 651)	-	-	-	-	-	(14 651)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(9 711)	35 585	(85)	23 644	-	(23 644)	#DIV/0!	35 585
NET INCREASE/ (DECREASE) IN CASH HELD	65 185	53 526	(14 804)	469 118	62 122			53 526
Cash/cash equivalents at beginning:	460 799	495 102			495 102			495 102
Cash/cash equivalents at month/year end:	525 985	548 629		469 118	557 224			548 629

The Year TD actual for Other Revenue includes investments made to the amount of R472 000 000. This amount will decrease as investments mature and will not reflect as an overspending at year-end.

PART 2 – SUPPORTING DOCUMENTATION

Section 5 – Debtors' analysis

5.1 Supporting Table SC3

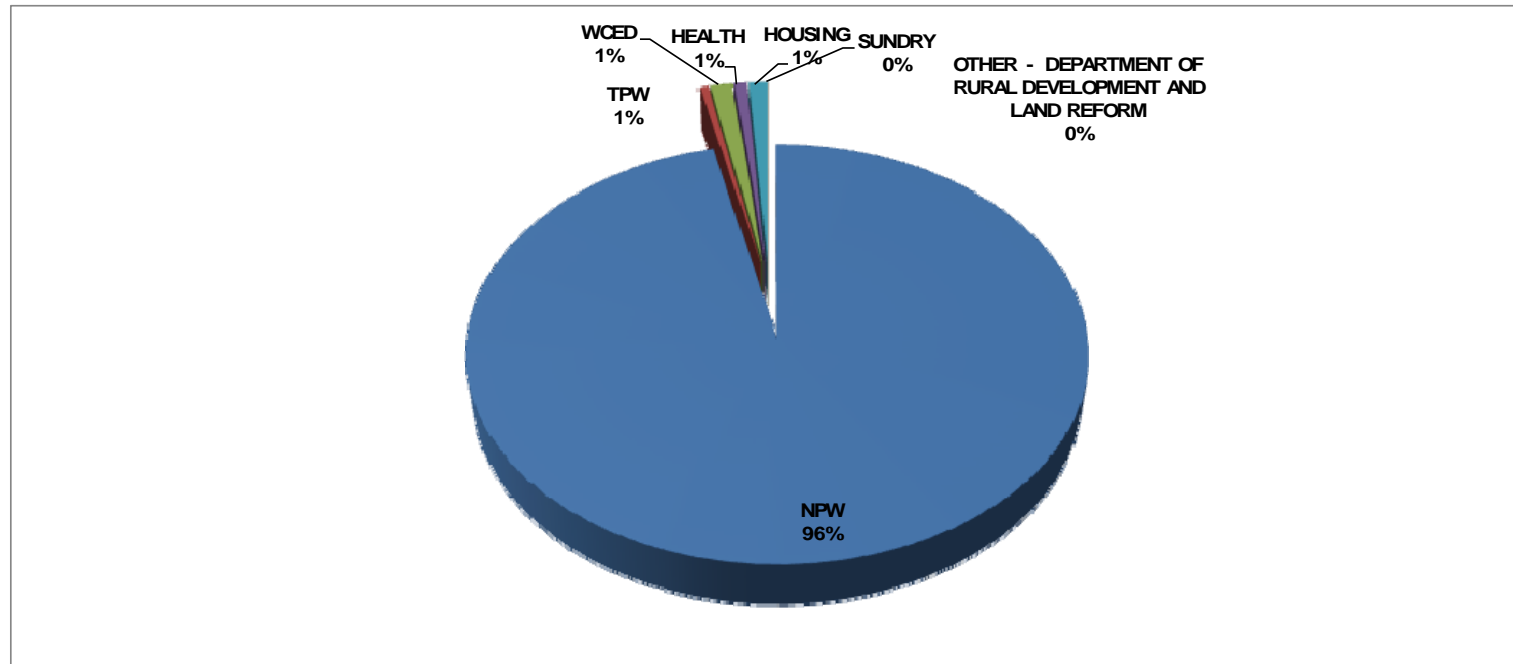
WC015 Swartland - Supporting Table SC3 Monthly Budget Statement - aged debtors - Q1 First Quarter														
Description	NT Code	Budget Year 2019/20										Total over 90 days	Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total				
R thousands														
Debtors Age Analysis By Income Source														
Trade and Other Receivables from Exchange Transactions - Water	1200	5 591	1 542	548	377	233	231	434	2 507	11 464	3 782	-	-	
Trade and Other Receivables from Exchange Transactions - Electricity	1300	23 034	2 246	97	32	19	21	61	743	26 253	876	-	-	
Receivables from Non-ex change Transactions - Property Rates	1400	14 935	1 947	655	123	158	88	705	3 985	22 596	5 059	-	-	
Receivables from Exchange Transactions - Waste Water Management	1500	2 958	941	224	127	106	97	203	1 817	6 473	2 350	-	-	
Receivables from Exchange Transactions - Waste Management	1600	2 486	759	203	114	100	89	187	1 798	5 737	2 289	-	-	
Receivables from Exchange Transactions - Property Rental Debtors	1700	31	19	2	0	0	0	0	3	56	4	-	-	
Interest on Arrear Debtor Accounts	1810	-	-	-	-	-	-	-	-	-	-	-	-	
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820	-	-	-	-	-	-	-	-	-	-	-	-	
Other	1900	-	-	-	-	-	-	-	-	-	-	-	-	
Total By Income Source	2000	49 035	7 455	1 730	774	616	526	1 590	10 853	72 578	14 359	-	-	
2018/19 - totals only		36 858	12 520	2 300	927	635	544	888	11 099	65 770	14 092			
Debtors Age Analysis By Customer Group														
Organs of State	2200	6 671	82	4	2	2	2	3	212	6 978	221	-	-	
Commercial	2300	19 013	865	88	57	19	44	67	600	20 753	787	-	-	
Households	2400	23 351	6 508	1 637	715	595	481	1 519	10 040	44 847	13 351	-	-	
Other	2500	-	-	-	-	-	-	-	-	-	-	-	-	
Total By Customer Group	2600	49 035	7 455	1 730	774	616	526	1 590	10 853	72 578	14 359	-	-	

Total Debtors has decreased from **R72 989 240** in August 2019 to **R72 578 171** in September 2019.

The monthly service collection rate for September 2019 was **95.09%** compared to **103.45%** in August 2019. (Amounts received in current month for the previous month's debtors raised)

5.2 Government Debt Schedule

Swartland Municipality for the month ended September 2019	Rates					Services					Total Debt	Grand Total Sec 71	Payment received for the month
Department Responsible for the Debt	0-30 Days	30-60 Days	60-90 Days	> 90 Days	Total	0-30 Days	30-60 Days	60-90 Days	>90 Days	Total			
NPW	6 637 232	1 071	1 071	125 812	6 765 185	-86 491	5 895	3 060	41 934	-35 601	6 729 584	6 729 584	-1 864 687
TPW	6 373	15	15	1 764	8 166	9 119	138	138	16 991	26 386	34 552	34 552	-163
WCED	-	-	-	-	-	51 928	36 912	-	-	88 840	88 840	88 840	-5 388
HEALTH	-	-	-	-	-	46 541	-	-	-	46 541	46 541	46 541	-208 625
HOUSING	10	10	10	1 241	1 272	6 398	37 460	94	33 138	77 090	78 363	78 363	-651 904
OTHER - DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM	-	-	-	-	-	-	-	-	-	-	-	-	-
SUNDRY	-1	-	-	-	-1	-164	-	-	-	-164	-165	-165	-175 838
TOTAL OUTSTANDING	6 643 613	1 096	1 096	128 817	6 774 622	27 332	80 406	3 292	92 063	203 093	6 977 715	6 977 715	-2 906 604



Section 6 – Creditors' analysis

6.1 Supporting Table SC4

WC015 Swartland - Supporting Table SC4 Monthly Budget Statement - aged creditors - Q1 First Quarter											
Description	NT Code	Budget Year 2019/20									Prior year totals for chart (same period)
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year	Total	
R thousands											
Creditors Age Analysis By Customer Type											
Bulk Electricity	0100	-	-	-	-	-	-	-	-	-	-
Bulk Water	0200	-	-	-	-	-	-	-	-	-	-
PAYE deductions	0300	-	-	-	-	-	-	-	-	-	-
VAT (output less input)	0400	-	-	-	-	-	-	-	-	-	-
Pensions / Retirement deductions	0500	-	-	-	-	-	-	-	-	-	-
Loan repayments	0600	-	-	-	-	-	-	-	-	-	-
Trade Creditors	0700	26 115	194	25	2	-	-	-	-	26 337	21 004
Auditor General	0800	-	-	-	-	-	-	-	-	-	-
Other	0900	-	-	-	-	-	-	-	-	-	-
Total By Customer Type	1000	26 115	194	25	2	-	-	-	-	26 337	21 004

Outstanding creditors: 30 days and older				
Name of supplier	Outstanding Amount	Invoice(s) date(s)	Dispute/Reason for non-payment	Remedial action
KWHA Ttu	R 6 620.00	28.08.19	Deposit paid. The rest to be paid 1st week of Dec '19.	Invoice to be paid 1st week of week of Dec '19.
AL ABBOT & ASSOCIATES	R 25 406.95	23.07.19	Account on credit status.	Invoices to be paid once credit is handled.
Boland Isuzu	R 1 639.31	28.08.19	Discrepancy with COD invoices payment.	Invoice paid 2/10/2019
Darling Security	R 9 303.40	16.08.19	Invoice received late.	Invoice paid 4/10/2019
Darling Spar	R 245.97	21.08.19	Invoice received late.	Invoice paid 1/10/2019
Koordom Cleaning and Co	R 1 950.00	10.06.19	Query with work not done accordingly	Invoice kept on hold until the query is sorted.
Linux Based System	R 18 740.40	01.08.19	Invoice received late.	Invoice in payment process.
Maxal Project	R 17 839.95	14.08.19	Invoice in payment process	Invoice to be paid 9/10/2019
R-data	R 77 165.00	31.08.19	Invoice received late.	Invoice paid 3/10/2019
Sentraal Bakwerke	R 4 720.75	16.08.19	Dispute with invoice and order amount	Invoice paid 1/10/2019
Weskus Distrik Municipality	R 57 953.11	36.06.19	Query with invoice (Louis Zikman)	Invoice to be paid once the query is handled

Section 7 – Investment portfolio analysis

7.1 Supporting Table SC5

WC015 Swartland - Supporting Table SC5 Monthly Budget Statement - investment portfolio - Q1 First Quarter											
Investments by maturity	Period of Investment	Type of Investment	Capital Guarantee (Yes/ No)	Variable or Fixed interest rate	Interest Rate *	Expiry date of investment	Opening balance	Interest to be realised	Partial / Premature Withdrawal (4)	Investment Top Up	Closing Balance
Name of institution & investment ID	Yrs/Months										
R thousands											
Municipality											
NEDBANK	364 Days	Fixed	Yes	Fixed	8,45%	30/06/2020	300 000	25 280 548	-	-	325 281
NEDBANK	213 Days	Fixed	Yes	Fixed	8,20%	31/01/2020	60 000	2 871 123	-	-	62 871
STANDARD BANK	63 Days	Fixed	Yes	Fixed	7,675%	02/09/2019	60 000	794 836	(60 795)	-	-
STANDARD BANK	304 Days	Fixed	Yes	Fixed	7,675%	30/06/2020	40 000	2 556 932	-	-	42 557
NEDBANK	81 Days	Fixed	Yes	Fixed	7,50%	22/11/2019	-	998 630	-	60 000	60 999
STANDARD BANK	n/a	Call Account	Yes	Variable	4,95%	23/09/2019	-	-	-	12 000	12 000
											-
											-
Municipality sub-total							460 000	32 502 068	(60 795)	72 000	503 707

7.2 Commitments against Cash and Cash Equivalents

Commitments against Cash & Cash Equivalents			
	31 August 2019	Transactions / Movement 2019/2020	Current Month
Cash & Cash Equivalents:	R 535 438 604		R 563 522 455
Primary Bank Account	R 111 591 376	R -24 084 587	R 87 506 789
Short Term Investments (Less 6 months)	R 60 000 000	R 12 000 000	R 72 000 000
Medium Term Investments (more 6 months)	R 360 000 000	R 40 000 000	R 400 000 000
Cash Floats	R 3 847 227	R 168 438	R 4 015 666
Commitments:	R 578 232 959		R 551 245 219
Unspent Committed Conditional Grants	R 12 839 118	R -	R 12 839 118
Capital funding requirement 2019/20 (Grants & Loans)	R 88 782 653	R -2 308 391	R 86 474 261
Cash Portion of Housing Development Fund	R 3 368	R -	R 3 368
Capital Replacement Reserve Movement	R 187 440 936	R -3 061 682	R 184 379 255
Loan repayment due Dec / June	R 14 277 679	R -	R 14 277 679
Consumer Deposits	R 12 867 247	R 66 085	R 12 933 332
Creditor payments	R 30 741 869	R -4 404 892	R 26 336 977
Salaries	R 195 994 841	R -17 278 859	R 178 715 981
Bad Debt Contributions	R 35 285 248	R -	R 35 285 248
Working Capital			R 12 277 236

7.3 Withdrawals from Municipal Bank Account

SWARTLAND MUNICIPALITY Withdrawals from Municipal Bank Accounts In accordance with Section 11, Sub-section 1 (b) to (j)		
NAME OF MUNICIPALITY:	SWARTLAND MUNICIPALITY	
MUNICIPAL DEMARCATION CODE:	WC015	
QUARTER ENDED:	Sep-19	
	Amount	Reason for withdrawal
MFMA section 11. (1) Only the <i>accounting officer</i> or the <i>chief financial officer</i> of a <i>municipality</i> , or any other senior financial <i>official</i> of the <i>municipality</i> acting on the written authority of the <i>accounting officer</i> may withdraw money or authorise the withdrawal of money from any of the <i>municipality's</i> bank accounts, and may do so only -	R 733 384 304	To pay creditors, service providers, employee related costs, etc Includes investments of R 472 000 000 for the quarter.
(b) to defray expenditure authorised in terms of section 26(4);		
(c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1);		
(d) in the case of a bank account opened in terms of section 12. to make payments from the account in accordance with subsection (4) of that section;		
(e) to pay over to a person or organ of state money received by the <i>municipality</i> on behalf of that person or organ of state, including -		
(i) money collected by the <i>municipality</i> on behalf of that person or organ of state by agreement; or	R 7 555 241	Motor Vehicle Registration and Road Traffic Mangement Corporation.
(ii) any insurance or other payments received by the <i>municipality</i> for that person or organ of state;		
(f) to refund money incorrectly paid into a bank account;		
(g) to refund guarantees, sureties and <i>security</i> deposits;	R 288 744	Service deposits, Community and Town Halls, Sport Club Houses, etc
(h) for cash management and <i>investment</i> purposes in accordance with section 13;	R 532 000 000	R532 000 000 in total was invested of which R60 000 000 matured, leaving a balance of R472 0000 000 as at 30 September 2019.
(i) to defray increased expenditure in terms of section 31; or		
(j) for such other purposes as may be <i>prescribed</i> .		
(4) The <i>accounting officer</i> must within 30 days after the end of each <i>quarter</i> -		
(a) table in the <i>municipal council</i> a consolidated report of all withdrawals made in terms of subsection (1)(b) to (j) during that <i>quarter</i> ; and		
(b) submit a copy of the report to the relevant <i>provincial treasury</i> and the <i>Auditor-General</i> .		

Section 8 – Allocation and grant receipts and expenditure

8.1 Supporting Table SC6

WC015 Swartland - Supporting Table SC6 Monthly Budget Statement - transfers and grant receipts - Q1 First Quarter							
Description	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands							
RECEIPTS:							
Operating Transfers and Grants							
National Government:	94 852	-	40 131	40 131	-		94 852
Local Government Equitable Share	91 534	-	38 139	38 139	-		91 534
Finance Management	1 550	-	1 550	1 550	-		1 550
EPWP Incentive	1 768	-	442	442	-		1 768
Provincial Government:	17 564	-	3 152	3 152	-		17 564
Municipal Accreditation and Capacity Building Grant	224	-	-	-	-		224
Libraries	9 557	-	3 152	3 152	-		9 557
Proclaimed Roads Subsidy	5 084	-	-	-	-		5 084
Financial Management Support Grant: Student Bursaries	379	-	-	-	-		379
Financial Management Support Grant: mSCOA	330	-	-	-	-		330
Thusong Grant	-	-	-	-	-		-
Establishment of a K9 Unit	1 990	-	-	-	-		1 990
Other grant providers:	250	-	-	-	-		250
<i>LG Seta</i>	250	-	-	-	-		250
Total Operating Transfers and Grants	112 666	-	43 283	43 283	-		112 666
Capital Transfers and Grants							
National Government:	30 301	-	8 800	8 800	-		30 301
Municipal Infrastructure Grant (MIG)	21 301	-	4 800	4 800	-		21 301
Energy Efficiency and Demand Side Management Grant	4 000	-	2 000	2 000	-		4 000
Integrated National Electrification Programme (municipal)	5 000	-	2 000	2 000	-		5 000
Provincial Government:	36 860	-	370	370	-		36 860
Human Settlements	32 480	-	-	-	-		32 480
RSEP/VPUU Municipal Projects	4 000	-	-	-	-		4 000
Libraries	50	-	50	50	-		50
Upgrading of Tennis & Netball Courts	320	-	320	320	-		320
Establishment of a K9 Unit	10	-	-	-	-		10
Total Capital Transfers and Grants	67 161	-	9 170	9 170	-		67 161
TOTAL RECEIPTS OF TRANSFERS & GRANTS	179 827	-	52 453	52 453	-		179 827

8.2 Supporting Table SC7 (1)

WC015 Swartland - Supporting Table SC7(1) Monthly Budget Statement - transfers and grant expenditure - Q1 First Quarter							
Description	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands							
EXPENDITURE							
Operating expenditure of Transfers and Grants							
National Government:	94 852	5 947	18 501	18 530	(29)	-0,2%	94 852
Local Government Equitable Share	91 534	5 432	17 485	17 505	(20)	-0,1%	91 534
Finance Management	1 550	194	273	282	(9)	-3,1%	1 550
EPWP Incentive	1 768	321	743	743	-	-	1 768
Provincial Government:	17 564	827	2 329	2 648	(320)	-12,1%	17 564
Municipal Accreditation and Capacity Building Grant	224	19	56	56	0	0,0%	224
Libraries	9 557	665	1 904	2 076	(172)	-8,3%	9 557
Proclaimed Roads Subsidy	5 084	-	-	-	-	-	5 084
Financial Management Support Grant: Student Bursaries	379	-	9	95	(86)	-90,4%	379
Financial Management Support Grant: mSCOA	330	43	43	56	(13)	-22,9%	330
Establishment of a K9 Unit	1 990	100	316	366	(50)	-13,5%	1 990
Other grant providers:	250	-	-	-	-	-	250
<i>LG Seta</i>	250	-	-	-	-	-	250
Total operating expenditure of Transfers and Grants:	112 666	6 774	20 830	21 179	(349)	-1,6%	112 666
Capital expenditure of Transfers and Grants							
National Government:	30 301	2 308	3 318	6 917	(3 599)	-52,0%	30 301
Municipal Infrastructure Grant (MIG)	21 301	1 879	1 879	5 267	(3 389)	-64,3%	21 301
Energy Efficiency and Demand Side Management Grant	4 000	-	-	150	(150)	-100,0%	4 000
Integrated National Electrification Programme (municipal)	5 000	430	1 439	1 500	(61)	-4,0%	5 000
Provincial Government:	36 860	-	-	6 055	(6 055)	-100,0%	36 860
Human Settlements	32 480	-	-	5 935	(5 935)	-100,0%	32 480
RSEP/VPUU Municipal Projects	4 000	-	-	100	(100)	-100,0%	4 000
Libraries	50	-	-	-	-	-	50
Upgrading of Tennis & Netball Courts	320	-	-	20	(20)	-100,0%	320
Establishment of a K9 Unit	10	-	-	-	-	-	10
Total capital expenditure of Transfers and Grants	67 161	2 308	3 318	12 972	(9 654)	-74,4%	67 161
TOTAL EXPENDITURE OF TRANSFERS AND GRANTS	179 827	9 082	24 148	34 151	(10 003)	-29,3%	179 827

8.3 Supporting Table SC7 (2)

WC015 Swartland - Supporting Table SC7(2) Monthly Budget Statement - Expenditure against approved rollovers - Q1 First Quarter						
Description	Ref	Budget Year 2019/20				
		Approved Rollover 2018/19	Monthly actual	YearTD actual	YTD variance	YTD variance %
R thousands						
EXPENDITURE						
Operating expenditure of Approved Roll-overs						
National Government:		-	-	-	-	
Other transfers and grants [insert description]						
Provincial Government:		-	-	-	-	
Total operating expenditure of Approved Roll-overs		-	-	-	-	

Section 9 – Expenditure on Councillor, Senior Managers and Other Staff

9.1 Supporting Table SC8

WC015 Swartland - Supporting Table SC8 Monthly Budget Statement - councillor and staff benefits - Q1 First Quarter							
Summary of Employee and Councillor remuneration	Budget Year 2019/20						
	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	B						D
Councillors (Political Office Bearers plus Other)							
Basic Salaries and Wages	7 430	686	2 067	1 715	352	21%	7 430
Pension and UIF Contributions	1 018	79	233	235	(2)	-1%	1 018
Medical Aid Contributions	251	22	67	58	9	16%	251
Motor Vehicle Allowance	1 310	-	-	302	(302)	-100%	1 310
Cellphone Allowance	1 102	87	250	254	(4)	-2%	1 102
Other benefits and allowances	-	-	-	-	-		-
Sub Total - Councillors	11 112	875	2 617	2 564	53	2%	11 112
Senior Managers of the Municipality							
Basic Salaries and Wages	7 947	637	1 910	1 705	205	12%	7 947
Pension and UIF Contributions	1 455	115	346	364	(18)	-5%	1 455
Medical Aid Contributions	265	35	104	66	37	56%	265
Motor Vehicle Allowance	1 055	87	260	264	(4)	-2%	1 055
Cellphone Allowance	304	24	71	76	(5)	-6%	304
Other benefits and allowances	174	15	44	44	1	2%	174
Long service awards	87	-	-	22	(22)	-100%	87
Post-retirement benefit obligations	842	-	-	-	-		842
Sub Total - Senior Managers of Municipality	12 130	912	2 735	2 540	195	8%	12 130
Other Municipal Staff							
Basic Salaries and Wages	123 864	10 236	30 311	31 417	(1 106)	-4%	123 864
Pension and UIF Contributions	23 315	1 884	5 622	5 478	144	3%	23 315
Medical Aid Contributions	12 507	810	2 408	2 435	(27)	-1%	12 507
Overtime	8 531	856	1 590	2 266	(676)	-30%	8 531
Motor Vehicle Allowance	5 040	423	1 267	1 260	7	1%	5 040
Cellphone Allowance	427	44	124	107	18	16%	427
Housing Allowances	1 560	127	376	373	4	1%	1 560
Other benefits and allowances	21 791	1 113	2 741	2 911	(170)	-6%	21 791
Payments in lieu of leave	2 378	-	-	-	-		2 378
Long service awards	1 552	-	119	388	(269)	-69%	1 552
Post-retirement benefit obligations	4 418	-	-	-	-		4 418
Sub Total - Other Municipal Staff	205 384	15 493	44 558	46 634	(2 077)	-4%	205 384
Total Parent Municipality	228 626	17 279	49 910	51 739	(1 829)	-4%	228 626
Total Municipal Entities	-	-	-	-	-		-
TOTAL SALARY, ALLOWANCES & BENEFITS	228 626	17 279	49 910	51 739	(1 829)	-4%	228 626
% increase	#DIV/0!						#DIV/0!
TOTAL MANAGERS AND STAFF	217 514	16 404	47 292	49 174	(1 882)	-4%	217 514

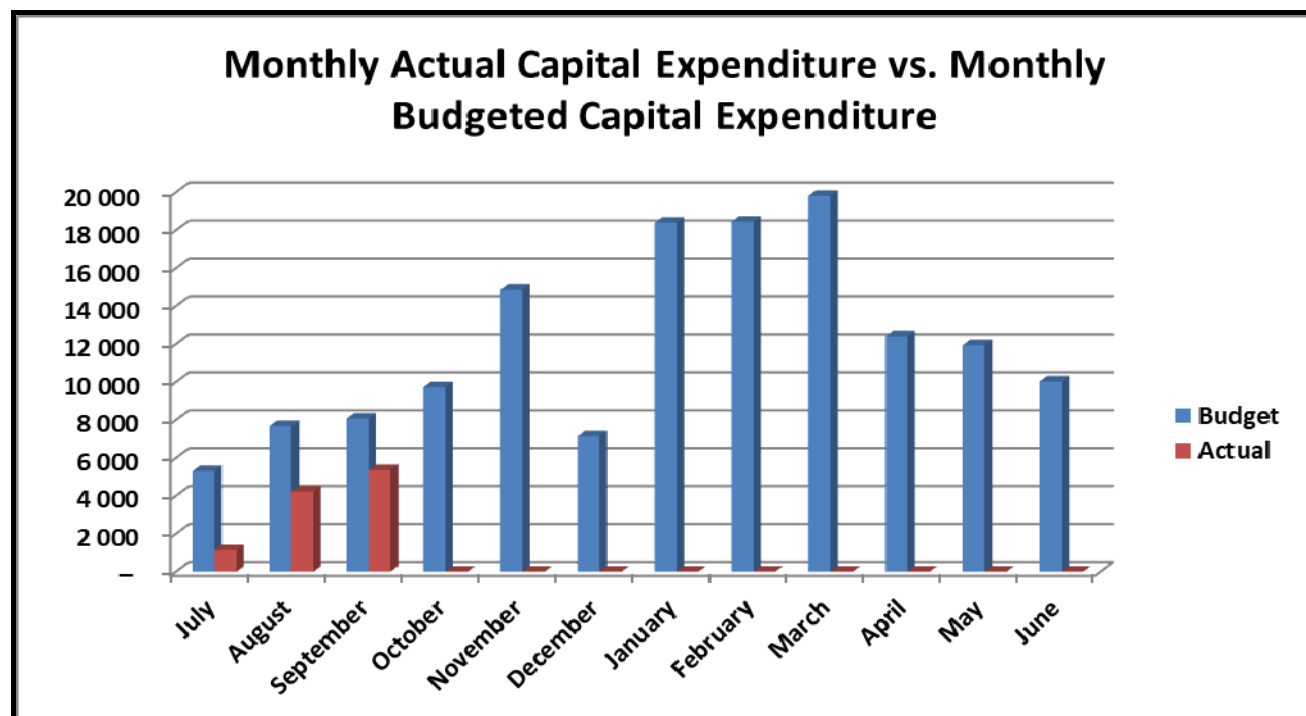
Section 10 – Material variances to the SDBIP

No Material variances to the SDBIP

Section 11 – Capital programme performance

11.1 Supporting Table SC12

WC015 Swartland - Supporting Table SC12 Monthly Budget Statement - capital expenditure trend - Q1 First Quarter								
Month	2018/19	Budget Year 2019/20						
	Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	% spend of Original Budget
R thousands								
<u>Monthly expenditure performance trend</u>								
July	678	5 323	1 153	1 153	5 323	4 170	78,3%	1%
August	2 423	7 687	4 232	5 384	13 009	7 625	58,6%	4%
September	3 510	8 070	5 370	10 755	21 079	10 324	49,0%	7%
October	10 452	9 734	-		30 813	-		
November	7 592	14 875	-		45 688	-		
December	11 304	7 148	-		52 835	-		
January	3 656	18 389	-		71 224	-		
February	2 786	18 443	-		89 667	-		
March	9 832	19 817	-		109 483	-		
April	8 826	12 408	-		121 892	-		
May	10 847	11 941	-		133 832	-		
June	20 126	10 025	-		143 858	-		
Total Capital expenditure	92 031	143 858	10 755					



Section 12 – Other Supporting Documentation

12.1 Supporting Table SC13a, b and e

WC015 Swartland - Supporting Table SC13a Monthly Budget Statement - capital expenditure on new assets by asset class - Q1 First Quarter									
Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on new assets by Asset Class/Sub-class									
Infrastructure		26 308	10 744	431	1 531	2 414	883	36,6%	10 744
Roads Infrastructure		538	1 700	-	-	-	-		1 700
<i>Roads</i>		538	1 700	-	-	-	-		1 700
Electrical Infrastructure		7 620	6 300	431	1 531	1 750	219	12,5%	6 300
<i>MV Substations</i>		2 653	550	-	-	250	250	100,0%	550
<i>MV Switching Stations</i>			-	-	-	-	-		
<i>MV Networks</i>			-	-	-	-	-		
<i>LV Networks</i>		4 967	5 750	431	1 531	1 500	(31)	-2,1%	5 750
Water Supply Infrastructure		11 572	1 214	-	-	564	564	100,0%	1 214
<i>Boreholes</i>		500	-	-	-	-	-		
<i>Reservoirs</i>		11 022	464	-	-	464	464	100,0%	464
<i>Distribution</i>		50	500	-	-	100	100	100,0%	500
<i>Distribution Points</i>		-	250	-	-	-	-		250
Sanitation Infrastructure		6 578	1 030	-	-	100	100	100,0%	1 030
<i>Reticulation</i>		6 578	1 030	-	-	100	100	100,0%	1 030
Solid Waste Infrastructure		-	500	-	-	-	-		500
<i>Waste Drop-off Points</i>		-	500	-	-	-	-		500
Community Assets		9 580	10 070	559	1 076	1 170	94	8,1%	10 070
Community Facilities		3 322	6 500	-	-	100	100	100,0%	6 500
<i>Centres</i>		-	700	-	-	-	-		700
<i>Cemeteries/Crematoria</i>		788	-	-	-	-	-		
<i>Police</i>		250	-	-	-	-	-		
<i>Parks</i>		-	700	-	-	-	-		700
<i>Public Open Space</i>		403	5 100	-	-	100	100	100,0%	5 100
<i>Public Ablution Facilities</i>		692	-	-	-	-	-		
<i>Taxi Ranks/Bus Terminals</i>		1 189	-	-	-	-	-		
Sport and Recreation Facilities		6 258	3 570	559	1 076	1 070	(6)	-0,5%	3 570
<i>Indoor Facilities</i>		4 773	3 550	559	1 076	1 050	(26)	-2,4%	3 550
<i>Outdoor Facilities</i>		1 486	20	-	-	20	20	100,0%	20
Other assets		10 632	31 780	-	-	5 935	5 935	100,0%	31 780
Operational Buildings		5 135	-	-	-	-	-		-
<i>Capital Spares</i>		5 135	-	-	-	-	-		-
Housing		5 497	31 780	-	-	5 935	5 935	100,0%	31 780
<i>Social Housing</i>		5 497	31 780	-	-	5 935	5 935	100,0%	31 780
Computer Equipment		671	570	-	-	150	150	100,0%	570
Computer Equipment		671	570	-	-	150	150	100,0%	570
Furniture and Office Equipment		160	194	9	9	52	43	82,6%	194
Furniture and Office Equipment		160	194	9	9	52	43	82,6%	194
Machinery and Equipment		7 276	6 891	228	551	307	(243)	-79,2%	6 891
Machinery and Equipment		7 276	6 891	228	551	307	(243)	-79,2%	6 891
Transport Assets		3 243	1 142	-	-	(8)	(8)	100,0%	1 142
Transport Assets		3 243	1 142	-	-	(8)	(8)	100,0%	1 142
Total Capital Expenditure on new assets	1	57 871	61 391	1 226	3 167	10 020	6 853	68,4%	61 391

WC015 Swartland - Supporting Table SC13b Monthly Budget Statement - capital expenditure on renewal of existing assets by asset class - Q1 First Quarter

Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on renewal of existing assets by Asset Class/Sub-class									
Infrastructure		5 487	25 434	1 840	4 115	2 050	(2 065)	-100,7%	25 434
Roads Infrastructure		-	15 000	-	(0)	-	0	#DIV/0!	15 000
<i>Roads</i>		-	15 000	-	(0)	-	0	#DIV/0!	15 000
Electrical Infrastructure		697	5 500	1 323	3 598	550	(3 048)	-554,1%	5 500
<i>MV Substations</i>		-	4 900	1 314	3 558	500	(3 058)	-611,7%	4 900
<i>MV Networks</i>		-	300	-	-	-	-		300
<i>LV Networks</i>		697	300	9	39	50	11	21,5%	300
Water Supply Infrastructure		2 587	4 934	517	517	1 500	983	65,5%	4 934
<i>Distribution</i>		2 587	4 934	517	517	1 500	983	65,5%	4 934
Sanitation Infrastructure		2 203	-	-	-	-	-		-
<i>Waste Water Treatment Works</i>		2 203	-	-	-	-	-		-
Solid Waste Infrastructure		-	-	-	-	-	-		-
Community Assets		-	850	-	-	-	-		850
Community Facilities		-	550	-	-	-	-		550
<i>Public Ablution Facilities</i>		-	550	-	-	-	-		550
Sport and Recreation Facilities		-	300	-	-	-	-		300
<i>Outdoor Facilities</i>		-	300	-	-	-	-		300
Other assets		-	500	-	-	-	-		500
Operational Buildings		-	500	-	-	-	-		500
<i>Yards</i>		-	500	-	-	-	-		500
Total Capital Expenditure on renewal of existing ass	1	5 487	26 784	1 840	4 115	2 050	(2 065)	-100,7%	26 784

WC015 Swartland - Supporting Table SC13e Monthly Budget Statement - capital expenditure on upgrading of existing assets by asset class - Q1 First Quarter

Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1								
Capital expenditure on upgrading of existing assets by Asset Class/Sub-class									
Infrastructure		21 218	54 332	2 172	3 255	8 717	5 462	62,7%	54 332
Roads Infrastructure		14 416	2 664	-	-	-	-		2 664
<i>Roads</i>		13 978	2 664	-	-	-	-		2 664
<i>Road Furniture</i>		438	-	-	-	-	-		-
Storm water Infrastructure		-	1 820	-	-	-	-		1 820
<i>Storm water Conveyance</i>		-	1 820	-	-	-	-		1 820
Electrical Infrastructure		6 081	5 950	282	1 288	850	(438)	-51,5%	5 950
<i>MV Substations</i>		2 945	-	-	-	-	-		-
<i>LV Networks</i>		3 136	5 950	282	1 288	850	(438)	-51,5%	5 950
Water Supply Infrastructure		599	500	-	-	100	100	100,0%	500
<i>Distribution</i>		599	500	-	-	100	100	100,0%	500
Sanitation Infrastructure		-	38 898	1 361	1 361	6 767	5 406	79,9%	38 898
<i>Waste Water Treatment Works</i>		-	38 898	1 361	1 361	6 767	5 406	79,9%	38 898
Solid Waste Infrastructure		122	4 500	529	606	1 000	394	39,4%	4 500
<i>Waste Transfer Stations</i>		122	4 500	529	606	1 000	394	39,4%	4 500
Community Assets		7 167	1 350	132	218	300	82	27,3%	1 350
Community Facilities		3 122	50	-	-	-	-		50
<i>Police</i>		3 122	-	-	-	-	-		-
<i>Public Ablution Facilities</i>		-	50	-	-	-	-		50
Sport and Recreation Facilities		4 045	1 300	132	218	300	82	27,3%	1 300
<i>Outdoor Facilities</i>		4 045	1 300	132	218	300	82	27,3%	1 300
Machinery and Equipment		154	-	-	-	-	-		-
Machinery and Equipment		154	-	-	-	-	-		-
Transport Assets		133	-	-	-	-	-		-
Transport Assets		133	-	-	-	-	-		-
Total Capital Expenditure on upgrading of existing	1	28 672	55 682	2 304	3 473	9 017	5 544	61,5%	55 682

12.2 Supporting Table SC13c and d

WC015 Swartland - Supporting Table SC13c Monthly Budget Statement - expenditure on repairs and maintenance by asset class - Q1 First Quarter									
Description	Ref	2018/19	Budget Year 2019/20						
		Audited Outcome	Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands									
Repairs and maintenance expenditure by Asset Class/Sub-class									
Infrastructure		41 137	39 102	2 626	7 290	7 128	(162)	-2,3%	39 102
Roads Infrastructure		16 168	10 634	415	781	602	(178)	-29,6%	10 634
<i>Roads</i>		15 695	10 573	393	759	598	(161)	-27,0%	10 573
<i>Road Furniture</i>		473	61	21	21	4	(17)	-401,7%	61
Storm water Infrastructure		14 251	16 174	1 251	3 626	3 614	(12)	-0,3%	16 174
<i>Storm water Conveyance</i>		14 251	16 174	1 251	3 626	3 614	(12)	-0,3%	16 174
Electrical Infrastructure		2 192	2 398	266	758	741	(17)	-2,3%	2 398
<i>MV Substations</i>		173	144	6	34	113	80	70,4%	144
<i>LV Networks</i>		2 019	2 253	260	724	627	(97)	-15,5%	2 253
Water Supply Infrastructure		-	-	54	179	161	(18)	-11,2%	-
<i>Reservoirs</i>		-	-	54	179	161	(18)	-11,2%	-
Sanitation Infrastructure		2 558	3 390	173	546	666	121	18,1%	3 390
<i>Pump Station</i>		545	883	93	201	129	(72)	-56,3%	883
<i>Waste Water Treatment Works</i>		2 012	2 507	80	344	537	193	35,9%	2 507
Solid Waste Infrastructure		5 969	6 507	468	1 402	1 345	(57)	-4,2%	6 507
<i>Landfill Sites</i>		5 969	6 507	468	1 402	1 345	(57)	-4,2%	6 507
Community Assets		2 261	2 288	322	496	660	163	24,8%	2 288
Community Facilities		1 641	1 655	267	359	469	110	23,4%	1 655
<i>Halls</i>		364	752	60	74	(57)	(131)	230,4%	752
<i>Centres</i>		1 055	698	197	266	500	234	46,8%	698
<i>Libraries</i>		49	50	-	-	-	-	-	50
<i>Cemeteries/Crematoria</i>		84	75	-	2	12	10	82,7%	75
<i>Parks</i>		89	80	9	17	14	(3)	-21,2%	80
Sport and Recreation Facilities		620	633	55	137	191	54	28,1%	633
<i>Indoor Facilities</i>		91	100	-	7	2	(5)	-303,9%	100
<i>Outdoor Facilities</i>		529	533	55	130	189	59	31,0%	533
Other assets		1 824	4 792	114	250	143	(107)	-74,4%	4 792
Operational Buildings		871	710	78	147	141	(6)	-4,0%	710
<i>Municipal Offices</i>		871	710	78	147	141	(6)	-4,0%	710
Housing		953	4 082	36	103	2	(101)	-4428,4%	4 082
<i>Staff Housing</i>		52	182	3	4	-	(4)	#DIV/0!	182
<i>Social Housing</i>		901	3 900	33	99	2	(97)	-4234,3%	3 900
Intangible Assets		2 121	2 947	77	425	621	197	31,6%	2 947
Licences and Rights		2 121	2 947	77	425	621	197	31,6%	2 947
<i>Computer Software and Applications</i>		2 121	2 947	77	425	621	197	31,6%	2 947
Computer Equipment		219	419	12	38	40	2	5,2%	419
Computer Equipment		219	419	12	38	40	2	5,2%	419
Furniture and Office Equipment		40	61	-	-	3	3	100,0%	61
Furniture and Office Equipment		40	61	-	-	3	3	100,0%	61
Machinery and Equipment		825	937	59	167	162	(6)	-3,5%	937
Machinery and Equipment		825	937	59	167	162	(6)	-3,5%	937
Transport Assets		4 772	4 134	312	827	332	(495)	-149,2%	4 134
Transport Assets		4 772	4 134	312	827	332	(495)	-149,2%	4 134
Total Repairs and Maintenance Expenditure	1	53 201	54 681	3 523	9 493	9 089	(404)	-4,4%	54 681

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter

Description	Ref	Budget Year 2019/20						
		Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1							
Depreciation by Asset Class/Sub-class								
Infrastructure		70 182	-	-	-	-		70 182
Roads Infrastructure		23 071	-	-	-	-		23 071
<i>Roads</i>		1 479	-	-	-	-		1 479
<i>Road Structures</i>		21 187	-	-	-	-		21 187
<i>Road Furniture</i>		405	-	-	-	-		405
Storm water Infrastructure		4 312	-	-	-	-		4 312
<i>Drainage Collection</i>		836	-	-	-	-		836
<i>Storm water Conveyance</i>		3 387	-	-	-	-		3 387
<i>Attenuation</i>		89	-	-	-	-		89
Electrical Infrastructure		12 389	-	-	-	-		12 389
<i>Power Plants</i>		3	-	-	-	-		3
<i>HV Transmission Conductors</i>		36	-	-	-	-		36
<i>MV Substations</i>		1 904	-	-	-	-		1 904
<i>MV Switching Stations</i>		1 134	-	-	-	-		1 134
<i>MV Networks</i>		7 109	-	-	-	-		7 109
<i>LV Networks</i>		1 987	-	-	-	-		1 987
<i>Capital Spares</i>		216	-	-	-	-		216
Water Supply Infrastructure		13 537	-	-	-	-		13 537
<i>Dams and Weirs</i>		266	-	-	-	-		266
<i>Boreholes</i>		158	-	-	-	-		158
<i>Reservoirs</i>		2 753	-	-	-	-		2 753
<i>Pump Stations</i>		578	-	-	-	-		578
<i>Water Treatment Works</i>		146	-	-	-	-		146
<i>Bulk Mains</i>		240	-	-	-	-		240
<i>Distribution</i>		9 396	-	-	-	-		9 396
Sanitation Infrastructure		16 519	-	-	-	-		16 519
<i>Pump Station</i>		54	-	-	-	-		54
<i>Reticulation</i>		493	-	-	-	-		493
<i>Waste Water Treatment Works</i>		8 999	-	-	-	-		8 999
<i>Outfall Sewers</i>		6 907	-	-	-	-		6 907
<i>Toilet Facilities</i>		67	-	-	-	-		67
Solid Waste Infrastructure		355	-	-	-	-		355
<i>Landfill Sites</i>		127	-	-	-	-		127
<i>Waste Transfer Stations</i>		87	-	-	-	-		87
<i>Waste Drop-off Points</i>		141	-	-	-	-		141
Rail Infrastructure		-	-	-	-	-		-
Coastal Infrastructure		-	-	-	-	-		-
Information and Communication Infrastructure		-	-	-	-	-		-

WC015 Swartland - Supporting Table SC13d Monthly Budget Statement - depreciation by asset class - Q1 First Quarter

Description	Ref	Budget Year 2019/20						
		Original Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
R thousands	1							
Community Assets		5 183	-	-	-	-		5 183
Community Facilities		3 811	-	-	-	-		3 811
<i>Halls</i>		471	-	-	-	-		471
<i>Clinics/Care Centres</i>		1 443	-	-	-	-		1 443
<i>Museums</i>		134	-	-	-	-		134
<i>Libraries</i>		530	-	-	-	-		530
<i>Cemeteries/Crematoria</i>		910	-	-	-	-		910
<i>Public Ablution Facilities</i>		324	-	-	-	-		324
Sport and Recreation Facilities		1 372	-	-	-	-		1 372
<i>Outdoor Facilities</i>		1 372	-	-	-	-		1 372
Heritage assets		-	-	-	-	-		-
Investment properties		18	-	-	-	-		18
Revenue Generating		18	-	-	-	-		18
<i>Improved Property</i>		18	-	-	-	-		18
Non-revenue Generating		-	-	-	-	-		-
Other assets		1 783	-	-	-	-		1 783
Operational Buildings		1 440	-	-	-	-		1 440
<i>Municipal Offices</i>		1 223	-	-	-	-		1 223
<i>Workshops</i>		21	-	-	-	-		21
<i>Stores</i>		196	-	-	-	-		196
Housing		343	-	-	-	-		343
<i>Staff Housing</i>		68	-	-	-	-		68
<i>Social Housing</i>		275	-	-	-	-		275
Biological or Cultivated Assets		-	-	-	-	-		-
Biological or Cultivated Assets		-	-	-	-	-		-
Intangible Assets		658	-	-	-	-		658
Servitudes		-	-	-	-	-		-
Licences and Rights		658	-	-	-	-		658
<i>Computer Software and Applications</i>		658	-	-	-	-		658
Computer Equipment		1 456	-	-	-	-		1 456
Computer Equipment		1 456	-	-	-	-		1 456
Furniture and Office Equipment		796	-	-	-	-		796
Furniture and Office Equipment		796	-	-	-	-		796
Machinery and Equipment		2 898	-	-	-	-		2 898
Machinery and Equipment		2 898	-	-	-	-		2 898
Transport Assets		4 318	-	-	-	-		4 318
Transport Assets		4 318	-	-	-	-		4 318
Land		-	-	-	-	-		-
Land		-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-		-
Zoo's, Marine and Non-biological Animals		-	-	-	-	-		-
Total Depreciation	1	87 293	-	-	-	-		87 293

Note: Currently busy with version 6.3 system setups and can only transact on version 6.3 after finalization of the current audit.

12.3 Cost Containment

The cost containment regulations came into effect on 1 July 2019. The regulations require the municipality to monitor certain categories of expenditure with the objective to contain costs. The municipality is also required to report on the budget and actual expenditure relating to the regulated costs on a regular basis as outlined below:

Cost Containment In-Year Report Measures	2019/20 Viremented Budget	Actual Expenditure Q1	Savings
Use of consultants	R 13 824 240	R 1 068 994	N/a
Travel and Subsistence	R 478 814	R 118 949	N/a
Domestic accommodation	R 151 619	R 38 302	N/a
Sponsorships, events and catering	R 760 235	R 69 112	N/a
Overtime Pay	R 8 444 865	R 1 575 259	N/a
Communication	R 1 261 501	R 317 018	N/a
Telephone cost	R 722 400	R 104 297	N/a
Vehicles used for political office -bearers	None	N/a	N/a
Number of Credit Cards	None	N/a	N/a
Total	R 25 643 674	R 3 291 931	
Note: Savings can only be reported on at year-end.			

Section 13 – Quality certification

QUALITY CERTIFICATE

I, Joggie Scholtz, the municipal manager of Swartland Municipality, hereby certify that -

(mark as appropriate)

- the monthly budget statement
- quarterly report on the implementation of the budget and financial state of affairs of the municipality
- mid-year budget and performance assessment

for the month of **September 2019** has been prepared in accordance with the Municipal Finance Management Act and regulations made under that Act.

Print Name: Mark Bolton

Chief Financial Officer of Swartland Municipality (WC015)

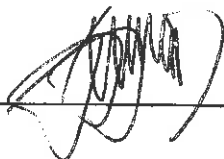
Signature



Print Name: Joggie Scholtz

Municipal Manager of Swartland Municipality (WC015)

Signature



Date: 11 October 2019

The Executive Mayor

I have considered the report in terms of S54 of the MFMA and is satisfied that our performance to date is in accordance with the commitments given as contained in the Service Delivery and Budget Implementation Plan, unless specifically stated otherwise.

Print Name: Tjimen Van Essen

Executive Mayor of Swartland Municipality (WC015)

Signature

A handwritten signature in black ink, appearing to be 'Tjimen Van Essen', written over a horizontal line.

Date: 10 October 2019

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM



2019/0 - PERFORMANCE DIRECTORS (Quarterly)

23 October 2019

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
-----------------------	---------------------------	------------------	----------	--------	---------------------------------

Bolton, Mark - Director: Financial Services

Strategic Goal: 4 Caring, competent and responsive institutions, organisations and business

Strategic Objective: Manage Financial Services

pd-09-0080: Capital expenditure in line with budget and time frames
 1: % of capital budget spent [Type=Qtr 4 Only]
 1: 0.0%
 Qtr 4 (Between 95% and 105%)
 0.0%
 1.1% cumulative
 0.0

Monthly Result	Notes	Evidence
J: 1.1%	Budget = R46 000, YTD Actual = R522 (Committed=R22 378)	Documents\2019-
A: 1.1%	Budget = R46 000, YTD Actual = R522 (Committed=R30 059)	Documents\2019-
S: 1.1%	Budget = R46 000, YTD Actual = R522 (Committed=R44 760)	Documents\2019-

pd-09-0081: Capital project implementation
 1: Average % completion of capital projects [Type=Qtr 4 Only]
 1: 0.0%
 90% for the year
 0.0%
 60.0% cumulative
 0.0

Monthly Result	Notes	Evidence
J: 30%	R22 378 Committed.	Promun
A: 40%	R30 059 Committed.	Promun
S: 60%	R44 760 Committed.	Promun

pd-09-0082: Operating expenditure in line with budget and time frames
 1: % of operating budget spent [Type=Qtr 4 Only]
 1: 0.0%
 Qtr 4 (Between 90% and 100%)
 0.0%
 20.4% cumulative
 0.0

Monthly Result	Notes	Evidence
J: 5.9%	Budget =R45 612 889, YTD Actual = R2 697 964	Documents\2019-
A: 12.2%	Budget =R45 612 889, YTD Actual = R5 577 597	Documents\2019-
S: 20.4%	Budget =R45 612 889, YTD Actual = R9 300 680	Documents\2019-

pd-09-0083: Workforce training roll-out
 1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]
 1: 100.0%
 100.0%
 3.0

Monthly Result	Notes	Evidence
J: 100%	AET (5), Diploma Public Accountability (3) - planned training	Documents\2019-
A: 100%	AET (5), Diploma Public Accountability (3), SARPA Basic Revenue Protection Course (11) - planned training	Documents\2019-
S: 100%	AET (5), Diploma Public Accountability (3) - planned training	Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0084: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0% (186/186 resolutions initiated)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>46/46 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>99/99 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>41/41 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	46/46 resolutions initiated/implemented	Documents\2019-	A: 100%	99/99 resolutions initiated/implemented	Documents\2019-	S: 100%	41/41 resolutions initiated/implemented	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	46/46 resolutions initiated/implemented	Documents\2019-															
A: 100%	99/99 resolutions initiated/implemented	Documents\2019-															
S: 100%	41/41 resolutions initiated/implemented	Documents\2019-															
pd-09-0085: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>9 July</td> <td>SBS System</td> </tr> <tr> <td>A: 1</td> <td>20 Aug</td> <td>SBS System</td> </tr> <tr> <td>S: 1</td> <td>17 Sep</td> <td>SBS System</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	9 July	SBS System	A: 1	20 Aug	SBS System	S: 1	17 Sep	SBS System
Monthly Result	Notes	Evidence															
J: 1	9 July	SBS System															
A: 1	20 Aug	SBS System															
S: 1	17 Sep	SBS System															
pd-09-0088: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 0</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0		N/a	A: 0		N/a	S: 0		N/a
Monthly Result	Notes	Evidence															
J: 0		N/a															
A: 0		N/a															
S: 0		N/a															
pd-09-0089: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	107.8% 97.0% pm average	3.2													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 97%</td> <td>147/4699 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 97%</td> <td>153/4715 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 97%</td> <td>162/4998 items older than 60 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 97%	147/4699 items older than 60 days	Documents\2019-	A: 97%	153/4715 items older than 60 days	Documents\2019-	S: 97%	162/4998 items older than 60 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 97%	147/4699 items older than 60 days	Documents\2019-															
A: 97%	153/4715 items older than 60 days	Documents\2019-															
S: 97%	162/4998 items older than 60 days	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0090: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	1: 100.0%	0.0% N/a for Aug and Sep		REASONS: With effect from 1 July 2019 SM permanently placed 56 contract workers in terms of the Implementation Plan of the Legal Opinion regarding Fixed Term Contracts. The implementation of employment equity was therefore not applicable in the placement process. NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 20%</td> <td>1/5 employees appointed in terms of the EE Plan - 4 Coloured Females appointed in Semi-Skilled Level where Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 20%	1/5 employees appointed in terms of the EE Plan - 4 Coloured Females appointed in Semi-Skilled Level where Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.	Documents\2019-	A: N/a	No employment equity opportunities	Documents\2019-	S: N/a	No employment equity opportunities	Documents\2019-
Monthly Result	Notes	Evidence															
J: 20%	1/5 employees appointed in terms of the EE Plan - 4 Coloured Females appointed in Semi-Skilled Level where Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.	Documents\2019-															
A: N/a	No employment equity opportunities	Documents\2019-															
S: N/a	No employment equity opportunities	Documents\2019-															
pd-09-0091: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0% (Total Requisitions= 251)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>Total Requisitions= 95</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Total Requisitions= 88</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Total Requisitions= 68</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	Total Requisitions= 95	Documents\2019-	A: 100%	Total Requisitions= 88	Documents\2019-	S: 100%	Total Requisitions= 68	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	Total Requisitions= 95	Documents\2019-															
A: 100%	Total Requisitions= 88	Documents\2019-															
S: 100%	Total Requisitions= 68	Documents\2019-															
pd-09-0092: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	50.0% by the end of Qtr 1	1.5	REASONS: Final management comments/ action plan not received within 10 days, due to findings to be discussed with Management Team. INTERVENTIONS: Management comments have been obtained and final report issued on 30 September 2019												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 50%</td> <td>Property Valuations Draft audit report issued on 7 June'19. Final management action plan not yet received. To be discussed with management team</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Stock count year-end & Refunds on Debtors' accounts & 4th quarter PMS report</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 50%</td> <td>Final Property Valuation report only issued on 30 September 2019 due to management final comments not provided within 10 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 50%	Property Valuations Draft audit report issued on 7 June'19. Final management action plan not yet received. To be discussed with management team	Documents\2019-	A: 100%	Stock count year-end & Refunds on Debtors' accounts & 4th quarter PMS report	Documents\2019-	S: 50%	Final Property Valuation report only issued on 30 September 2019 due to management final comments not provided within 10 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 50%	Property Valuations Draft audit report issued on 7 June'19. Final management action plan not yet received. To be discussed with management team	Documents\2019-															
A: 100%	Stock count year-end & Refunds on Debtors' accounts & 4th quarter PMS report	Documents\2019-															
S: 50%	Final Property Valuation report only issued on 30 September 2019 due to management final comments not provided within 10 days	Documents\2019-															
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No outstanding findings</td> <td></td> </tr> <tr> <td>A: N/a</td> <td>Findings to be followed up in October 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td>Findings w.r.t. Refunds to be followed up next month</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No outstanding findings		A: N/a	Findings to be followed up in October 2019	Documents\2019-	S: N/a	Findings w.r.t. Refunds to be followed up next month	Documents\2019-
Monthly Result	Notes	Evidence															
J: N/a	No outstanding findings																
A: N/a	Findings to be followed up in October 2019	Documents\2019-															
S: N/a	Findings w.r.t. Refunds to be followed up next month	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes										
pd-09-0092: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	100.0%	3.0											
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td>No COMAF"S issued</td> <td></td> </tr> <tr> <td>S: 100%</td> <td>COMAF's 1 to 4 timely addressed</td> <td></td> </tr> </tbody> </table>			Monthly Result	Notes	Evidence	J: N/a			A: N/a	No COMAF"S issued		S: 100%	COMAF's 1 to 4 timely addressed
Monthly Result	Notes	Evidence													
J: N/a															
A: N/a	No COMAF"S issued														
S: 100%	COMAF's 1 to 4 timely addressed														
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%	N/a											
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>			Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence													
J: N/a															
A: N/a															
S: N/a															
pd-09-0093: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%	N/a											
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>			Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence													
J: N/a															
A: N/a															
S: N/a															
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%	N/a											
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>			Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence													
J: N/a															
A: N/a															
S: N/a															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0093: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a																	
A: N/a																	
S: N/a																	
pd-09-0095: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>17 July 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 1</td> <td>28 August 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 1</td> <td>4 September 2019</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	17 July 2019	Documents\2019-	A: 1	28 August 2019	Documents\2019-	S: 1	4 September 2019	Documents\2019-
Monthly Result	Notes	Evidence															
J: 1	17 July 2019	Documents\2019-															
A: 1	28 August 2019	Documents\2019-															
S: 1	4 September 2019	Documents\2019-															
pd-10-0027: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	50.0% 11 months by the end of Qtr 1	3.0	REASONS: Currently busy with an investigation into restructuring where the post of the CFO's personal assistant will be reconsidered. INTERVENTIONS: Complete investigation												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 9 mths</td> <td>Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 10 mths</td> <td>Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 11 mths</td> <td>Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 9 mths	Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.	Documents\2019-	A: 10 mths	Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.	Documents\2019-	S: 11 mths	Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.	Documents\2019-
Monthly Result	Notes	Evidence															
J: 9 mths	Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.	Documents\2019-															
A: 10 mths	Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.	Documents\2019-															
S: 11 mths	Management noted that there is no immediate need to fill the vacancy of Executive Secretary: Financial Services.	Documents\2019-															
pd-10-0028: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	110.0% 2.8% pm average	3.3													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 2.3%</td> <td>42/1817 person days lost due to sick leave</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 2.2%</td> <td>37/1659 person days lost due to sick leave</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 3.9%</td> <td>61/1580 person days lost due to sick leave</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 2.3%	42/1817 person days lost due to sick leave	Documents\2019-	A: 2.2%	37/1659 person days lost due to sick leave	Documents\2019-	S: 3.9%	61/1580 person days lost due to sick leave	Documents\2019-
Monthly Result	Notes	Evidence															
J: 2.3%	42/1817 person days lost due to sick leave	Documents\2019-															
A: 2.2%	37/1659 person days lost due to sick leave	Documents\2019-															
S: 3.9%	61/1580 person days lost due to sick leave	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-13-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	100.0% Yes	3.0	
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: Yes	Burglary at finance department (service section)	Detail available at	
		S: N/a			
pd-14-0015: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes	Evidence	
		J: 1	Report submitted	Documents\2019-	
		A: n/a			
		S: n/a			
pd-14-0025: General KPI: Households earning less than R4 515 per month with access to free basic services	1: % of indigent households with access to free basic services [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes	Evidence	
		J: 100%	8 942 Equitable share households	Documents\2019-	
		A: 100%	8 939 Equitable share households	Documents\2019-	
		S: 100%	8 929 Equitable share households	Documents\2019-	
pd-17-0001: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0002: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 93.6% cumulative	0.0	NOTES: Actual % = year to date actual ÷ year to date budget
		Monthly Result	Notes	Evidence	
		J: 60.2%	Finance Management (R1 550 000): YTD Budget = R67 026, YTD Actual = R40 363 (60.2%) FM Support Grant - mSCOA (R330 000): YTD Budget = R0, YTD Actual = R0 (0.0%) Total (R1 880 000): YTD Budget = R67 026, YTD Actual = R40 363 (60.2%)	Documents\2019-	
		A: 58.9%	Finance Management (R1 550 000): YTD Budget = R134 052, YTD Actual = R78 999 (58.9%) FM Support Grant - mSCOA (R330 000): YTD Budget = R0, YTD Actual = R0 (0.0%) Total (R1 880 000): YTD Budget = R134 052, YTD Actual = R78 999 (58.9%)	Documents\2019-	
		S: 93.6%	Finance Management (R1 550 000): YTD Budget = R281 850, YTD Actual = R273 098 (96.9%) FM Support Grant - mSCOA (R330 000): YTD Budget = R56 000, YTD Actual = R43 200 (77.1%) Total (R1 880 000): YTD Budget = R337 850, YTD Actual = R316 298 (93.6%)	Documents\2019-	
pd-17-0079: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
pd-18-0008: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes	Evidence	
		J: Yes		Records available	
		A: N/a			
		S: N/a			
pd-18-0014: Ensure that the development of the financial system (Promun), especially the fixed assets module, complies with mSCOA requirements by the continuous influencing of R-Data.	1: Report submitted to management team [Type=Qtr 3 Only]	1: 0.0% Yes (by March 2019)	0.0% N/a		NOTES: Mark Bolton versoek dat die teikendatum verander na March 2020.
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0002: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	1: 0.0% Yes (at least 10 p.a.)	0.0% N/a	0.0	NOTES: The target of "at least 10 p.a." is a problem e.g. where a contractor is appointed for only a portion of the year. Target therefore needs to be changed in January 2020 to "3 per quarter" and the performance type to "Avg All".
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Du Toit, Roelof - Director: Electrical Engineering Services

Strategic Goal: 5 Sufficient, affordable and well-run services

Strategic Objective: Manage Electrical Engineering Services (Goal 5)

pd-09-0064: Capital expenditure in line with budget and time frames
 1: % of capital budget spent [Type=Qtr 4 Only]
 1: 0.0%
 Qtr 4 (Between 95% and 105%)
 0.0%
 33.3% cumulative
 0.0

Monthly Result	Notes	Evidence
J: 6.2%	Budget =R20 333 650, YTD Actual = R1 253 598	Documents\2019-
A: 25.8%	Budget =R20 333 650, YTD Actual = R5 255 624 (Committed=R1 992 701)	Documents\2019-
S: 33.3%	Budget =R20 333 650, YTD Actual = R6 772 026 (Committed=R1 063 859)	Documents\2019-

pd-09-0065: Capital project implementation
 1: Average % completion of capital projects [Type=Qtr 4 Only]
 1: 0.0%
 90% for the year
 0.0%
 26.8% cumulative
 0.0

Monthly Result	Notes	Evidence
J: 1.1%		Spreadsheet
A: 6.1%		Spreadsheet
S: 26.8%		Spreadsheet

pd-09-0066: Operating expenditure in line with budget and time frames
 1: % of operating budget spent [Type=Qtr 4 Only]
 1: 0.0%
 Qtr 4 (Between 90% and 100%)
 0.0%
 23.9% cumulative
 0.0

Monthly Result	Notes	Evidence
J: 2.2%	Budget =R282 718 926, YTD Actual = R6 120 853	Documents\2019-
A: 13.6%	Budget =R282 718 926, YTD Actual = R38 460 096	Documents\2019-
S: 23.9%	Budget =R282 718 926, YTD Actual = R67 547 255	Documents\2019-

pd-09-0067: Workforce training roll-out
 1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]
 1: 100.0%
 100.0%
 3.0

Monthly Result	Notes	Evidence
J: 100%	Adult Education & Training (3) - planned training	Documents\2019-
A: 100%	Adult Education & Training (3), SARPA Advanced Revenue Protection Course (1), SARPA Basic Revenue Protection Course (7) - planned training	Documents\2019-
S: 100%	Adult Education & Training (3) - planned training	Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0068: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0% (38/38 resolutions initiated)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>12/12 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>11/11 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>15/15 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	12/12 resolutions initiated/implemented	Documents\2019-	A: 100%	11/11 resolutions initiated/implemented	Documents\2019-	S: 100%	15/15 resolutions initiated/implemented	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	12/12 resolutions initiated/implemented	Documents\2019-															
A: 100%	11/11 resolutions initiated/implemented	Documents\2019-															
S: 100%	15/15 resolutions initiated/implemented	Documents\2019-															
pd-09-0069: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>8 July</td> <td>SBS System</td> </tr> <tr> <td>A: 1</td> <td>19 Aug</td> <td>SBS System</td> </tr> <tr> <td>S: 1</td> <td>16 Sep</td> <td>SBS System</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	8 July	SBS System	A: 1	19 Aug	SBS System	S: 1	16 Sep	SBS System
Monthly Result	Notes	Evidence															
J: 1	8 July	SBS System															
A: 1	19 Aug	SBS System															
S: 1	16 Sep	SBS System															
pd-09-0072: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 0</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0		N/a	A: 0		N/a	S: 0		N/a
Monthly Result	Notes	Evidence															
J: 0		N/a															
A: 0		N/a															
S: 0		N/a															
pd-09-0073: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	109.2% 98.3% pm average	3.3													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 98%</td> <td>2/90 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 99%</td> <td>1/93 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 98%</td> <td>2/89 items older than 60 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 98%	2/90 items older than 60 days	Documents\2019-	A: 99%	1/93 items older than 60 days	Documents\2019-	S: 98%	2/89 items older than 60 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 98%	2/90 items older than 60 days	Documents\2019-															
A: 99%	1/93 items older than 60 days	Documents\2019-															
S: 98%	2/89 items older than 60 days	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0074: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	1: 100.0%	0.0% N/a		NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No employment equity opportunities	Documents\2019-	A: N/a	No employment equity opportunities	Documents\2019-	S: N/a	No employment equity opportunities	Documents\2019-
Monthly Result	Notes	Evidence															
J: N/a	No employment equity opportunities	Documents\2019-															
A: N/a	No employment equity opportunities	Documents\2019-															
S: N/a	No employment equity opportunities	Documents\2019-															
pd-09-0075: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0% (Total Requisitions= 313)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>Total Requisitions= 114</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Total Requisitions= 96</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Total Requisitions= 103</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	Total Requisitions= 114	Documents\2019-	A: 100%	Total Requisitions= 96	Documents\2019-	S: 100%	Total Requisitions= 103	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	Total Requisitions= 114	Documents\2019-															
A: 100%	Total Requisitions= 96	Documents\2019-															
S: 100%	Total Requisitions= 103	Documents\2019-															
pd-09-0076: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0% by the end of Qtr 1	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No reports issued</td> <td></td> </tr> <tr> <td>A: 100%</td> <td>4th Quarter PMS report</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No reports issued		A: 100%	4th Quarter PMS report	Documents\2019-	S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	No reports issued																
A: 100%	4th Quarter PMS report	Documents\2019-															
S: N/a																	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>Safeguarding of cables - 31/10/2019</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	Safeguarding of cables - 31/10/2019	Documents\2019-	A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	Safeguarding of cables - 31/10/2019	Documents\2019-															
A: N/a																	
S: N/a																	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes											
pd-09-0076: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
pd-09-0077: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0077: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0079: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1	8 July		Minutes available
		A: 1	19 Aug		Minutes available
		S: 1	16 Sept		Minutes available
pd-10-0029: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 0 months at end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: N/a	No vacancies		Documents\2019-
		A: N/a	No vacancies		Documents\2019-
		S: N/a	No vacancies		Documents\2019-
pd-10-0030: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	110.0% 2.5% pm average	3.3	
		Monthly Result	Notes		Evidence
		J: 3.0%	32/1058 person days lost due to sick leave		Documents\2019-
		A: 1.0%	10/966 person days lost due to sick leave		Documents\2019-
		S: 3.6%	33/920 person days lost due to sick leave		Documents\2019-
pd-12-0009: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 4 (103 for the whole organisation)	0.0% 2.84 cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0.43			Documents\2019-
		A: 1.3			Documents\2019-
		S: 1.11			Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0009: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 12 (296 for the whole organisation)	0.0% 13 cumulative	0.0	
		Monthly Result	Notes	Evidence	
		J: 10		Documents\2019-	
		A: 3		Documents\2019-	
		S: 0	No new appointments		
pd-14-0002: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
pd-14-0016: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes	Evidence	
		J: 1	Report submitted	Documents\2019-	
		A: N/a			
		S: N/a			
pd-14-0024: General KPI: Improved access to electricity	1: % of urban households with access to electricity [Outcome Ind]; [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes	Evidence	
		J: 100%		CAD network dra	
		A: 100%		CAD network dra	
		S: 100%		CAD network dra	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0009: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 16.0% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 5.2%	Energy Efficiency and Demand Side Management Grant: Budget = R4 000 000, YTD = R0 (0%) INEP grant: Budget = R5 000 000, YTD = R472 048 (9.4%) Total Budget: R9 000 000, YTD = R472 048 (5.2%)		Documents\2019-
		A: 11.2%	Energy Efficiency and Demand Side Management Grant: Budget = R4 000 000, YTD = R0 (0%) INEP grant: Budget = R5 000 000, YTD = R1 009 557 (20.2%) Total Budget: R9 000 000, YTD = R1 009 557 (11.2%)		Documents\2019-
		S: 16.0%	Energy Efficiency and Demand Side Management Grant: Budget = R4 000 000, YTD = R0 (0%) INEP grant: Budget = R5 000 000, YTD = R1 439 322 (29.0%) Total Budget: R9 000 000, YTD = R1 439 322 (16.0%)		Documents\2019-
pd-18-0009: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Records available
		A: N/a			Records available
		S: N/a			Records available
pd-19-0003: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	1: 0.0% Yes (at least 10 p.a.)	0.0% 3 cumulative	0.0	NOTES: The target of "at least 10 p.a." is a problem e.g. where a contractor is appointed for only a portion of the year. Target therefore needs to be changed in January 2020 to "3 per quarter" and the performance type to "Avg All".
		Monthly Result	Notes		Evidence
		J: 1			SDBIP
		A: 1			SDBIP
		S: 1			SDBIP

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Humphreys, Philip - Director: Protection Services					
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	Manage Protection Services				
pd-09-0100: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 0.4% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0.2%	Budget =R551 850, YTD Actual = R1 000		Documents\2019-
		A: 0.4%	Budget =R551 850, YTD Actual = R2 317 (Committed=R80 723)		Documents\2019-
		S: 0.4%	Budget =R551 850, YTD Actual = R2 317 (Committed=R154 423)		Documents\2019-
pd-09-0101: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 10.0% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 3%			Promun
		A: 5%			Promun
		S: 10%			Promun
pd-09-0102: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 11.7% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 3.3%	Budget =R72 743 133, YTD Actual = R2 426 176		Documents\2019-
		A: 7.5%	Budget =R72 743 133, YTD Actual = R5 477 240		Documents\2019-
		S: 11.7%	Budget =R72 743 133, YTD Actual = R8 524 327		Documents\2019-
pd-09-0103: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Basic Traffic Officer (2), Adult Education & Training (1) - planned training		Documents\2019-
		A: 100%	Basic Traffic Officer (2), Adult Education & Training (1) - planned training		Documents\2019-
		S: 100%	Basic Traffic Officer (2), Adult Education & Training (1), CCTV Surveillance Skills and Body Language Course (15) - planned training		Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0104: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	98.3% pm average (48/49 resolutions initiated)	2.9	REASONS: This is because of a new matter concerning a contractor that had to be evaluated and the person responsible was not sure how it should be handled. INTERVENTIONS: The matter has been corrected already.												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>11/11 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 95%</td> <td>1/19 resolutions not initiated/implemented (Obj id 3283411, Mouton HS)</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>19/19 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	11/11 resolutions initiated/implemented	Documents\2019-	A: 95%	1/19 resolutions not initiated/implemented (Obj id 3283411, Mouton HS)	Documents\2019-	S: 100%	19/19 resolutions initiated/implemented	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	11/11 resolutions initiated/implemented	Documents\2019-															
A: 95%	1/19 resolutions not initiated/implemented (Obj id 3283411, Mouton HS)	Documents\2019-															
S: 100%	19/19 resolutions initiated/implemented	Documents\2019-															
pd-09-0105: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>10 July</td> <td>SBS System</td> </tr> <tr> <td>A: 1</td> <td>19 Aug</td> <td>SBS System</td> </tr> <tr> <td>S: 1</td> <td>16 Sep</td> <td>SBS System</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	10 July	SBS System	A: 1	19 Aug	SBS System	S: 1	16 Sep	SBS System
Monthly Result	Notes	Evidence															
J: 1	10 July	SBS System															
A: 1	19 Aug	SBS System															
S: 1	16 Sep	SBS System															
pd-09-0108: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 0</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0		N/a	A: 0		N/a	S: 0		N/a
Monthly Result	Notes	Evidence															
J: 0		N/a															
A: 0		N/a															
S: 0		N/a															
pd-09-0109: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	106.4% 95.8% pm average	3.2													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 96%</td> <td>14/354 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 96%</td> <td>14/374 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 95.5%</td> <td>17/381 items older than 60 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 96%	14/354 items older than 60 days	Documents\2019-	A: 96%	14/374 items older than 60 days	Documents\2019-	S: 95.5%	17/381 items older than 60 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 96%	14/354 items older than 60 days	Documents\2019-															
A: 96%	14/374 items older than 60 days	Documents\2019-															
S: 95.5%	17/381 items older than 60 days	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0110: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	1: 100.0%	33.3% 1/3 employees for Aug and Sep	1.0	REASONS: With effect from 1 July 2019 SM permanently placed 56 contract workers in terms of the Implementation Plan of the Legal Opinion regarding Fixed Term Contracts. The implementation of employment equity was therefore not applicable in the placement process. Candidates were appointed in a skills level where their race groups are over-represented. No candidates from the designated groups met the requirements for appointment. INTERVENTIONS: No intervention needed NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 36.4%</td> <td>8/22 employees appointed in terms of the EE Plan - 8 Coloured Females and 3 Coloured Males appointed in Semi-Skilled Level and 3 Coloured Males appointed in the Skilled Technical Level where Coloured Males and Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 0%</td> <td>0/1 employees appointed in terms of the EE Plan - 1 Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 50%</td> <td>1/2 employees appointed in terms of the EE Plan - 1 Coloured Female appointed in Semi-Skilled Level where Coloured Females are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 36.4%	8/22 employees appointed in terms of the EE Plan - 8 Coloured Females and 3 Coloured Males appointed in Semi-Skilled Level and 3 Coloured Males appointed in the Skilled Technical Level where Coloured Males and Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.	Documents\2019-	A: 0%	0/1 employees appointed in terms of the EE Plan - 1 Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.	Documents\2019-	S: 50%	1/2 employees appointed in terms of the EE Plan - 1 Coloured Female appointed in Semi-Skilled Level where Coloured Females are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.	Documents\2019-
Monthly Result	Notes	Evidence															
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A: 0%	0/1 employees appointed in terms of the EE Plan - 1 Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.	Documents\2019-															
S: 50%	1/2 employees appointed in terms of the EE Plan - 1 Coloured Female appointed in Semi-Skilled Level where Coloured Females are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.	Documents\2019-															
pd-09-0111: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0% (Total Requisitions= 111)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>Total Requisitions= 39</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Total Requisitions= 45</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Total Requisitions= 27</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	Total Requisitions= 39	Documents\2019-	A: 100%	Total Requisitions= 45	Documents\2019-	S: 100%	Total Requisitions= 27	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	Total Requisitions= 39	Documents\2019-															
A: 100%	Total Requisitions= 45	Documents\2019-															
S: 100%	Total Requisitions= 27	Documents\2019-															
pd-09-0112: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0% by the end of Qtr 1	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No reports issued</td> <td>N/a</td> </tr> <tr> <td>A: 100%</td> <td>4th Quarter PMs report</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No reports issued	N/a	A: 100%	4th Quarter PMs report	Documents\2019-	S: N/a		N/a
Monthly Result	Notes	Evidence															
J: N/a	No reports issued	N/a															
A: 100%	4th Quarter PMs report	Documents\2019-															
S: N/a		N/a															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0112: Audit issues resolved	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%														
			N/a														
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No outstanding findings</td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>				Monthly Result	Notes	Evidence	J: N/a	No outstanding findings	N/a	A: N/a		N/a	S: N/a		N/a
		Monthly Result	Notes	Evidence													
	J: N/a	No outstanding findings	N/a														
	A: N/a		N/a														
	S: N/a		N/a														
	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0%														
			N/a														
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>				Monthly Result	Notes	Evidence	J: N/a		N/a	A: N/a		N/a	S: N/a		N/a
		Monthly Result	Notes	Evidence													
J: N/a		N/a															
A: N/a		N/a															
S: N/a		N/a															
4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%															
		N/a															
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	Monthly Result	Notes	Evidence														
J: N/a		N/a															
A: N/a		N/a															
S: N/a		N/a															
pd-09-0113: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%														
		Yes	N/a														
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>				Monthly Result	Notes	Evidence	J: N/a		N/a	A: N/a		N/a	S: N/a		N/a
		Monthly Result	Notes	Evidence													
	J: N/a		N/a														
	A: N/a		N/a														
	S: N/a		N/a														
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%														
		Yes	N/a														
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>				Monthly Result	Notes	Evidence	J: N/a		N/a	A: N/a		N/a	S: N/a		N/a
		Monthly Result	Notes	Evidence													
J: N/a		N/a															
A: N/a		N/a															
S: N/a		N/a															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0113: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-09-0115: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1	Invocom held 30 July 2019		Documents\2019-
		A: 1	Invocom held 26 August 2019		Documents\2019-
		S: 1	Invocom held 30 September 2019		Documents\2019-
pd-10-0032: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 3 months at the end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: 1 mth			Documents\2019-
		A: 1.8 mths			Documents\2019-
		S: 3 mths			Documents\2019-
pd-10-0033: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	100.0% 3.6% pm average	3.0	
		Monthly Result	Notes		Evidence
		J: 3.1%	56/1817 person days lost due to sick leave		Documents\2019-
		A: 3.4%	60/1680 person days lost due to sick leave		Documents\2019-
		S: 4.3%	70/1640 person days lost due to sick leave - 26 employees took sick leave during the period of which one took 8 days, one took 6 days, four took 5 days and two took 4 days		Documents\2019-
pd-12-0010: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 10 (103 for the whole organisation)	0.0% N/a	0.0	
		Monthly Result	Notes		Evidence
		J: N/a	No projects		N/a
		A: N/a	No projects		N/a
		S: N/a	No projects		N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-12-0010: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 29 (296 for the whole organisation)	0.0% N/a	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No projects</td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td>No projects</td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td>No projects</td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No projects	N/a	A: N/a	No projects	N/a	S: N/a	No projects	N/a
Monthly Result	Notes	Evidence															
J: N/a	No projects	N/a															
A: N/a	No projects	N/a															
S: N/a	No projects	N/a															
pd-14-0003: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a		N/a	A: N/a		N/a	S: N/a		N/a
Monthly Result	Notes	Evidence															
J: N/a		N/a															
A: N/a		N/a															
S: N/a		N/a															
pd-14-0017: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1 per quarter	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>Report submitted</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	Report submitted	Documents\2019-	A: N/a		N/a	S: N/a		N/a
Monthly Result	Notes	Evidence															
J: 1	Report submitted	Documents\2019-															
A: N/a		N/a															
S: N/a		N/a															
pd-16-0004: Effective monitoring of informal settlements	1: Report to Management on the number of new informal dwellings / structures (including backyard dwellings / structures) erected [Type=Avg All]	1: 100.0% Yes - monthly	100.0% Yes- monthly	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: Yes</td> <td>Report to Portfolio Committee</td> <td>Documents\2019-</td> </tr> <tr> <td>A: Yes</td> <td>Report to Portfolio Committee</td> <td>Documents\2019-</td> </tr> <tr> <td>S: Yes</td> <td>Report to Portfolio Committee</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: Yes	Report to Portfolio Committee	Documents\2019-	A: Yes	Report to Portfolio Committee	Documents\2019-	S: Yes	Report to Portfolio Committee	Documents\2019-
Monthly Result	Notes	Evidence															
J: Yes	Report to Portfolio Committee	Documents\2019-															
A: Yes	Report to Portfolio Committee	Documents\2019-															
S: Yes	Report to Portfolio Committee	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0005: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-17-0010: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 0% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0%	Establishment of a K9 Unit grant: Budget = R1 990 000, YTD = R0 (0%) Establishment of a K9 Unit grant: Budget = R10 000, YTD = R0 (0%) Total Budget:R2 000 000, YTD R0 (0%)		Documents\2019-
		A: 0%	Establishment of a K9 Unit grant: Budget = R1 990 000, YTD = R0 (0%) Establishment of a K9 Unit grant: Budget = R10 000, YTD = R0 (0%) Total Budget:R2 000 000, YTD R0 (0%)		Documents\2019-
		S: 0%	Establishment of a K9 Unit grant: Budget = R1 990 000, YTD = R0 (0%) Establishment of a K9 Unit grant: Budget = R10 000, YTD = R0 (0%) Total Budget:R2 000 000, YTD R0 (0%)		Documents\2019-
pd-17-0081: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
pd-18-0010: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Records available
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0004: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	1: 0.0% Yes (at least 10 p.a.)	1.0% 3 cumulative	0.0	NOTES: The target of "at least 10 p.a." is a problem e.g. where a contractor is appointed for only a portion of the year. Target therefore needs to be changed in January 2020 to "3 per quarter" and the performance type to "Avg All".
		Monthly Result	Notes	Evidence	
		J: 1		Collaborator	
		A: 1		Collaborator	
		S: 1		Collaborator	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Krieger, Jo-Ann - Director: Development Services

Strategic Goal: 3 Quality and sustainable living environment

Strategic Objective: Manage Development Services (Goal 3)

pd-09-0048: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 0.6% cumulative	0.0	
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Monthly Result	Notes	Evidence
J: 0.2%	Budget =R39 846 000, YTD Actual = R87 359	Documents\2019-
A: 0.3%	Budget =R39 846 000, YTD Actual = R101 848 (Committed=R14 871)	Documents\2019-
S: 0.6%	Budget =R39 846 000, YTD Actual = R233 572 (Committed=R98 716)	Documents\2019-

pd-09-0049: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 9.0% cumulative	0.0	
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Monthly Result	Notes	Evidence
J: 5%		Promun
A: 7%		Promun
S: 9%		Promun

pd-09-0050: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 17.8% cumulative	0.0	
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Monthly Result	Notes	Evidence
J: 5.7%	Budget =R24 205 919, YTD Actual = R1 386 672	Documents\2019-
A: 11.7%	Budget =R24 205 919, YTD Actual = R2 825 450	Documents\2019-
S: 17.8%	Budget =R24 205 919, YTD Actual = R4 308 131	Documents\2019-

pd-09-0051: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
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Monthly Result	Notes	Evidence
J: 100%	Adult Education & Training (2) - Planned training	Documents\2019-
A: 100%	Adult Education & Training (2) - Planned training	Documents\2019-
S: 100%	Adult Education & Training (2), Policy Analysis, Development and Implementation Course (1) - Planned training	Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0052: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0% (105/105 resolutions initiated)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>34/34 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>35/35 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>36/36 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	34/34 resolutions initiated/implemented	Documents\2019-	A: 100%	35/35 resolutions initiated/implemented	Documents\2019-	S: 100%	36/36 resolutions initiated/implemented	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	34/34 resolutions initiated/implemented	Documents\2019-															
A: 100%	35/35 resolutions initiated/implemented	Documents\2019-															
S: 100%	36/36 resolutions initiated/implemented	Documents\2019-															
pd-09-0053: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>9 July</td> <td>SBS System</td> </tr> <tr> <td>A: 1</td> <td>20 Aug</td> <td>SBS System</td> </tr> <tr> <td>S: 1</td> <td>17 Sep</td> <td>SBS System</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	9 July	SBS System	A: 1	20 Aug	SBS System	S: 1	17 Sep	SBS System
Monthly Result	Notes	Evidence															
J: 1	9 July	SBS System															
A: 1	20 Aug	SBS System															
S: 1	17 Sep	SBS System															
pd-09-0056: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 0</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0		N/a	A: 0		N/a	S: 0		N/a
Monthly Result	Notes	Evidence															
J: 0		N/a															
A: 0		N/a															
S: 0		N/a															
pd-09-0057: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	105.0% 94.5% pm average	3.2													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 94%</td> <td>145/2521 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 94.5%</td> <td>146/2623 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 95%</td> <td>135/2603 items older than 60 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 94%	145/2521 items older than 60 days	Documents\2019-	A: 94.5%	146/2623 items older than 60 days	Documents\2019-	S: 95%	135/2603 items older than 60 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 94%	145/2521 items older than 60 days	Documents\2019-															
A: 94.5%	146/2623 items older than 60 days	Documents\2019-															
S: 95%	135/2603 items older than 60 days	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0058: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	1: 100.0%	0.0% N/a		NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No employment equity opportunities	Documents\2019-	A: N/a	No employment equity opportunities	Documents\2019-	S: N/a	No employment equity opportunities	Documents\2019-
Monthly Result	Notes	Evidence															
J: N/a	No employment equity opportunities	Documents\2019-															
A: N/a	No employment equity opportunities	Documents\2019-															
S: N/a	No employment equity opportunities	Documents\2019-															
pd-09-0059: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0% (Total Requisitions= 164)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>Total Requisitions= 49</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Total Requisitions= 80</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Total Requisitions= 35</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	Total Requisitions= 49	Documents\2019-	A: 100%	Total Requisitions= 80	Documents\2019-	S: 100%	Total Requisitions= 35	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	Total Requisitions= 49	Documents\2019-															
A: 100%	Total Requisitions= 80	Documents\2019-															
S: 100%	Total Requisitions= 35	Documents\2019-															
pd-09-0060: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0% by the end of Qtr 1	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>Draft report on Property Valuations - Awaiting final management action plan</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>4th Quarter PMS report</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Property Valuations report issued 30 September 2019</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	Draft report on Property Valuations - Awaiting final management action plan	Documents\2019-	A: 100%	4th Quarter PMS report	Documents\2019-	S: 100%	Property Valuations report issued 30 September 2019	Documents\2019-
Monthly Result	Notes	Evidence															
J: N/a	Draft report on Property Valuations - Awaiting final management action plan	Documents\2019-															
A: 100%	4th Quarter PMS report	Documents\2019-															
S: 100%	Property Valuations report issued 30 September 2019	Documents\2019-															
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No outstanding findings</td> <td></td> </tr> <tr> <td>A: N/a</td> <td>Findings to be followed up - not yet outstanding</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No outstanding findings		A: N/a	Findings to be followed up - not yet outstanding	Documents\2019-	S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	No outstanding findings																
A: N/a	Findings to be followed up - not yet outstanding	Documents\2019-															
S: N/a																	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes											
pd-09-0060: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
pd-09-0061: Risk identification and control implementation	3: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%	N/a	Yes											
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	4: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%	N/a	Yes											
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0061: Risk identification and control implementation	5: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0063: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes		Evidence
		J: 1	29 July 2019		Documents\2019-
		A: 1	23 August 2019		Documents\2019-
		S: 1	27 September 2019		Documents\2019-
pd-10-0024: Provide for Integrated Housing projects	2: If bulk services are not available for any one of the projects on the housing pipeline, has the planning and budget process for the provision of bulk services commenced? [Type=Qtr 2 Only]	1: 0.0% Yes (Annually by October)	0.0% N/a		NOTES: Change the KPI in Jan 2020 to: If bulk services are not available for any one of the projects in terms of the project approval by DHS, has the planning and budget process for the provision of bulk services commenced?
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a	Housing projects: Riebeek Kasteel, Moorreesburg Sibanye and Kalbaskraal		
pd-10-0035: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 0 Months by the end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: N/a	No vacancies		Documents\2019-
		A: N/a	No vacancies		Documents\2019-
		S: N/a	No vacancies		Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-10-0036: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	130.0% 0.7% pm average	3.9	
		Monthly Result	Notes		Evidence
		J: 0.1%	1/736 person days lost due to sick leave		Documents\2019-
		A: 0.6%	4/672 person days lost due to sick leave		Documents\2019-
		S: 1.3%	8/640 person days lost due to sick leave		Documents\2019-
pd-12-0011: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 5 (103 for the whole organisation)	0.0% 1.72 cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0.46			Documents\2019-
		A: 0.59			Documents\2019-
		S: 0.67			Documents\2019-
	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 14 (296 for the whole organisation)	0.0% 1 cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2019-
		A: 0	No new appointments		
		S: 0	No new appointments		
pd-14-0004: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-14-0018: Communication Strategy implementation	4: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes	Evidence	
		J: 1	Report submitted	Documents\2019-	
		A: n/a			
		S: n/a			
pd-17-0006: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0011: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 0.1% cumulative	0.0	
		Monthly Result	Notes	Evidence	
		J: 0%	HS grant: Budget = R32 480 000, YTD = R0 (0%) RSEP grant: Budget = R4 000 000, YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R224 000, YTD = R0 (0%) Total: Budget = R36 704 000, YTD = R0 (0%)	Documents\2019-	
		A: 0%	HS grant: Budget = R32 480 000, YTD = R0 (0%) RSEP grant: Budget = R4 000 000, YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R224 000, YTD = R0 (0%) Total: Budget = R36 704 000, YTD = R0 (0%)	Documents\2019-	
		S: 0.1%	HS grant: Budget = R32 480 000, YTD = R0 (0%) RSEP grant: Budget = R4 000 000, YTD = R0 (0%) Mun Accreditation and Capacity Building: Budget = R224 000, YTD = R18 673 (8.3%) Total: Budget = R36 704 000, YTD = R18 673 (0.1%)	Documents\2019-	
pd-17-0082: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-18-0012: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes	Evidence	
		J: Yes		Records available	
		A: N/a			
		S: N/a			
pd-19-0005: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	1: 0.0% Yes (at least 10 p.a.)	0.0% Yes (3 cumulative)	0.0	NOTES: The target of "at least 10 p.a." is a problem e.g. where a contractor is appointed for only a portion of the year. Target therefore needs to be changed in January 2020 to "3 per quarter" and the performance type to "Avg All".
		Monthly Result	Notes	Evidence	
		J: Yes		Collab	
		A: Yes			
		S: Yes			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	Manage the Office of the Municipal Manager and Organisation				
pd-09-0003: Sound management	2: Number of monthly management meetings held [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative	0.0	
		Monthly Result	Notes	Evidence	
		J: 2	10 July 2019 & 26 July 2019	Documents\2019-	
		A: 0		N/a	
		S: 1	30 Sept	Documents\2019-	
pd-09-0004: Legally compliant procurement	1: Number of appeals against the municipality regarding the awarding of tenders that were upheld [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0	
		Monthly Result	Notes	Evidence	
		J: 0		N/a	
		A: 0		N/a	
		S: 0		N/a	
pd-09-0005: Performance and financial monitoring	2: Number of monthly performance and financial assessments done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0	
		Monthly Result	Notes	Evidence	
		J: 1	10 July	SBS System	
		A: 1	21 Aug	SBS System	
		S: 1	18 Sep	SBS System	
pd-09-0007: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	98.6% (71/72 resolutions initiated)	3.0	REASONS: Collab item 3316317 has been completed on 8 Oct 2019 INTERVENTIONS: No intervention necessary
		Monthly Result	Notes	Evidence	
		J: 100%	20/20 resolutions initiated/implemented	Documents\2019-	
		A: 100%	23/23 resolutions initiated/implemented	Documents\2019-	
		S: 96.5%	28/29 resolutions initiated/implemented (Obj id 3316317 - L Fourie)	Documents\2019-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0008: Monitoring the IDP / Budget process	2: Number of months that the IDP / Budget process schedule were checked [Type=Qtr 4 Only]	1: 0.0% At least 10 p.a.	0.0% 3 cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 2</td> <td>10 July 2019 & 26 July 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 1</td> <td>30 Sept</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 2	10 July 2019 & 26 July 2019	Documents\2019-	A: 0		N/a	S: 1	30 Sept	Documents\2019-
Monthly Result	Notes	Evidence															
J: 2	10 July 2019 & 26 July 2019	Documents\2019-															
A: 0		N/a															
S: 1	30 Sept	Documents\2019-															

pd-14-0029: General KPI: % of capital budget spent on IDP projects	1: % of capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's IDP (% of capital budget spent) [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (between 90% and 105%)	0.0% 7.5% cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1.2%</td> <td>Budget =R143 857 572, YTD Actual = R1 730 142</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 4.3%</td> <td>Budget =R143 857 572, YTD Actual = R6 129 901 (Committed=R3 974 228)</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 7.5%</td> <td>Budget =R143 857 572, YTD Actual = R10 754 500 (Committed=R5 868 447)</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1.2%	Budget =R143 857 572, YTD Actual = R1 730 142	Documents\2019-	A: 4.3%	Budget =R143 857 572, YTD Actual = R6 129 901 (Committed=R3 974 228)	Documents\2019-	S: 7.5%	Budget =R143 857 572, YTD Actual = R10 754 500 (Committed=R5 868 447)	Documents\2019-
Monthly Result	Notes	Evidence															
J: 1.2%	Budget =R143 857 572, YTD Actual = R1 730 142	Documents\2019-															
A: 4.3%	Budget =R143 857 572, YTD Actual = R6 129 901 (Committed=R3 974 228)	Documents\2019-															
S: 7.5%	Budget =R143 857 572, YTD Actual = R10 754 500 (Committed=R5 868 447)	Documents\2019-															

pd-19-0001: Monitor the performance of contractors in terms of section 116(2)(d) of the MFMA	1: Number of reports on the management of the contracts or agreements (supply chain) and the performance of contractors submitted to a council committee [Type=Avg All]	1: 100.0% 1 per quarter	0.0% N/a		NOTES: The target is a problem and needs to be changed in January 2020 in line with section 116(2)(d) of the MFMA: The accounting officer of a municipality or municipal entity must monitor on a monthly basis the performance of the contractor under the contract or agreement.												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a																	
A: N/a																	
S: N/a																	

Strategic Goal:	2 Inclusive economic growth																
Strategic Objective:	Facilitate economic development in the municipal area																
pd-09-0001: Liaison with business role-players	2: Annual event with local business held [Type=Qtr 4 Only]	1: 0.0% Yes (before end of June)	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>2 Initiatives: 16 July 2019 (Community Forum) & 31 July 2019 (G Chait)</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td>1 Initiative: 27 Aug 2019 HTAF</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td>1 Initiative: 12 Sept 2019 Mall Ontwikkeling</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	2 Initiatives: 16 July 2019 (Community Forum) & 31 July 2019 (G Chait)	Documents\2019-	A: N/a	1 Initiative: 27 Aug 2019 HTAF	Documents\2019-	S: N/a	1 Initiative: 12 Sept 2019 Mall Ontwikkeling	Documents\2019-
Monthly Result	Notes	Evidence															
J: N/a	2 Initiatives: 16 July 2019 (Community Forum) & 31 July 2019 (G Chait)	Documents\2019-															
A: N/a	1 Initiative: 27 Aug 2019 HTAF	Documents\2019-															
S: N/a	1 Initiative: 12 Sept 2019 Mall Ontwikkeling	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0012: LED fund management	1: % of the LED funds actually spent [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 0% cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0%</td> <td>Budget = R300 000, YTD Actual = R0</td> <td>Promun</td> </tr> <tr> <td>A: 0%</td> <td>Budget = R300 000, YTD Actual = R0</td> <td>Promun</td> </tr> <tr> <td>S: 0%</td> <td>Budget = R300 000, YTD Actual = R0</td> <td>Promun</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0%	Budget = R300 000, YTD Actual = R0	Promun	A: 0%	Budget = R300 000, YTD Actual = R0	Promun	S: 0%	Budget = R300 000, YTD Actual = R0	Promun
Monthly Result	Notes	Evidence															
J: 0%	Budget = R300 000, YTD Actual = R0	Promun															
A: 0%	Budget = R300 000, YTD Actual = R0	Promun															
S: 0%	Budget = R300 000, YTD Actual = R0	Promun															
pd-14-0026: General KPI: Jobs created through municipality's LED initiatives including capital projects	1: Number of jobs created through Municipality's capital projects (contracts > R200 000) [Type=Qtr 4 Only]	1: 0.0% 150 for the year	0.0% 65 cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 19</td> <td>Construction of Riebeeck Kasteel New Community Hall, Phase 2</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 46</td> <td>Maintenance Gene Louw Pavilion, T35/18/19; Roof and Maintenance, MRB Traffic Station, T39/18/19; Maintenance Darling Mun Buildings, T38/18/19</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 19	Construction of Riebeeck Kasteel New Community Hall, Phase 2	Documents\2019-	A: 46	Maintenance Gene Louw Pavilion, T35/18/19; Roof and Maintenance, MRB Traffic Station, T39/18/19; Maintenance Darling Mun Buildings, T38/18/19	Documents\2019-	S: N/a		
Monthly Result	Notes	Evidence															
J: 19	Construction of Riebeeck Kasteel New Community Hall, Phase 2	Documents\2019-															
A: 46	Maintenance Gene Louw Pavilion, T35/18/19; Roof and Maintenance, MRB Traffic Station, T39/18/19; Maintenance Darling Mun Buildings, T38/18/19	Documents\2019-															
S: N/a																	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Terblanche, Madelaine - Director: Corporate Services					
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	Manage Corporate Services				
pd-09-0032: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 6.7% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0%	Budget =R128 000, YTD Actual = R0		Documents\2019-
		A: 0%	Budget =R128 000, YTD Actual = R0 (Committed=R10 908)		Documents\2019-
		S: 6.7%	Budget =R128 000, YTD Actual = R8 539 (Committed=R35 253)		Documents\2019-
pd-09-0033: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0% 35.0% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0%			N/a
		A: 7%			Documents\2019-
		S: 35%			Documents\2019-
pd-09-0034: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 20.0% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 6.3%	Budget =R31 796 224, YTD Actual = R2 011 011		Documents\2019-
		A: 13.3%	Budget =R31 796 224, YTD Actual = R4 218 994		Documents\2019-
		S: 20.0%	Budget =R31 796 224, YTD Actual = R6 347 390		Documents\2019-
pd-09-0035: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes		Evidence
		J: 100%	Adult Education & Training (2), B. Information Science (1) - Planned training		Documents\2019-
		A: 100%	Adult Education & Training (2), B. Information Science (1) - Planned training		Documents\2019-
		S: 100%	Adult Education & Training (2), B. Information Science (1) - Planned training		Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0036: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0% (124/124 resolutions initiated)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>32/32 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>44/44 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>48/48 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	32/32 resolutions initiated/implemented	Documents\2019-	A: 100%	44/44 resolutions initiated/implemented	Documents\2019-	S: 100%	48/48 resolutions initiated/implemented	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	32/32 resolutions initiated/implemented	Documents\2019-															
A: 100%	44/44 resolutions initiated/implemented	Documents\2019-															
S: 100%	48/48 resolutions initiated/implemented	Documents\2019-															
pd-09-0037: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>10 July</td> <td>SBS System</td> </tr> <tr> <td>A: 1</td> <td>21 Aug</td> <td>SBS System</td> </tr> <tr> <td>S: 1</td> <td>18 Sep</td> <td>SBS System</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	10 July	SBS System	A: 1	21 Aug	SBS System	S: 1	18 Sep	SBS System
Monthly Result	Notes	Evidence															
J: 1	10 July	SBS System															
A: 1	21 Aug	SBS System															
S: 1	18 Sep	SBS System															
pd-09-0040: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 0</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0		N/a	A: 0		N/a	S: 0		N/a
Monthly Result	Notes	Evidence															
J: 0		N/a															
A: 0		N/a															
S: 0		N/a															
pd-09-0041: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	106.9% 96.2% pm average	3.2													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 96%</td> <td>862/23976 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 96%</td> <td>877/24116 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 96.5%</td> <td>859/24144 items older than 60 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 96%	862/23976 items older than 60 days	Documents\2019-	A: 96%	877/24116 items older than 60 days	Documents\2019-	S: 96.5%	859/24144 items older than 60 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 96%	862/23976 items older than 60 days	Documents\2019-															
A: 96%	877/24116 items older than 60 days	Documents\2019-															
S: 96.5%	859/24144 items older than 60 days	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0042: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	1: 100.0%	0.0% 0/1 employees for Aug and Sep	0.0	REASONS: With effect from 1 July 2019 SM permanently placed 57 contract workers in terms of the Implementation Plan of the Legal Opinion regarding Fixed Term Contracts. The implementation of employment equity was therefore not applicable in the placement process. NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 57%</td> <td>8/14 employees appointed in terms of the EE Plan - 6 Coloured Females appointed in Semi-Skilled Level where Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 0%</td> <td>0/1 employees appointed in terms of the EE Plan - 1 White Male appointed in Skilled Technical Level where White Males are over-represented - Scarce Skills, No candidates from the designated groups could be recruited. Vacancy was advertised externally on 3 occasions.</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 57%	8/14 employees appointed in terms of the EE Plan - 6 Coloured Females appointed in Semi-Skilled Level where Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.	Documents\2019-	A: N/a	No employment equity opportunities	Documents\2019-	S: 0%	0/1 employees appointed in terms of the EE Plan - 1 White Male appointed in Skilled Technical Level where White Males are over-represented - Scarce Skills, No candidates from the designated groups could be recruited. Vacancy was advertised externally on 3 occasions.	Documents\2019-
Monthly Result	Notes	Evidence															
J: 57%	8/14 employees appointed in terms of the EE Plan - 6 Coloured Females appointed in Semi-Skilled Level where Coloured Females are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.	Documents\2019-															
A: N/a	No employment equity opportunities	Documents\2019-															
S: 0%	0/1 employees appointed in terms of the EE Plan - 1 White Male appointed in Skilled Technical Level where White Males are over-represented - Scarce Skills, No candidates from the designated groups could be recruited. Vacancy was advertised externally on 3 occasions.	Documents\2019-															
pd-09-0043: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0% (Total Requisitions= 161)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>Total Requisitions= 56</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Total Requisitions= 63</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Total Requisitions= 42</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	Total Requisitions= 56	Documents\2019-	A: 100%	Total Requisitions= 63	Documents\2019-	S: 100%	Total Requisitions= 42	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	Total Requisitions= 56	Documents\2019-															
A: 100%	Total Requisitions= 63	Documents\2019-															
S: 100%	Total Requisitions= 42	Documents\2019-															
pd-09-0044: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0% by end of Qtr 1	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No reports issued</td> <td></td> </tr> <tr> <td>A: 100%</td> <td>4th Quarter PMS report</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No reports issued		A: 100%	4th Quarter PMS report	Documents\2019-	S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	No reports issued																
A: 100%	4th Quarter PMS report	Documents\2019-															
S: N/a																	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No outstanding findings</td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No outstanding findings		A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	No outstanding findings																
A: N/a																	
S: N/a																	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes											
pd-09-0044: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
pd-09-0045: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0045: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a																	
A: N/a																	
S: N/a																	
pd-09-0047: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>Held 29 July 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 1</td> <td>Held 22 August 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 1</td> <td>Held 16 September 2019</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	Held 29 July 2019	Documents\2019-	A: 1	Held 22 August 2019	Documents\2019-	S: 1	Held 16 September 2019	Documents\2019-
Monthly Result	Notes	Evidence															
J: 1	Held 29 July 2019	Documents\2019-															
A: 1	Held 22 August 2019	Documents\2019-															
S: 1	Held 16 September 2019	Documents\2019-															
pd-10-0038: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management team to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 0 months at the end of Qtr 1	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 2 mths</td> <td></td> <td>Documents\2019-</td> </tr> <tr> <td>A: 3 mths</td> <td></td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td>No vacancies</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 2 mths		Documents\2019-	A: 3 mths		Documents\2019-	S: N/a	No vacancies	Documents\2019-
Monthly Result	Notes	Evidence															
J: 2 mths		Documents\2019-															
A: 3 mths		Documents\2019-															
S: N/a	No vacancies	Documents\2019-															
pd-10-0039: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	110.0% 2.9% pm average	3.3													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 2.0%</td> <td>31/1541 person days lost due to sick leave</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 4.3%</td> <td>61/1407 person days lost due to sick leave - 20 employees took sick leave during the period of which one took 15 days, one took 10 days and one took 5 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 2.4%</td> <td>32/1360 person days lost due to sick leave</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 2.0%	31/1541 person days lost due to sick leave	Documents\2019-	A: 4.3%	61/1407 person days lost due to sick leave - 20 employees took sick leave during the period of which one took 15 days, one took 10 days and one took 5 days	Documents\2019-	S: 2.4%	32/1360 person days lost due to sick leave	Documents\2019-
Monthly Result	Notes	Evidence															
J: 2.0%	31/1541 person days lost due to sick leave	Documents\2019-															
A: 4.3%	61/1407 person days lost due to sick leave - 20 employees took sick leave during the period of which one took 15 days, one took 10 days and one took 5 days	Documents\2019-															
S: 2.4%	32/1360 person days lost due to sick leave	Documents\2019-															
pd-12-0012: EPWP monitoring	1: Number of Full Time Equivalents (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 8 (103 for the whole organisation)	0.0% 0.2 cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0.02</td> <td></td> <td>Documents\2019-</td> </tr> <tr> <td>A: 0.07</td> <td></td> <td>Documents\2019-</td> </tr> <tr> <td>S: 0.11</td> <td></td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0.02		Documents\2019-	A: 0.07		Documents\2019-	S: 0.11		Documents\2019-
Monthly Result	Notes	Evidence															
J: 0.02		Documents\2019-															
A: 0.07		Documents\2019-															
S: 0.11		Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-12-0012: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 23 (296 for the whole organisation)	0.0% 3 cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 1			Documents\2019-
		A: 2			Documents\2019-
		S: 0	No new appointments		N/a
pd-14-0005: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: n/a			
		A: n/a			
		S: n/a			
pd-14-0027: General KPI: People from employment equity target groups employed	1: % of people from employment equity target groups appointed for the month in terms of the Municipality's approved Employment Equity plan [Type=Avg All]	1: 100.0% 100% (report bi-annually to Mayoral Committee)	69.2% 9/13 employees	3.0	REASONS: With effect from 1 July 2019 SM permanently placed 56 contract workers in terms of the Implementation Plan of the Legal Opinion regarding Fixed Term Contracts. The implementation of employment equity was therefore not applicable in the placement process. NOTES: The July figure was placements
		Monthly Result	Notes		Evidence
		J: 55.4%	31/56 employees appointed in terms of the EE Plan - 18 Coloured Females and 4 Coloured Males appointed in Semi-Skilled Level and 3 Coloured Males appointed in Skilled Technical Level where Coloured Females and Coloured Males are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019.		Documents\2019-
		A: 0%	0/1 employees appointed in terms of the EE Plan - 1 Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Scarce Skill. No candidates from the designated groups met the requirements for appointment.		Documents\2019-
		S: 75%	9/12 employees appointed in terms of the EE Plan - 1 Coloured Females appointed in Semi-Skilled Level and 1 White Male and 1 Coloured Male appointed in Skilled Technical Level where Coloured Females, White Males and Coloured Males are over-represented - Scarce Skills. No candidates from the designated groups met the minimum requirements.		Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-14-0028: General KPI: Budget spent on implementing the workplace skills plan	1: % of the municipality's training budget actually spent on implementing its workplace skills plan (cumulative) [Type=Qtr 4 Only]	1: 0.0% At least 90%	0.0% 18.0% cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 5.2%</td> <td>93693/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 11.9%</td> <td>216191/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 18%</td> <td>325425/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 5.2%	93693/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)	Documents\2019-	A: 11.9%	216191/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)	Documents\2019-	S: 18%	325425/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)	Documents\2019-
Monthly Result	Notes	Evidence															
J: 5.2%	93693/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)	Documents\2019-															
A: 11.9%	216191/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)	Documents\2019-															
S: 18%	325425/1805366 (% of municipality's training budget actually spent on implementing its workplace skills plan)	Documents\2019-															
pd-16-0009: Promote employment equity through continuous planning	1: Compilation/review of Employment Equity plan completed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of November)	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>Employment Equity Plan implemented with effect from 1 July 2018 for the period 1 July 2018 to 30 June 2023</td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	Employment Equity Plan implemented with effect from 1 July 2018 for the period 1 July 2018 to 30 June 2023	N/a	A: N/a		N/a	S: N/a		N/a
Monthly Result	Notes	Evidence															
J: N/a	Employment Equity Plan implemented with effect from 1 July 2018 for the period 1 July 2018 to 30 June 2023	N/a															
A: N/a		N/a															
S: N/a		N/a															
pd-17-0007: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0% Yes (by end of March)	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a																	
A: N/a																	
S: N/a																	
pd-17-0012: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 19.7% cumulative	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 6.1%</td> <td>Library service grant: Budget = R9 607 000, YTD = R603 139 (6.3%) FMS grant: Budget = R379 000, YTD = R9 111 (2.4%) Total Budget = R9 986 000, YTD = R612 249 (6.1%)</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 12.5%</td> <td>Library service grant: Budget = R9 607 000, YTD = R1 239 190 (12.9%) FMS grant: Budget = R379 000, YTD = R9 111 (2.4%) Total Budget = R9 986 000, YTD = R1 248 300 (12.5%)</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 19.7%</td> <td>Library service grant: Budget = R9 607 000, YTD = R1 904 177 (19.8%) FMS grant: Budget = R379 000, YTD = R9 111 (2.4%) Total Budget = R9 986 000, YTD = R1 913 288 (19.7%)</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 6.1%	Library service grant: Budget = R9 607 000, YTD = R603 139 (6.3%) FMS grant: Budget = R379 000, YTD = R9 111 (2.4%) Total Budget = R9 986 000, YTD = R612 249 (6.1%)	Documents\2019-	A: 12.5%	Library service grant: Budget = R9 607 000, YTD = R1 239 190 (12.9%) FMS grant: Budget = R379 000, YTD = R9 111 (2.4%) Total Budget = R9 986 000, YTD = R1 248 300 (12.5%)	Documents\2019-	S: 19.7%	Library service grant: Budget = R9 607 000, YTD = R1 904 177 (19.8%) FMS grant: Budget = R379 000, YTD = R9 111 (2.4%) Total Budget = R9 986 000, YTD = R1 913 288 (19.7%)	Documents\2019-
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Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0083: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
pd-18-0011: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes	Evidence	
		J: Yes		Records available	
		A: N/a			
		S: N/a			
pd-19-0006: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	1: 0.0% Yes (at least 10 p.a.)	0.0% 3 cumulative	0.0	NOTES: The target of "at least 10 p.a." is a problem e.g. where a contractor is appointed for only a portion of the year. Target therefore needs to be changed in January 2020 to "3 per quarter" and the performance type to "Avg All".
		Monthly Result	Notes	Evidence	
		J: 1		Documents\2019-	
		A: 1		Documents\2019-	
		S: 1		Documents\2019-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Zikmann, Louis - Director: Civil Engineering Services					
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	Manage Civil Engineering Services				
pd-09-0013: Capital expenditure in line with budget and time frames	1: % of capital budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 95% and 105%)	0.0% 4.5% cumulative	0.0	
		Monthly Result	Notes	Evidence	
		J: 0.5%	Budget =R82 932 072, YTD Actual = R387 664	Documents\2019-	
		A: 0.9%	Budget =R82 932 072, YTD Actual = R769 591 (Committed=R1 844 966)	Documents\2019-	
		S: 4.5%	Budget =R82 932 072, YTD Actual = R3 737 525 (Committed=R4 469 004)	Documents\2019-	
pd-09-0014: Capital project implementation	1: Average % completion of capital projects [Type=Qtr 4 Only]	1: 0.0% 90% for the year	0.0%	0.0	
		Monthly Result	Notes	Evidence	
		J: 8%		Documents\2019-	
		A: 11%		Documents\2019-	
		S:			
pd-09-0015: Operating expenditure in line with budget and time frames	1: % of operating budget spent [Type=Qtr 4 Only]	1: 0.0% Qtr 4 (Between 90% and 100%)	0.0% 10.4% cumulative	0.0	
		Monthly Result	Notes	Evidence	
		J: 2.7%	Budget =R268 569 707, YTD Actual = R7 364 551	Documents\2019-	
		A: 6.6%	Budget =R268 569 707, YTD Actual = R17 664 645	Documents\2019-	
		S: 10.4%	Budget =R268 569 707, YTD Actual = R27 875 453	Documents\2019-	
pd-09-0016: Workforce training roll-out	1: % of planned training sessions according to the Workplace Skills Plan realised [Type=Avg All]	1: 100.0%	100.0%	3.0	
		Monthly Result	Notes	Evidence	
		J: 100%	Nat Cert: Water and Waste Water NQF 2 (3), FET Certificate WWT Process Control Supervision NQF4 (2), Nat Cert Sanitation Project Co-ordination NQF 5 (3), Adult Education & Training (35) - Planned training	Documents\2019-	
		A: 100%	Nat Cert: Water and Waste Water NQF 2 (3), FET Certificate WWT Process Control Supervision NQF4 (2), Nat Cert Sanitation Project Co-ordination NQF 5 (3), Adult Education & Training (35) - Planned training	Documents\2019-	
		S: 100%	Nat Cert: Water and Waste Water NQF 2 (3), FET Certificate WWT Process Control Supervision NQF4 (2), Nat Cert Sanitation Project Co-ordination NQF 5 (3), Adult Education & Training (35) - Planned training	Documents\2019-	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0017: Council decision implementation	1: % of due council decisions initiated [Type=Avg All]	1: 100.0%	100.0%	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>13/13 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>17/17 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>18/18 resolutions initiated/implemented</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	13/13 resolutions initiated/implemented	Documents\2019-	A: 100%	17/17 resolutions initiated/implemented	Documents\2019-	S: 100%	18/18 resolutions initiated/implemented	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	13/13 resolutions initiated/implemented	Documents\2019-															
A: 100%	17/17 resolutions initiated/implemented	Documents\2019-															
S: 100%	18/18 resolutions initiated/implemented	Documents\2019-															
pd-09-0018: Performance and financial monitoring	2: Number of monthly performance assessments and reconciliation of departmental records of expenditure with finance records done [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 3	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 1</td> <td>8 July</td> <td>SBS System</td> </tr> <tr> <td>A: 1</td> <td>19 Aug</td> <td>SBS System</td> </tr> <tr> <td>S: 1</td> <td>16 Sep</td> <td>SBS System</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 1	8 July	SBS System	A: 1	19 Aug	SBS System	S: 1	16 Sep	SBS System
Monthly Result	Notes	Evidence															
J: 1	8 July	SBS System															
A: 1	19 Aug	SBS System															
S: 1	16 Sep	SBS System															
pd-09-0021: Assignments from the municipal manager completed	1: Number of written warnings received from municipal manager [Type=Avg All]	1: 100.0% 0 maximum	100.0% 0	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: 0</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 0</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 0		N/a	A: 0		N/a	S: 0		N/a
Monthly Result	Notes	Evidence															
J: 0		N/a															
A: 0		N/a															
S: 0		N/a															
pd-09-0022: Correspondence addressed in a timely manner	1: % of all correspondence recorded by Collaborator less than 60 days old [Type=Avg All]	1: 100.0% 90.0%	104.1% 93.7% pm average	3.1													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 93%</td> <td>29/438 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 94%</td> <td>26/447 items older than 60 days</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 94%</td> <td>27/436 items older than 60 days</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 93%	29/438 items older than 60 days	Documents\2019-	A: 94%	26/447 items older than 60 days	Documents\2019-	S: 94%	27/436 items older than 60 days	Documents\2019-
Monthly Result	Notes	Evidence															
J: 93%	29/438 items older than 60 days	Documents\2019-															
A: 94%	26/447 items older than 60 days	Documents\2019-															
S: 94%	27/436 items older than 60 days	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-09-0023: Equal employment opportunity management	1: % of employment opportunities applied for appropriate equity appointments [Type=Avg All]	1: 100.0%	88.9% 8/9 employees for Aug and Sep	2.7	REASONS: With effect from 1 July 2019 SM permanently placed 56 contract workers in terms of the Implementation Plan of the Legal Opinion regarding Fixed Term Contracts. The implementation of employment equity was therefore not applicable in the placement process. NOTES: Change the target in Jan 2020 to a quarter 4 target: 100% cumulative by end of June annually												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 93%</td> <td>14/15 employees appointed in accordance with EE Plan - one Coloured Male appointed in Semi-Skilled Level where Coloured Males are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019</td> <td>Documents\2019-</td> </tr> <tr> <td>A: N/a</td> <td>No employment equity opportunities</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 88.9%</td> <td>8/9 employees appointed in accordance with EE Plan - one Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Urgent filling of post. No candidates from the designated groups met the minimum requirements.</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 93%	14/15 employees appointed in accordance with EE Plan - one Coloured Male appointed in Semi-Skilled Level where Coloured Males are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019	Documents\2019-	A: N/a	No employment equity opportunities	Documents\2019-	S: 88.9%	8/9 employees appointed in accordance with EE Plan - one Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Urgent filling of post. No candidates from the designated groups met the minimum requirements.	Documents\2019-
Monthly Result	Notes	Evidence															
J: 93%	14/15 employees appointed in accordance with EE Plan - one Coloured Male appointed in Semi-Skilled Level where Coloured Males are over-represented - Permanent placement i.t.o. Implementation Plan of the Legal Opinion regarding Fixed Term Contracts w.e.f. 1 July 2019	Documents\2019-															
A: N/a	No employment equity opportunities	Documents\2019-															
S: 88.9%	8/9 employees appointed in accordance with EE Plan - one Coloured Male appointed in Skilled Technical Level where Coloured Males are over-represented - Urgent filling of post. No candidates from the designated groups met the minimum requirements.	Documents\2019-															
pd-09-0024: Procurement in line with legal process	1: % compliance with SCM policy with the exception of approved deviations [Type=Avg All]	1: 100.0%	100.0% (Total Requisitions= 1155)	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td>Total Requisitions= 444</td> <td>Documents\2019-</td> </tr> <tr> <td>A: 100%</td> <td>Total Requisitions= 358</td> <td>Documents\2019-</td> </tr> <tr> <td>S: 100%</td> <td>Total Requisitions= 353</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%	Total Requisitions= 444	Documents\2019-	A: 100%	Total Requisitions= 358	Documents\2019-	S: 100%	Total Requisitions= 353	Documents\2019-
Monthly Result	Notes	Evidence															
J: 100%	Total Requisitions= 444	Documents\2019-															
A: 100%	Total Requisitions= 358	Documents\2019-															
S: 100%	Total Requisitions= 353	Documents\2019-															
pd-09-0025: Audit issues resolved	1: % internal audit queries for which an action plan was submitted within 10 working days [Type=Avg All]	1: 100.0%	100.0% by the end of Qtr 1	3.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No reports issued</td> <td></td> </tr> <tr> <td>A: 100%</td> <td>4th Quarter PMS report</td> <td>Documents\2019-</td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No reports issued		A: 100%	4th Quarter PMS report	Documents\2019-	S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	No reports issued																
A: 100%	4th Quarter PMS report	Documents\2019-															
S: N/a																	
	2: % internal actions implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0% N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td>No outstanding findings</td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a	No outstanding findings		A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a	No outstanding findings																
A: N/a																	
S: N/a																	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes											
pd-09-0025: Audit issues resolved	3: % of Auditor General's queries (comafs) for which an action plan was submitted within 5 working days [Type=Qtr 1 & 2]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	4: % of Auditor General's findings implemented within agreed time frame [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
pd-09-0026: Risk identification and control implementation	4: Chief Risk Officer / Internal Audit informed of any newly identified risks [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																
	5: Chief Risk Officer / Internal Audit informed of any changes in work procedures [Type=Avg All]	1: 100.0%	0.0%	N/a												
	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>					Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a	
Monthly Result	Notes	Evidence														
J: N/a																
A: N/a																
S: N/a																

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-09-0026: Risk identification and control implementation	6: Chief Risk Officer / Internal Audit informed of any incidents where controls have failed (loss control register update) [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-09-0028: Invocoms held	1: Number of invocoms held [Type=Avg All]	1: 100.0% 3 per quarter	100.0% 6	3.0	
		Monthly Result	Notes		Evidence
		J: 2	25 Jul en 29 Jul 2019		Documents\2019-
		A: 3	2 , 15 en 29 Aug 2019		Documents\2019-
		S: 1	6 Sept 2019		Documents\2019-
pd-10-0017: Average duration of vacancies reduced	1: Average duration of vacancies after decision was taken by management to fill the post [Type=Avg All]	1: 100.0% 3 months maximum	100.0% 1.5 months at the end of Qtr 1	3.0	
		Monthly Result	Notes		Evidence
		J: 2 mths			Documents\2019-
		A: 2.1 mths			Documents\2019-
		S: 1.5 mths			Documents\2019-
pd-10-0018: Productive workforce	1: % of person days lost per month due to sick leave [Type=Avg All]	1: 100.0% 4% pm maximum	115.0% 2.3% pm average	3.4	
		Monthly Result	Notes		Evidence
		J: 2.0%	133/6670 person days lost due to sick leave		Documents\2019-
		A: 2.6%	156/6006 person days lost due to sick leave		Documents\2019-
		S: 2.4%	139/5900 person days lost due to sick leave		Documents\2019-
pd-11-0001: EPWP monitoring	1: Number of Full Time Equivalent (FTE's) for the financial year [Type=Qtr 4 Only]	1: 0.0% 76 (103 for the whole organisation)	0.0% 14.5 cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 3.3			Documents\2019-
		A: 5.3			Documents\2019-
		S: 5.9			Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-11-0001: EPWP monitoring	2: Number of work opportunities created during the financial year [Type=Qtr 4 Only]	1: 0.0% 218 (296 for the whole organisation)	0.0% 51 cumulative	0.0	
		Monthly Result	Notes	Evidence	
		J: 31		Documents\2019-	
		A: 11		Documents\2019-	
		S: 9		Documents\2019-	
pd-12-0086: Improved water sustainability	1: % total water losses [Outcome Ind]; [Type=Avg All]	1: 100.0% Maintain the annual average below 17%	0.0% 19.10% for rolling 12 months	0.0	
		Monthly Result	Notes	Evidence	
		J: 17.42%		Documents\2019-	
		A: 17.69%		Documents\2019-	
		S: 19.10%		Documents\2019-	
pd-14-0001: Asset safeguarding	4: All moveable assets that became unusable or that were lost or stolen reported immediately in the prescribed manner to the Head: Asset Management [Type=Avg All]	1: 100.0% Yes	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
pd-14-0014: Communication Strategy implementation	6: Number of reports on all communication activities undertaken by the department submitted to the Director Corporate Services [Type=Avg All]	1: 100.0% 1 per quarter	100.0% 1	3.0	
		Monthly Result	Notes	Evidence	
		J: 1	Report submitted	Documents\2019-	
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-14-0023: General KPI: Improved access to water, sanitation and refuse removal	1: % of urban households with access to basic water supply (at least piped (tap) water within 200 meters from dwelling) [Outcome Ind]; [Type=Avg All]	1: 100.0%	100.0%	3.0													
		<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td></td> <td>CAD Drawings</td> </tr> <tr> <td>A: 100%</td> <td></td> <td>CAD Drawings</td> </tr> <tr> <td>S: 100%</td> <td></td> <td></td> </tr> </tbody> </table>				Monthly Result	Notes	Evidence	J: 100%		CAD Drawings	A: 100%		CAD Drawings	S: 100%		
		Monthly Result	Notes	Evidence													
J: 100%		CAD Drawings															
A: 100%		CAD Drawings															
S: 100%																	
2: % of urban households with access to basic sanitation (at least a flush toilet, chemical toilet or pit toilet with ventilation (VIP)) [Outcome Ind]; [Type=Avg All]	1: 100.0%	100.0%	3.0														
	3: % households with basic refuse removal services or better (registered for refuse removal service which receive a service once a week) [Outcome Ind]; [Type=Avg All]	<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td></td> <td>CAD Drawings &</td> </tr> <tr> <td>A: 100%</td> <td></td> <td>CAD Drawings &</td> </tr> <tr> <td>S: 100%</td> <td></td> <td></td> </tr> </tbody> </table>				Monthly Result	Notes	Evidence	J: 100%		CAD Drawings &	A: 100%		CAD Drawings &	S: 100%		
		Monthly Result	Notes	Evidence													
		J: 100%		CAD Drawings &													
A: 100%		CAD Drawings &															
S: 100%																	
1: 100.0%	100.0%	3.0															
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: 100%</td> <td></td> <td>Schedules of was</td> </tr> <tr> <td>A: 100%</td> <td></td> <td>Schedules of was</td> </tr> <tr> <td>S: 100%</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: 100%		Schedules of was	A: 100%		Schedules of was	S: 100%		
Monthly Result	Notes	Evidence															
J: 100%		Schedules of was															
A: 100%		Schedules of was															
S: 100%																	
pd-17-0003: Issuing of safety clothing	1: All safety clothing issued [Type=Qtr 3 Only]	1: 0.0%	0.0%														
		Yes (by end of March)	N/a														
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td></td> </tr> <tr> <td>A: N/a</td> <td></td> <td></td> </tr> <tr> <td>S: N/a</td> <td></td> <td></td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a			A: N/a			S: N/a		
Monthly Result	Notes	Evidence															
J: N/a																	
A: N/a																	
S: N/a																	

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0008: Spending of grants	1: % spending of grants [Type=Qtr 4 Only]	1: 0.0% 100% by end of June	0.0% 9.2% cumulative	0.0	
		Monthly Result	Notes		Evidence
		J: 0.5%	MIG: Budget = R21 301 000, YTD = R0 (1%) Proclaimed Roads Subsidy: Budget = R5 084 000 YTD = R0 (0%) EPWP: Budget = R1 768 000, YTD = R151 232 (8.6%) Upgrading of tennis and netball courts: Budget = R320 000, YTD = R0 (0%) TOTAL: Budget = R28 473 000, YTD = R151 232 (0.53%)		Documents\2019-
		A: 1.5%	MIG: Budget = R21 301 000, YTD = R0 (0%) Proclaimed Roads Subsidy: Budget = R5 084 000 YTD = R0 (0%) EPWP: Budget = R1 768 000, YTD = R422 799 (23.9%) Upgrading of tennis and netball courts: Budget = R320 000, YTD = R0 (0%) TOTAL: Budget = R28 473 000, YTD = R422 799 (1.5%)		Documents\2019-
		S: 9.2%	MIG: Budget = R21 301 000, YTD = R1 878 626 (8.8%) Proclaimed Roads Subsidy: Budget = R5 084 000 YTD = R0 (0%) EPWP: Budget = R1 768 000, YTD = R743 471 (42.1%) Upgrading of tennis and netball courts: Budget = R320 000, YTD = R0 (0%) TOTAL: Budget = R28 473 000, YTD = R2 622 097 (9.2%)		Documents\2019-
pd-17-0084: Ensure that accurate revenue estimates are prepared in relation to operating requirements	1: Projected tariff increases determined for the budget of the new financial year [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			
		A: N/a			
		S: N/a			
pd-18-0013: Ensure timeous submission of capital payment invoices and payment certificates to the finance department	1: Due date for last capital payment invoices and payment certificates to be submitted to the Finance Department [Type=Qtr 1 Only]	1: 100.0% Annually by 9 July	100.0% Yes	3.0	
		Monthly Result	Notes		Evidence
		J: Yes			Records available
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-19-0007: Monitor the performance of contractors in terms of section 116(2)(b) of the MFMA	1: Performance of contractors under supply chain contracts or agreements monitored on a monthly basis at the performance assessment meetings [Type=Qtr 4 Only]	1: 0.0% Yes (at least 10 p.a.)	0.0% N/a	0.0	NOTES: The target of "at least 10 p.a." is a problem e.g. where a contractor is appointed for only a portion of the year. Target therefore needs to be changed in January 2020 to "3 per quarter" and the performance type to "Avg All".
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM



2019/0 - PERFORMANCE MANAGEMENT (IDP): DIRECTORS (Quarterly)

23 October 2019

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Du Toit, Roelof - Director: Electrical Engineering Services					
Strategic Goal:	5 Sufficient, affordable and well-run services				
Strategic Objective:	5.7 Provide electricity cost effectively				
pd-17-0064: 5.7 Maintain energy losses at an acceptable level	1: % total energy losses (technical + non-technical) [Type=Qtr 4 Only]	1: 0.0% Maintain the annual average below 8%	0.0% 6.21% for rolling 12 months	0.0	
		Monthly Result	Notes		Evidence
		J: 5.44%			Documents\2019-
		A: 5.13%			Documents\2019-
		S: 6.21%			Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Humphreys, Philip - Director: Protection Services

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.8 Increase the effectiveness of the municipal traffic & law enforcement service

pd-17-0030: 1.8 Effective traffic and law enforcement execution by using an Automated Number Plate Recognition (ANPR) Bus	1: Report on progress submitted to the portfolio committee [Type=Avg All]	1: 100.0% Yes (monthly - 10 per annum)	100.0% Yes	3.0	
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Monthly Result	Notes	Evidence
J: Yes	Report to Portfolio Committee	Documents\2019-
A: Yes	Report to Portfolio Committee	Documents\2019-
S: Yes	Report to Portfolio Committee	Documents\2019-

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.9 Integrated Crime Prevention / Safety stakeholder collaboration

pd-17-0031: 1.9 Effective safety partnerships in terms of the Integrated Safety Strategy through an MOU with all role-players, especially SAPS	1: Report on progress submitted to the Mayoral Committee [Type=Qtr 4 Only]	1: 0.0% Yes (annually by June)	0.0% Yes	0.0	
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Monthly Result	Notes	Evidence
J: Yes	Meeting 23 July 2019	Documents\2019-
A: Yes	Meeting on the progress of the SSI 7 August 2019	\2019-20\Protecti
S: Yes	Meeting with MEC Meyer on Safety on Farms.	Documents\2019-

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.10 Prevent and manage land invasion. Monitor informal settlements

pd-17-0032: 1.10 Effective operation and monitoring by Traffic and Law Enforcement Division	1: Report on progress submitted to the Portfolio Committee [Type=Avg All]	1: 100.0% Yes (monthly - 10 per annum)	100.0% Yes	3.0	
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Monthly Result	Notes	Evidence
J: Yes	Report to Portfolio Committee	Documents\2019-
A: Yes	Report to Portfolio Committee	Documents\2019-
S: Yes	Report to Portfolio Committee	Documents\2019-

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.11 Ensure that infrastructure development, resources and equipment are available to deliver an effective and efficient Fire and Rescue Service to all communities in the Swartland				
pd-18-0001: 1.11 An effective operational Fire and Rescue Service	1: Secure budget to expand the current firefighting and emergency resources [Type=Qtr 2 Only]	1: 0.0% Yes (annually by November)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.12 Extension of service delivery of Protection Services Department				
pd-18-0002: 1.12 Extension of learners licence centres for Darling and Riebeek Valley	1: Learners licence centre operational in Darling [Type=Qtr 1 Only]	1: 0.0% Yes (by July 2020)	0.0% N/a (target in next fin year)		
		Monthly Result	Notes		Evidence
		J: N/a	In the process to establish new learners licence centre in Darling		Documents\2019-
		A: N/a			N/a
		S: N/a			N/a
	2: Learners licence centre operational in Riebeek Valley [Type=Qtr 1 Only]	1: 0.0% Yes (by July 2021)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.13 Establishment of a Swartland Safety Initiative				
pd-18-0003: 1.13 Facilitate the establishment of a Swartland Community Safety Forum	1: Report on progress submitted to the Portfolio Committee [Type=Avg All]	1: 100.0% Yes (Bi-annually)	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a			N/a
		A: N/a			N/a
		S: N/a			N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes												
pd-18-0004: 1.13 Facilitate the establishment of four Community Police Forums (one per SAPS office)	1: Community Police Forums accredited, registered and trained [Type=Qtr 4 Only]	1: 0.0% Yes (By June 2019)	0.0% N/a		NOTES: Performance Objective and KPI to be removed with the next revision of the IDP in May 2020												
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: N/a</td> <td></td> <td>N/a</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a		N/a	A: N/a		N/a	S: N/a		N/a
Monthly Result	Notes	Evidence															
J: N/a		N/a															
A: N/a		N/a															
S: N/a		N/a															
pd-18-0005: 1.13 Facilitate the establishment of four neighbourhood watches (one per CPF)	1: Neighbourhood watches accredited, registered and trained [Type=Qtr 4 Only]	1: 0.0% Yes (4 by June 2019 and another 4 by June 2020)	0.0% Yes (1 cumulative)	0.0													
<table border="1"> <thead> <tr> <th>Monthly Result</th> <th>Notes</th> <th>Evidence</th> </tr> </thead> <tbody> <tr> <td>J: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>A: N/a</td> <td></td> <td>N/a</td> </tr> <tr> <td>S: 1</td> <td>Abbotsdale Neighbourhood Watch</td> <td>Documents\2019-</td> </tr> </tbody> </table>						Monthly Result	Notes	Evidence	J: N/a		N/a	A: N/a		N/a	S: 1	Abbotsdale Neighbourhood Watch	Documents\2019-
Monthly Result	Notes	Evidence															
J: N/a		N/a															
A: N/a		N/a															
S: 1	Abbotsdale Neighbourhood Watch	Documents\2019-															

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Krieger, Jo-Ann - Director: Development Services

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.2 Promote childcare facilities and early child development (0-6 years)

pd-17-0042: 1.2 Develop ECD information guidelines in respect of childcare facilities	1: ECD information guidelines approved [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2020)	0.0% N/a
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Monthly Result	Notes	Evidence
J: N/a	In process of developing Guidelines for ECD	N/a
A: N/a	In process of developing Guidelines for ECD	N/a
S: N/a	In process of developing Guidelines for ECD	N/a

Strategic Goal: 1 Improved quality of life for citizens

Strategic Objective: 1.6 Coordinate social development internally and externally with partners

pd-17-0046: 1.6 Promote the coordination of social development through partnerships: Internally: Internal Social Development Committee to identify additional action plans in each department that contributes to social development	1: Agreement reached on additional action plans in each department [Type=Qtr 4 Only]	1: 0.0% Yes (by June annually)	0.0% N/a
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Monthly Result	Notes	Evidence
J: N/a	Additional Action Plans will be identified at the ISOK meetings if the need arise	N/a
A: N/a	Additional Action Plans will be identified at the ISOK meetings if the need arise	N/a
S: N/a	Additional Action Plans will be identified at the ISOK meetings if the need arise	N/a

pd-17-0047: 1.6 Promote the coordination of social development through partnerships: Externally: Local Drug Action Committee to compile a Local Drug Action Plan that must be reviewed every two years	1: Local Drug Action Plan compiled [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2020)	0.0% N/a
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Monthly Result	Notes	Evidence
J: N/a	Guidelines will be approved in 2020.	N/a
A: N/a	Guidelines will be approved in 2020.	N/a
S: N/a	Guidelines will be approved in 2020.	N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	1 Improved quality of life for citizens				
Strategic Objective:	1.7 Lobby for the basic needs and rights of vulnerable groups				

pd-17-0048: 1.7 Develop guidelines for assistance to persons with disabilities	1: Guidelines approved [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2020)	0.0% N/a		
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Monthly Result	Notes	Evidence
J: N/a	Guidelines will be approved in 2020.	N/a
A: N/a	Guidelines will be approved in 2020.	N/a
S: N/a	Guidelines will be approved in 2020.	N/a

Strategic Goal:	3 Quality and sustainable living environment				
Strategic Objective:	3.1 Maximise economic opportunities and comparative advantage				

pd-17-0050: 3.1 Spatially strengthen mobility and economic links	1: An economic mobility spatial plan developed and integrated into LED and EGM (subject to availability of funds). [Type=Qtr 4 Only]	1: 0.0% By June 2020	0.0% N/a		
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Monthly Result	Notes	Evidence
J: N/a	Service Provider to be appointed soon	N/a
A: N/a	The requisition to appoint the same Service Provider as per Phase 1 has been submitted on Collaborator	Documents\2019-
S: N/a		N/a

Strategic Goal:	3 Quality and sustainable living environment				
Strategic Objective:	3.3 Enhance conservation and biodiversity				

pd-17-0053: 3.3 Finalise stewardship programme	1: Registration of stewardship programme with Cape Nature on municipal land [Type=Qtr 4 Only]	1: 0.0% By June 2020	0.0% N/a		NOTES: Change the target with the revision of the IDP in May 2020 to: "By end of January 2021"
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Monthly Result	Notes	Evidence
J: N/a		
A: N/a		
S: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	3 Quality and sustainable living environment				
Strategic Objective:	3.8 Increase access for citizens in new settlements to urban amenities, work, schools, clinics, parks, etc.				

pd-17-0059: 3.8 Do new housing developments in terms of the Social economic Facility Policy and the Spatial Development Framework (SDF)

1: Council approval of budget and implementation for social facilities in terms of the project approval by DHS
[Type=Qtr 4 Only]

1: 0.0%
Annually

0.0%
N/a

Monthly Result	Notes	Evidence
J: N/a		N/a
A: N/a		N/a
S: N/a	According to DHS no funding is available for SCF in this financial year. Awaits written confirmation from DHS	N/a

pd-17-0060: 3.8 Secure funding for the social facilities

1: Council approval of budget and implementation for social facilities in terms of the project approval by DHS
[Type=Qtr 4 Only]

1: 0.0%
Annually

0.0%
N/a

Monthly Result	Notes	Evidence
J: N/a	Awaits funding approval from DHS	N/a
A: N/a	According to DHS no funding is available for SCF in this financial year. Awaits written confirmation from DHS	N/a
S: N/a	According to DHS no funding is available for SCF in this financial year. Awaits written confirmation from DHS	N/a

Strategic Goal:	3 Quality and sustainable living environment				
Strategic Objective:	3.9 Maintain a balance between non-paying and paying households through the increased provision of affordable housing, Finance Linked Individual Subsidy Programme (FLISP) housing, Gap housing and social housing				

pd-17-0062: 3.9 Appoint credible housing institution to build and manage social housing

1: Appointment finalised
[Type=Qtr 2 Only]

1: 0.0%
By December 2019

0.0%
N/a

NOTES: Change target with the revision of the IDP in May 2020 to "By June 2020"

Monthly Result	Notes	Evidence
J: N/a		
A: N/a		
S: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0063: 3.9 Obtain land use rights and secure funding for (FLISP) housing, Gap housing and social housing	2: Funding secured [Type=Qtr 4 Only]	1: 0.0% By June 2020	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	Project has been shifted to December 2019	N/a
A: N/a	Project has been shifted to December 2019	N/a
S: N/a	We are busy implementing GAP/Flisp Housing oppurnities in Abbotdale. We also earmarked 27 GAP/Flisp Erven in Riebeek-West and Chatsworth.	N/a

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Scholtz, Joggie - Municipal Manager: Office of the Municipal Manager

Strategic Goal: 2 Inclusive economic growth

Strategic Objective: 2.1 Relevant stakeholders systematically improve local competitive advantages

pd-17-0033: 2.1 Gain commitment from key stakeholders to collaborate systematically to strengthen local competitive advantages	1: Number of key stakeholder groups actively contributing to improved competitive advantage [Type=Qtr 2 Only]	1: 0.0% 10 by end of 2020, 15 by end of 2022	0.0% 1 cumulative	0.0	
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Monthly Result	Notes	Evidence
J: 1 A: N/a S: N/a	31 July 2019 (G Chait)	Documents\2019-

Strategic Goal: 2 Inclusive economic growth

Strategic Objective: 2.2 Well located, serviced sites and premises available for commercial and industrial investors

pd-17-0034: 2.2 Ensure adequate supply of land and services for commercial and industrial premises.	1: Number of well located, serviced industrial sites available [Type=Qtr 2 Only]	1: 0.0% 15 by end of 2020, 20 by end of 2022	0.0% N/a		
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Monthly Result	Notes	Evidence
J: N/a A: N/a S: N/a		

Strategic Goal: 2 Inclusive economic growth

Strategic Objective: 2.3 The specific opportunities and benefits for investors are actively promoted

pd-17-0035: 2.3 Establish an investment promotion and facilitation system	1: An investment promotion and facilitation system established [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2019)	0.0% N/a		NOTES: KPI and target must be deleted with the amendment of the IDP in May 2020
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Monthly Result	Notes	Evidence
J: N/a A: N/a S: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	2.4 Local markets work better to increase opportunity for local small businesses				
pd-17-0036: 2.4 Establish a local business opportunity network incl. a local business directory	1: Number of opportunities advertised / shared with Swartland businesses [Type=Qtr 2 Only]	1: 0.0% 50 by end of 2020, 100 by end of 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	6 formal tenders were advertised via the municipal website and facebook		Documents\2019-
		A: N/a	6 formal tenders and 3 informal tenders were advertised via the municipal website and facebook		Documents\2019-
		S: N/a			
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	2.5 Easier for farmers to add and grow new / promising business models				
pd-17-0037: 2.5 New (more enabling) Spatial Development Framework	1: Number of key constraints to growth removed [Type=Qtr 2 Only]	1: 0.0% 2 by end of 2020, 3 by end of 2022	0.0% 1	0.0	
		Monthly Result	Notes		Evidence
		J: N/a			
		A: 1	8 of 18 industrial sites is still available		Info available at
		S: N/a			
Strategic Goal:	2 Inclusive economic growth				
Strategic Objective:	2.6 Easier for local citizens to access economic opportunity				
pd-17-0038: 2.6 Establish an information portal pointing to best information sources including local support services	1: Number of unique visitors (local, with more than 1 page view) [Type=Qtr 2 Only]	1: 0.0% 300 by end of 2020, 400 by end of 2022	0.0% N/a		
		Monthly Result	Notes		Evidence
		J: N/a	57 link clicks on tender post		Documents\2019-
		A: N/a	67 link clicks on tender post		Documents\2019-
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.4 More informed and effective ward councillors and ward committees				
pd-19-0008: 4.4 Compile, implement and monitor communication plans for individual ward councillors to enhance public participation	1: Councillors' performance monitored by the Executive Mayor as part of the PMS for councillors. [Type=Avg All]	1: 100.0% Quarterly	0.0% N/a		NOTES: Delete the KPI and target with the amendment of the IDP in May 2020
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.6 Identify risks and implement preventative and corrective controls				
pd-17-0065: 4.6 Assign Risk Management responsibilities to Internal Audit as RM Shared Services contract ended	1: Updated Internal Audit Charter which include risk management facilitation role [Type=Qtr 3 Only]	1: 0.0% By Jan 2021 and thereafter every second year	0.0% N/a (in 2021 only)		
		Monthly Result	Notes	Evidence	
		J: 100%	Updated and approved May 2019	Documents\2019-	
		A: N/a			
		S: N/a			
pd-17-0066: 4.6 Compile a Handover procedure to newly appointed Manager, Internal Audit	1: Complete handover procedure [Type=Qtr 3 Only]	1: 0.0% By March 2020	0.0% N/a		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			
pd-17-0067: 4.6 Assign Disciplinary Committee responsibilities to four newly appointed members	1: Appointment of new members for the Disciplinary Committee over a period of six months for continuity [Type=Qtr 1 Only]	1: 0.0% 2 members by July 2020 and thereafter every three years	0.0% N/a (in 2020 only)		
		Monthly Result	Notes	Evidence	
		J: N/a			
		A: N/a			
		S: N/a			

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
pd-17-0068: 4.6 Maintain an effective independent Performance, Risk and Financial Audit Committee as per legislation (Appoint for three years, but can extend for six years)	1: Appointment of new members for the PRF Committee over a period of three years for continuity [Type=Qtr 4 Only]	1: 0.0% Annually by June	0.0% N/a		

Monthly Result	Notes	Evidence
J: N/a	R Kingwill to be replaced 1 September 2019	
A: N/a	Vacant position advertised	
S: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Terblanche, Madelaine - Director: Corporate Services

Strategic Goal: 2 *Inclusive economic growth*

Strategic Objective: 2.7 *Increase tourism visitors and brand as a good place to live*

pd-17-0039: 2.7 Develop a more effective tourism destination marketing and development business model	1: Study done and revised tourism business model finalised. [Type=Qtr 4 Only]	1: 0.0% Yes (by June 2020)	0.0% N/a		
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Monthly Result	Notes	Evidence
J: N/a	Tender for facilitator closed 26 July 2019	
A: N/a	Facilitator appointed on 27 August 2019, subject to appeal period	
S: N/a	Inception meeting with facilitator scheduled for 10 October 2019	

Strategic Goal: 4 *Caring, competent and responsive institutions, organisations and business*

Strategic Objective: 4.1 *A redesigned organisation structure that effectively facilitate the strategic objectives and purpose of the organisation*

pd-17-0069: 4.1 Review the organisation design in light of the IDP Strategy and recommend a new organisation design	1: Review completed [Type=Qtr 4 Only]	1: 0.0% By June 2019	0.0% N/a		REASONS: Target in previous financial year - completed in May 2019 INTERVENTIONS: No intervention required
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Monthly Result	Notes	Evidence
J: N/a	Completed in May 2019	
A: N/a		
S: N/a		

pd-17-0070: 4.1 Implement the redesigned organisation structure	1: Redesigned organisation structure implemented [Type=Avg All]	1: 100.0% During the 2019/2020 financial year	100.0%	3.0	
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Monthly Result	Notes	Evidence
J: 100%	Redesigned organisational structure implemented with effect from 1 July 2019	Documents\2019-
A: N/a		
S: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.3 Employment relations that create a climate of trust, cooperation and stability and accomplish a harmonious and productive workforce				
pd-17-0072: 4.3 Develop a programme of innovative interventions, e.g. diversity management and awareness, climate creation to ensure sound employee relations and practices	1: Programme developed for implementation during the 2019/2020 financial year [Type=Qtr 1 Only]	1: 100.0% By July 2019	100.0% Yes	3.0	

Monthly Result	Notes	Evidence
J: Yes A: N/a S: N/a	Programme developed for implementation during the 2019/20 financial year	Documents\2019-

Strategic Goal:	4 Caring, competent and responsive institutions, organisations and business				
Strategic Objective:	4.4 More informed and effective ward councillors and ward committees				
pd-17-0073: 4.4 Compile, implement and monitor communication plans for individual ward councillors to enhance public participation	1: Communication activities for ward councillors monitored [Type=Avg All]	1: 100.0% Yes (quarterly)	0.0% N/a		NOTES: Delete the performance objective and KPI with next revision of the IDP

Monthly Result	Notes	Evidence
J: N/a A: N/a S: N/a		

Performance Objective	Key Performance Indicator	Quarterly Target	Achieved	Rating	Reasons / Interventions / Notes
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Zikmann, Louis - Director: Civil Engineering Services

Strategic Goal: 5 Sufficient, affordable and well-run services

Strategic Objective: 5.2 Maintenance and upgrading that sustain and improve the current condition of surfaced roads

pd-17-0020: 5.2 Investigate and report to council annually on the status quo condition of surfaced roads	1: Report submitted to the Portfolio Committee [Type=Qtr 1 Only]	1: 100.0% Yes (by end of Sep annually)	100.0% Yes	3.0	
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Monthly Result	Notes	Evidence
J: N/a		
A: N/a		
S: Yes		Documents\2019-

pd-17-0021: 5.2 Inform budgetary processes of funding requirement for maintenance and upgrading of surfaced roads.	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of November annually)	0.0% N/a		
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Monthly Result	Notes	Evidence
J: N/a		
A: N/a		
S: N/a		

Strategic Goal: 5 Sufficient, affordable and well-run services

Strategic Objective: 5.4 Maintenance and upgrading that sustain and improve the current condition of civil infrastructure

pd-17-0023: 5.4 Inform budgetary processes of funding requirement for maintenance, renewal, upgrading, extension and refurbishment of civil infrastructure	1: Budget requirements calculated and budget informed [Type=Qtr 2 Only]	1: 0.0% Yes (by end of Nov annually)	0.0% N/a		
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Monthly Result	Notes	Evidence
J: N/a		
A: N/a		
S: N/a		

SWARTLAND MUNICIPALITY
STRATEGIC MANAGEMENT SYSTEM



2019/0 - [SDBIP] PROJECT SCHEDULES

-  Planned Activity
-  Actual Activity
-  Planned Milestone
-  Actual Milestone
-  Actual Milestone on Planned Milestone

Office of the Municipal Manager General

Project: pj-09-0021aa - Equipment Council

Location: Municipal area

Vote Nos: 9/116-22-737

Fin Source: CRR

10 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		2 000			2 000		2 000		2 000		2 000		2 000	10 000				
Expenditure to date		Capital															2 431	2 431	7 569	75.7%

Project: pj-09-0021ab - Equipment Municipal Manager

Location: Municipal area

Vote Nos: 9/124-28-737

Fin Source: CRR

10 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		2 000			2 000		2 000		2 000		2 000		2 000	10 000				

Civil Engineering Services

Civil Engineering Services General

Project: pj-09-0021ac - Equipment Civil Services

Location: Municipal area

Vote Nos: 9/115-277-749

Fin Source: CRR

24 550

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes:			Aug 2019: Spent R4070 Sep 2019: Spent R5826																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital				7 000	10 000	5 000	4 780							24 550					
Expenditure to date	Capital		4 070	5 826										9 896			9 896	14 654	59.7%	

Municipal Property

Project: pj-16-0005 - Buildings: Community Hall/New Clubhouse - Riebeek Kasteel

Location: Riebeek Kasteel

Vote Nos: 9/108-177-95

Fin Source: CRR

3 050 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Construction																	
S/Notes:			July 2019: Construction completion 50%. Aug 2019: Construction completion 55%. Sep 2019: Construction completion 65%																
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	350 000	350 000	350 000	350 000	350 000	100 000	100 000	350 000	350 000	350 000	50 000		1 050 000	3 050 000				
Expenditure to date	Capital	335 387	181 406	558 763										1 075 556		171 976	1 247 532	1 802 468	59.1%

Project: pj-16-0006 - Equipment Buildings & Maintenance

Location: Municipal area

Vote Nos: 9/108-178-749

Fin Source: CRR

93 720

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes:			Aug 2019: Spent R13256. Sep 2019: On order R80463.																
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				10 000	20 000	5 000	5 000	20 000	22 389	11 331				93 720				
Expenditure to date	Capital		13 256											13 256		80 463	93 718	2	0.0%

Project: pj-16-0030 - Vehicles Buildings and Maintenance: CK37348 Nissan NP300 H

Location: Municipal area

Vote Nos: 9/108-229-763

Fin Source: CRR

345 694

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sept 2019: Order placed on 30/9, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					345 694									345 694				
Expenditure to date	Capital															311 300	311 300	34 394	9.9%

Project: pj-19-0001 - Buildings: Social Economic Facility - Chatsworth

Location: Chatsworth

Vote Nos: 9/108-170-474

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									250 000	250 000				500 000				

Project: pj-19-0003 - Buildings: Disability Facilities, Additions and/or Upgrading

Location:

Vote Nos: 9/108-171-142

Fin Source: CRR

550 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Design and Tender documen																	
1	2	Procurement process																	
1	3	Construction																	
S/Notes: July 2019: Drafting tender document for the appointment of a quantity surveyor. Aug 2019: Tenders invited for quantity surveyor, report to be submitted to BEC on 16 Sep 2019. Sep 2019: Tender awarded awaiting for lapse of appeal period.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									50 000	250 000	250 000			550 000				

Project: pj-19-0004 - Buildings: Upgrading of Parking area: Moorreesburg Community Hall

Location: Moorreesburg

Vote Nos: 9/108-172-144

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									250 000	250 000				500 000				

Project: pj-19-0005 - Vehicles Buildings and Maintenance: CK19776 (Purpose Made Trailer)

Location:

Vote Nos: 9/108-174-749

Fin Source: CRR

70 480

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2019: July 2019: Informal tender, order to be placed in August 2019. Aug 2019: Order placed on 15 Aug 2019, awaiting delivery. Sept 2019: Trailer was delivered on 13 Sept 2019.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					68 250									70 480				
Expenditure to date	Capital															63 160	63 160	7 320	10.4%

Parks and Amenities

Project: pj-11-0058 - Equipment Parks

Location: Municipal area

Vote Nos: 9/112-41-749

Fin Source: CRR

56 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2019: Spent R14 338. Sept 2019: Spent R19 107.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				5 000	11 000	5 000	5 000	15 000	15 000					56 000				
Expenditure to date	Capital		14 338	19 107										33 445		1 423	34 868	21 132	37.7%

Project: pj-16-0009 - Buildings: Pigeon Club: Malmesbury

Location: Malmesbury

Vote Nos: 9/108-410-106

Fin Source: CRR

50 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Construction																	
S/Notes: Sep 19: Tender invited.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				50 000										50 000				

Project: pj-16-0013 - Vehicles Parks: CK34808 Trailer

Location: Malmesbury

Vote Nos: 9/112-204-749

Fin Source: CRR

92 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC . Sept 2019: Order placed on 20 Sept 2019, awaiting delivery																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					92 000									92 000				
Expenditure to date	Capital															82 140	82 140	9 860	10.7%

Project: pj-17-0079 - Parks: Ward Committee projects

Location: Municipal area

Vote Nos: 9/112-206-18

Fin Source: CRR

700 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 2019: Compiling specifications and tender for purchase of containers.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						200 000	200 000	200 000	100 000					700 000				

Streets

Project: pj-09-0004 - Roads: Resealing of roads - Swartland

Location: Municipal area

Vote Nos: 9/110-85-99

Fin Source: CRR

15 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Tender process																	
1	2	Construction																	
S/Notes: July 2019: Tender closed on 24 May 2019, busy with evaluation, report to be submitted to BAC on 20 Aug 2019. Aug 2019: Tender submitted to BEC. Sep 2019: Tender awarded, awaiting lapse of appeal period.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							5 000 000	5 000 000	5 000 000					15 000 000				
Expenditure to date	Capital		-58											-58			-58	15 000 058	100.0%

Project: pj-16-0015 - Roads: New Roads

Vote Nos: 9/110-175-154

Proj Start: Proj End:

Location: Municipal area

Fin Source: CRR

1 000 000

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Detail design and tender doc																	
1	2	Procurement process																	
1	3	Construction																	
S/Notes: July 2019: Consulting Engineer appointed, busy with project initiation. Aug 2019: Consulting Engineer appointed, busy with project initiation. Sep 2019: Consulting Engineer appointed, busy with detail design and tender documentation.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital												1 000 000		1 000 000				
Expenditure to date	Capital															138 554	138 554	861 446	86.1%

Project: pj-17-0016 - Roads: Upgrading and Diversion: Kalbaskraal Riverlands Pipeline (N7 construction works)

Vote Nos: 9/110-208-101

Proj Start: Proj End:

Location: Kalbaskraal

Fin Source: CRR

2 664 000

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: July 2019: Agreement for construction signed and forwarded to SANRAL on 06 June 2019, awaiting invoice from SANRAL. Aug 2019: Follow up e-mail to SANRAL on 07 Aug 2019, acknowledgement received, awaiting invoice. Sep 2019: Pipe diversion complete, awaiting SANRAL invoice.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					2 664 000									2 664 000				

Project: pj-17-0028 - Vehicles Roads: CK24633 Case Digger

Vote Nos: 9/110-180-749

Proj Start: Proj End:

Location: Darling

Fin Source: CRR

1 413 706

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sept 2019: Order placed on 30 Sept, awaiting delivery (20 weeks).																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								1 413 706						1 413 706				
Expenditure to date	Capital															1 413 705	1 413 705	1	0.0%

Project: pj-17-0080 - Roads: Ward Committee projects

Vote Nos: 9/110-205-13

Location: Municipal area

Fin Source: CRR

700 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2019: Projects identified, busy with costing and work secheduling.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital						200 000	200 000	200 000	100 000					700 000					

Project: pj-19-0007 - Vehicles Roads: Mechanical Broom

Vote Nos: 9/110-209-749

Location:

Fin Source: CRR

750 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
S/Notes: July 2019: Purchase price exceed the available budget by 33%, item will be referred to the adjustment budget for consideration for additional funding.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					750 000									750 000					

Sewerage

Project: pj-09-0003 - Equipment Sewerage: Telemetry

Vote Nos: 9/111-278-749

Location: Municipal area

Fin Source: CRR

30 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase of equipment																		
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital									30 000					30 000					

Project: pj-10-0114 - Equipment Sewerage

Vote Nos: 9/111-33-749

Location: Municipal area

Fin Source: CRR

24 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 2019: Spent R10 195. Sept 2019: Spent R12 675.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					10 000	5 000	5 000	4 000						24 000					
Expenditure to date	Capital		10 195	12 675										22 870		11 956	34 826	-10 826	-45.1%	

Sportsgrounds

Project: pj-17-0074 - Sport: Upgrading of Sports Grounds: Chatsworth

Location: Chatsworth

Vote Nos: 9/106-210-107

Fin Source: MIG

100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Upgrading																		
S/Notes: Sep 2019: Compiling tender documentation.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					100 000									100 000					
Expenditure to date	Capital															60 000	60 000	40 000	40.0%	

Project: pj-19-0008 - Sport: Resealing of Netball & Tennis Courts: Gabriel Pharoah Sports Ground, Darling

Location: Darling

Vote Nos: 9/106-213-312

Fin Source: DCAS

240 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					120 000	120 000								240 000					

Project: pj-19-0009 - Vehicles Sport: Tractor

Location:

Vote Nos: 9/106-211-763

Fin Source: CRR

430 100

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
S/Notes: July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sep 2019: Tender awarded, awaiting delivery.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					430 100									430 100					

Project: pj-19-0010 - Sport: Blower mower

Location:

Vote Nos: 9/106-212-749

Fin Source: CRR

30 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
S/Notes: July 2019: Purchase price exceed budget by 50%, item will be referred to the adjustment budget for consideration for additional funding.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					30 000									30 000					

Project: pj-19-0037 - Sport: Resealing of Netball Court - Kalbaskraal

Location: Kalbaskraal

Vote Nos: 9/106-422-104

Fin Source: DCAS

60 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2019: Work to be done with resealing of roads project.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital				60 000										60 000					

Project: pj-19-0038 - Sport: Fencing: Wesbank Sport Grounds C-Field

Location: Wesbank

Vote Nos: 9/106-426-112

Fin Source: DCAS

20 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2019: Compiling tender documentation																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital			20 000										20 000	20 000					

Storm Water

Project: pj-09-0009 - Storm water network (Swartland)

Location: Municipal area

Vote Nos: 9/114-98-129

Fin Source: CRR

1 020 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2019: Ordering materials and scheduling work.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					200 000	200 000	200 000	420 000						1 020 000					
Expenditure to date	Capital															326 153	326 153	693 848	68.0%	

Project: pj-11-0060 - Equipment Streets and Storm Water

Location: Municipal area

Vote Nos: 9/114-44-749

Fin Source: CRR

57 885

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Aug 2019: Spent R29087. Sept 2019: Spent R26947.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital				5 000	15 000	5 000	5 000	15 000	12 885					57 885					
Expenditure to date	Capital		29 087	26 947										56 034		1 850	57 884	1	0.0%	

Project: pj-18-0013 - Storm water: Upgrading Stormwater - Riebeek Kasteel East

Location: Riebeek Kasteel East

Vote Nos: 9/114-181-122

Fin Source: CRR

800 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 2019: Ordering materials and scheduling work.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital					200 000	200 000	200 000	200 000						800 000					
Expenditure to date	Capital															781 734	781 734	18 267	2.3%	

Water

Project: pj-11-0062 - Equipment Water

Location: Municipal area

Vote Nos: 9/105-36-741

Fin Source: CRR

43 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
S/Notes: Aug 2019: Spent R29715. Sept 2019: Spent R9260.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			5 000	10 000	10 000	5 000	5 000	8 000					5 000	43 000				
Expenditure to date	Capital		29 715	9 260										38 975			38 975	4 025	9.4%

Project: pj-12-0013 - Water: Upgrading/Replacement water reticulation network

Location: Municipal area

Vote Nos: 9/105-182-43

Fin Source: MIG

4 933 800

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Procurement process																	
1	2	Construction																	
S/Notes: July 2019: Busy with appointment of contractor, site establishment scheduled for 07 Aug 2019. Aug 2019: Construction commenced, completion 5%. Sep 2019: Construction completion 25%.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	500 000	500 000	500 000	735 188	500 000	100 000	100 000	650 000	650 000	698 612			1 500 000	4 933 800				
Expenditure to date	Capital			517 354										517 354		972 621	1 489 976	3 443 824	69.8%

Project: pj-16-0018 - Water: New Reservoir: MBY (Wesbank) De Hoop Development

Location: Wesbank

Vote Nos: 9/105-64-105

Fin Source: CRR

464 113

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Planning and tender docume																	
1	2	Procurement process																	
1	3	Construction																	
S/Notes: July 2019: Busy with design and tender documentation. Aug 2019: Busy with design and tender documentation. Sep 2019: Tenders invited on 20 Sep 2019.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	200 000	200 000	64 113										464 113	464 113				

Project: pj-17-0030 - Vehicles Water: CEA10760 Trailer Roller

Location: Municipal area

Vote Nos: 9/105-185-749

Fin Source: CRR

391 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: July 2019: Tender invited on 14 June 2019, busy with evaluation, report to be submitted to the BEC on 20 August 2019. Aug 2019: Report submitted to BEC. Sep 2019: Tender awarded, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					391 000									391 000				

Project: pj-17-0082 - Water: Upgrading of water reticulation network: PRV's, flow control, zone metering

Location: Municipal area

Vote Nos: 9/105-183-126

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading																	
S/Notes: July 2019: Busy with appointment of contractor, site establishment scheduled for 07 Aug 2019. Aug 2019: Construction commenced, completion 5%. Sep 2019: Construction completion 15%.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000	200 000	200 000								100 000	500 000				

Project: pj-18-0054 - Vehicles Water: CK26588 Trailer

Location: Municipal area

Vote Nos: 9/105-186-749

Fin Source: CRR

63 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: Jul 2019: Tenders invited. Aug 2019: Report submitted to BEC. Sept 2019: Order placed on 20 Sept, awaiting delivery.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					63 000									63 000				
Expenditure to date	Capital															43 100	43 100	19 900	31.6%

Project: pj-19-0011 - Water: Bulk water emergency spending

Location:

Vote Nos: 9/105-376-128

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: July 2019: Expenses will only be incurred if replacement of bulk water assets is required. Aug 2019: Expenses will only be incurred if replacement of bulk water assets is required. Sep 2019: Expenses will only be incurred if replacement of bulk water assets is required.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000		100 000		100 000		100 000		100 000		100 000	500 000				

Project: pj-19-0014 - Water: Riebeek Wes Square: New Borehole, Pumps and Irrigation

Location: Riebeek West

Vote Nos: 9/105-214-318

Fin Source: CRR

250 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: July 2019: Busy with the appointment of a geohydrologist. Aug 2019: Geohydrologist appointed. Sep 2019: Geohydrologist busy with investigation.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000	150 000									250 000				

Cleansing Services

Project: pj-09-0027 - Refuse bins, traps, skips

Location: Municipal area

Vote Nos: 9/104-215-749

Fin Source: CRR

500 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Sep 2019: Orders placed, awaiting delivery.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital				250 000	250 000									500 000					

Project: pj-11-0059 - Equipment Refuse Removal

Location: Municipal area

Vote Nos: 9/104-190-749

Fin Source: CRR

16 615

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Sept 2019: Spent R2 995.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital				5 000	5 000	5 000	1 615							16 615					
Expenditure to date	Capital		696	2 299										2 994		8 870	11 864	4 751	28.6%	

Project: pj-17-0087 - Refuse: Upgrading of Riebeek West transfer station

Location: Riebeek West

Vote Nos: 9/104-217-756

Fin Source: CRR

4 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Construction																		
S/Notes: July 2019: Site hand over on 10 July 2019, busy with construction. Aug 2019: Construction completion 20%. Sep 2019: Construction completion 25%.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		500 000	500 000	500 000	500 000	500 000	500 000	500 000	500 000				1 000 000	4 000 000					
Expenditure to date	Capital		76 903	529 029										605 932			605 932	3 394 068	84.9%	

Project: pj-17-0094 - Refuse: Upgrading Yzerfontein Transfer Station

Location: Yzerfontein

Vote Nos: 9/104-218-751

Fin Source: CRR

500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Upgrading																		
S/Notes: July 2019: Site hand over on 10 July 2019, busy with construction. Aug 2019: Construction completion 20%. Sep 2019: Construction completion 25%.																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital							250 000	250 000						500 000					

Project: pj-19-0015 - Refuse: Wheely Bins: Pilot Project

Location:

Vote Nos: 9/104-216-422

Fin Source: CRR

1 500 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 2019: Investigating feasibility and long term cost implication.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital								500 000	1 000 000					1 500 000				

Sewerage: Waste Water Treatment Plant

Project: pj-13-0008 - Sewerage: Moorreesburg

Location: Moorreesburg

Vote Nos: 9/107-95-85 [External loans]; 9/107-95-81 [MIG]

Fin Source: External Loans

13 933 220

MIG

16 267 200

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Detail design and tender doc																	
1	2	Procurement process																	
1	3	Construction																	
S/Notes: July 2019: Tender documents finalised, tenders invited on 12 July 2019, tenders closes on 06 September 2019. Aug 2019: Tender was cancelled to allow for the amendment of the contracting strategy which had to be changed to due to unforeseen influence of sector related condition. Tenders be re-advertised in October 2019. Sep 2019: Amending tender documentation.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 767 200	2 500 000	2 500 000	2 500 000	2 500 000	1 500 000	1 933 220	3 000 000	3 000 000	3 000 000	3 000 000	3 000 000	6 767 200	30 200 420				
Expenditure to date	Capital			1 361 272										1 361 272			1 361 272	28 839 148	95.5%

Project: pj-18-0004 - Sewerage: Darling

Vote Nos: 9/107-90-87 [External loans]

Location: Darling

Fin Source: External Loans

8 697 989

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)
1	1	Detail design and tendr docu													
1	2	Procurement process													
1	3	Construction													

S/Notes: uly 2019: Tender documents finalised, tenders invited on 12 July 2019, tenders closes on 06 September 2019.
 Aug 2019: Tender was cancelled to allow for the amendment of the contracting strategy which had to be changed to due to unforeseen influence of sector related condition. Tenders be re-advertised in October 2019.
 Sep 2019: Amending tender documentation.

Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									2 000 000	2 000 000	2 000 000	2 697 989		8 697 989				

Corporate Services

Corporate Services General

Project: pj-09-0021ad - Equipment Corporate

Location: Municipal area

Vote Nos: 9/101-22-737

Fin Source: CRR

18 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	6	Purchase																	
S/Notes: Jul 2019 : In process to obtain quotations for shelves in collaboration with the Civil Services Department Sep 19: Quotations obtained. Project will proceed.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		3 000			12 000				3 000				3 000	18 000				
Expenditure to date	Capital															5 560	5 560	12 440	69.1%

Properties, Contracts and Legal Administration

Project: pj-09-0024 - Equipment Corporate: Buildings and Swartland halls

Location: Municipal area

Vote Nos: 9/103-36-735

Fin Source: CRR

60 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		30 000	10 000		10 000		10 000						40 000	60 000				
Expenditure to date	Capital			8 539										8 539			8 539	51 461	85.8%

Public Relations, Library and Tourism Services

Project: pj-17-0069 - Equipment Libraries

Location: Municipal area

Vote Nos: 9/102-360-739

Fin Source: DCAS

50 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
S/Notes: Jul 2019 - In process of determining library needs																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					10 000		10 000		10 000		10 000	10 000		50 000				
Expenditure to date	Capital															29 693	29 693	20 307	40.6%

Development Services

Development Services General

Project: pj-11-0097 - Equipment Development Services

Location: Municipal area

Vote Nos: 9/123-25-749

Fin Source: CRR

36 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	3 000	9 000	36 000				
Expenditure to date		Capital		870	2 157										3 027		6 503	9 530	26 470	73.5%

Project: pj-19-0028 - Neighbourhood Watch point: Alfa Street

Location: Wesbank

Vote Nos: 9/123-317-116

Fin Source: CRR

100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				100 000										100 000				

Community Development

Project: pj-19-0017 - Social Economic Facility: Kalbaskraal

Location: Kalbaskraal

Vote Nos: 9/123-206-167

Fin Source: DHS

700 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Implementation																		
S/Notes: Sep 19: Will be removed in Jan 2020 with the adjustments budget																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital								100 000	100 000	200 000	200 000	100 000		700 000				

Housing

Project: pj-18-0018 - Housing Malmesbury De Hoop Housing Project (Professional Fees)

Location: Malmesbury West

Vote Nos: 9/123-320-145

Fin Source: DHS

2 800 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 19: The PID has been approved and land use approval has been granted																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				500 000		500 000			1 000 000	500 000	300 000			2 800 000				

Project: pj-18-0064 - Housing Riebeek Kasteel Serviced Sites Project

Location: Riebeek Kasteel

Vote Nos: 9/123-322-150

Fin Source: DHS

13 980 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 19: Contractor has been appointed. Busy with establishment on site.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	1 000 000	1 250 000	1 250 000	1 250 000	1 250 000	1 980 000	3 000 000	13 980 000				

Project: pj-18-0065 - Housing Kalbaskraal Serviced Sites Project

Location: Kalbaskraal

Vote Nos: 9/123-323-155 [DHS]

Fin Source: DHS

5 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 19: Contractor has been appointed. Busy with establishment on site.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	350 000	450 000	350 000	450 000	350 000	450 000	350 000	450 000	350 000	450 000	350 000	650 000	1 150 000	5 000 000				

Project: pj-18-0066 - Housing Sibanye-Moorreesburg Serviced Sites Project

Location: Sibanye

Vote Nos: 9/123-324-165 [DHS]

Fin Source: DHS

10 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Sep 19: Contractor has been appointed. Busy with establishment on site.																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		850 000	935 000	850 000	935 000	850 000	935 000	850 000	935 000	850 000	935 000	1 075 000	1 785 000	10 000 000				

Project: pj-19-0018 - Housing: Erf 755 Chatsworth - Basic Services

Location: Chatsworth

Vote Nos: 9/123-321-146

Fin Source: CRR

1 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Installation																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			100 000		300 000		100 000		200 000	100 000	200 000		100 000	1 000 000				

Caravan Parks

Project: pj-16-0044 - Equipment: YZF Caravan Park

Location: Yzerfontein

Vote Nos: 9/120-47-745

Fin Source: CRR

30 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	2 500	7 500	30 000				
Expenditure to date	Capital		9 604	2 850										12 454		8 811	21 265	8 735	29.1%

Project: pj-17-0041 - Caravan Park Yzerfontein: Expansion

Location: Yzerfontein

Vote Nos: 9/120-319-111

Fin Source: CRR

1 200 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	100 000	100 000	200 000	200 000	100 000	100 000	200 000	100 000				300 000	1 200 000				
Expenditure to date	Capital	86 489		131 602										218 091		83 403	301 494	898 506	74.9%

Planning

Project: pj-17-0101 - RSEP - Darling Project

Location: Darling

Vote Nos: 9/121-194-67 [DEADP]; 9/123-318-67 [CRR]

Fin Source: CRR

1 000 000

DEADP

4 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		100 000		500 000		200 000		1 400 000	850 000	750 000	1 200 000		100 000	5 000 000				

Electrical Engineering Services

Electrical Engineering Services General

Project: pj-11-0096 - Equipment Electricity

Location: Municipal area

Vote Nos: 9/117-39-749

Fin Source: CRR

345 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Equipment - purchasing													On schedule				
S/Notes: Jul 2019: Equipment specifications in process Sep 2019: Partial procurement in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		35 000	35 000	35 000	35 000	35 000	35 000	35 000	35 000	35 000	30 000		70 000	345 000				
Expenditure to date	Capital		148 356	42 967										191 323		92 769	284 092	60 908	17.7%

Project: pj-17-0056 - CCTV Equipment and Radio Communication - Malmesbury

Location: Malmesbury

Vote Nos: 9/126-351-743

Fin Source: CRR

200 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation																	
S/Notes: Aug 19: Awaiting determination of locations from DP Sep 19: Awaiting determination of locations from DP																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital						200 000								200 000				

Project: pj-17-0077 - CCTV Equipment and Radio Communication - Darling

Location: Darling

Vote Nos: 9/126-352-774

Fin Source: CRR

150 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Finalisation of infrastructure																	
S/Notes: Jul 2019: Requested needs from Darling Watch Neighbourhood Watch Aug2019: Awaiting needs from Darling Neighbourhood Watch Sep2019: Received specifications from Darling Neighbourhood Watch																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			150 000										150 000	150 000				

Project: pj-18-0041 - CCTV Equipment and Radio Communication - Riebeek Valley

Location: Riebeek West

Vote Nos: 9/126-350-738

Fin Source: CRR

100 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Installation																		
S/Notes: Jul 2019: Location of cameras to be determined by law enforcement Aug 2019: Location of cameras to be determined by law enforcement Sep 2019: Location of cameras to be determined by law enforcement																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital						100 000								100 000					

Electricity Operations, Maintenance and Construction

Project: pj-16-0028 - Vehicles Electricity: CK18712 Flatbed trailer

Location: Malmesbury

Vote Nos: 9/117-13-749

Fin Source: CRR

36 750

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase																	
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital							36 750							36 750				
Expenditure to date	Capital															35 000	35 000	1 750	4.8%

Project: pj-17-0044 - Electricity: Phola Park/De Hoop: Electrical infrastructure and bulk supply

Location: Ilinge Lethu

Vote Nos: 9/117-195-97

Fin Source: INEP

5 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 19: Material ordered, trench excavation in process Sep 19: Excavation & cable installation in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	500 000	500 000	500 000	500 000	500 000		500 000	500 000	500 000	500 000	500 000	500 000	1 500 000	5 000 000				
Expenditure to date	Capital	472 048	537 508	429 765										1 439 322		279 277	1 718 599	3 281 401	65.6%

Project: pj-18-0030 - Electricity: Yzerfontein kiosk replacement (10 + meters)

Location: Yzerfontein

Vote Nos: 9/117-396-328

Fin Source: CRR

100 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Replacement													On schedule				
S/Notes: Aug 19: Planning in process Sep 19: Installation in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital			10 000	30 000				30 000			30 000		10 000	100 000				
Expenditure to date	Capital															48 576	48 576	51 424	51.4%

Project: pj-18-0031 - Electricity: Upgrading of streetlights, floodlighting and building installations

Location: Municipal area

Vote Nos: 9/117-197-188

Fin Source: EEDSM

4 000 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading work													On schedule				
S/Notes: Jul 19: Business plan submitted, tender document in process Aug 19: Business plan approved. Tenders invited Sep 19: Tenders awarded																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	50 000	50 000	50 000	50 000	50 000	50 000	3 700 000						150 000	4 000 000				

Project: pj-18-0033 - Electricity: Riebeeck West Low cost housing development- 244 erven. Electrification by Eskom. Streetlighting by Municipality

Location: Riebeeck West

Vote Nos: 9/117-199-308

Fin Source: CRR

350 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 19: Phase 1 streetlights installed. Awaiting Eskom to connect. Aug 19: Eskom connection fees paid. Awaiting Eskom to connect Sep 19: Connections energized and Phase 1 streetlights operational																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					150 000		50 000	50 000	50 000	50 000				350 000				
Expenditure to date	Capital	4 902	86 151	872										91 925		88 364	180 289	169 711	48.5%

Project: pj-18-0034 - Vehicles Electricity: CK51884 Mobile Toilet

Location: Municipal area

Vote Nos: 9/117-200-749

Fin Source: CRR

11 900

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Purchase													Completed				
S/Notes: Jul 19: Specification in process Aug 19: Order placed Sep 19: Delivered																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital					11 900									11 900				
Expenditure to date	Capital			9 013										9 013			9 013	2 887	24.3%

Project: pj-19-0019 - Electricity: Infrastructure and connections: Sibanye

Location: Moorreesburg

Vote Nos: 9/117-331-186

Fin Source: CRR

400 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Design and tender document																	
S/Notes: Jul 19: Project for design of electrical infrastructure only. Consulting Engineer to be appointed. Sep 19: Consulting Engineer appointed for design and tender documents. According to ASLA the civil work for Phase 1 will be completed by March 2020. No allowance in 19/20 budget for electrical infrastructure. Additional allocation to be requested in Adjustments budget if electrical infrastructure and connections are to be completed in 2019/20																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital									200 000	200 000				400 000				

Project: pj-19-0023 - Electricity: Malmesbury Security Operational Centre

Location: Malmesbury

Vote Nos: 9/117-332-318

Fin Source: CRR

1 000 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul2019: Compiling specifications Aug 2019: Tender published Sep 2019: Tenders closed, and adjudication completed																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000	100 000		200 000	300 000	300 000					1 000 000				
Expenditure to date	Capital		59 902	1 130										61 033		57 441	118 473	881 527	88.2%

Project: pj-19-0024 - Electricity: Footings & Containers for Safeguarding of Electrical Cables

Location:

Vote Nos: 9/117-398-749

Fin Source: CRR

100 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													Completed				
S/Notes: Jul 19: Specification in process Aug 19: Tenders invited Sep 19: Delivered																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000										100 000				
Expenditure to date	Capital			94 000										94 000			94 000	6 000	6.0%

Project: pj-19-0029 - Electricity: Minisubstations Swartland

Location: Yzerfontein

Vote Nos: 9/117-378-22

Fin Source: CRR

4 900 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 19: Orders placed Aug 19: Manufacturing in process Sep 19: Mini substations delivered																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	280 000	120 000	150 000	280 000	350 000	2 330 000	50 000	280 000	330 000	300 000	330 000	500 000	4 900 000				
Expenditure to date	Capital		2 244 197	1 314 060										3 558 257		197 682	3 755 939	1 144 061	23.3%

Project: pj-19-0030 - Electricity: Swartland LV Upgrading

Location: Municipal area

Vote Nos: 9/117-382-438

Fin Source: CRR

1 400 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Upgrading													On schedule				
S/Notes: Jul 19: Planning in process Aug 19: Material ordered, construction in process Sep 19: Construction in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	300 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	100 000	500 000	1 400 000				
Expenditure to date	Capital	225 660	451 477	281 967										959 103		237 443	1 196 546	203 454	14.5%

Project: pj-19-0031 - Electricity: Substation fencing

Location: Municipal area

Vote Nos: 9/117-384-72

Fin Source: CRR

550 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Implementation													On schedule				
S/Notes: Jul 19: Planning in process Aug 19: Planning in process, partial order placed. Sep 19: Orders placed																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital	100 000	100 000	50 000	50 000	50 000	50 000	50 000	50 000	50 000				250 000	550 000				
Expenditure to date	Capital															21 244	21 244	528 756	96.1%

Project: pj-19-0032 - Electricity: Malmesbury meter and polebox replacement

Location: Malmesbury

Vote Nos: 9/117-386-328

Fin Source: CRR

200 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Replacement													On schedule				
S/Notes: Jul 19: Installation in process Aug 19: Installation in process Sep 19: Installation in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital		20 000	20 000	20 000	20 000	20 000	20 000		20 000	20 000	20 000	20 000	40 000	200 000				
Expenditure to date	Capital	28 162	2 489	8 618										39 269			39 269	160 731	80.4%

Project: pj-19-0033 - Electricity: Malmesbury replace MV cable between De Bron SS and Hugonote MS

Location: Malmesbury

Vote Nos: 9/117-388-718

Fin Source: CRR

100 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)				
1	1	Replacement													On schedule				
S/Notes: Jul 19: Planning in process Sep 19: Planning in process																			
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow	Capital				100 000										100 000				

Project: pj-19-0034 - Electricity: Darling West streetlight network upgrade

Vote Nos: 9/117-392-438

Location: Darling

Fin Source: CRR

550 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Upgrading													On schedule					
S/Notes: Aug 19: Planning in process Sep 19: Construction in process																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital			200 000	50 000	50 000			50 000	50 000	50 000	50 000	50 000	200 000	550 000					
Expenditure to date	Capital		328 780											328 780			328 780	221 220	40.2%	

Project: pj-19-0035 - Electricity: Yzerfontein replace MV cable between C5 and C4 minisubstation

Vote Nos: 9/117-394-708

Location: Yzerfontein

Fin Source: CRR

200 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Replacement													On schedule					
S/Notes: Sep 19: Planning in process																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital								200 000						200 000					

Information, Communication and Technology

Project: pj-11-0106 - IT: Equipment

Vote Nos: 9/118-39-731

Location: Municipal area

Fin Source: CRR

70 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
S/Notes: Jul 2019: Equipment will be purchased as needed Aug 2019: Equipment will be purchased as needed Sep 2019: Equipment will be purchased as needed																				
Projected/Actual ETD	Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %	
Projected Cash Flow	Capital		7 000	7 000	7 000	7 000		7 000	7 000	7 000	7 000	7 000	7 000	14 000	70 000					
Expenditure to date	Capital															5 038	5 038	64 962	92.8%	

Project: pj-14-0028 - IT: Printers

Vote Nos: 9/118-74-729

Location: Municipal area

Fin Source: CRR

100 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					50 000					50 000				100 000				
Expenditure to date		Capital															1 025	1 025	98 975	99.0%

Project: pj-14-0029 - IT: Desktops

Vote Nos: 9/118-201-729

Location: Municipal area

Fin Source: CRR

140 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					70 000					70 000				140 000				

Project: pj-14-0030 - IT: Notebooks

Vote Nos: 9/118-65-729

Location: Municipal area

Fin Source: CRR

180 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					90 000					90 000				180 000				

Project: pj-19-0025 - IT: Expansion of UPS (Uninterrupted Power Supply)

Vote Nos: 9/118-402-729

Location:

Fin Source: CRR

150 000

Proj Start: Proj End:

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Installation													On schedule					
S/Notes: Jul 19: Investigation of equipment Aug2019: Requested quotes Sep 2019: Received departmental contact for location.																				
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			150 000										150 000	150 000				

Financial Services

Financial Services General

Project: pj-09-0021af - Equipment Finance

Location: Municipal area

Vote Nos: 9/119-25-737

Fin Source: CRR

46 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital		2 000	3 000	24 000	3 000	2 000	5 000	3 000	2 000	2 000			5 000	46 000				
Expenditure to date		Capital		522											522		44 760	45 281	719	1.6%

Protection Services

Traffic and Law Enforcement

Project: pj-16-0037 - Vehicles Traffic and Law Enforcement: CK22540 Nissan bakkie

Location: Municipal area

Vote Nos: 9/126-56-763

Fin Source: CRR

332 850

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Procurement process																		
1	2	Delivery																		
1	3	Branding of vehicle																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital					332 850									332 850				

Fire and Emergency Services

Project: pj-10-0139 - Equipment Fire and Emergency Services

Location: Municipal area

Vote Nos: 9/125-27-749

Fin Source: CRR

115 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital			35 000		35 000			35 000			10 000		35 000	115 000				
Expenditure to date		Capital															73 154	73 154	41 846	36.4%

Protection Services General

Project: pj-10-0138 - Equipment Protection

Location: Municipal area

Vote Nos: 9/126-44-749

Fin Source: CRR

94 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Equipment - purchasing																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				20 000			20 000		20 000		34 000			94 000				
Expenditure to date		Capital		2 317											2 317		81 269	83 586	10 414	11.1%

Project: pj-18-0068 - **Equipment:** K9 Unit

Vote Nos: 9/126-353-146

Location: Municipal area

Fin Source: DCS

10 000

Proj Start: **Proj End:**

Grp	No	Activity	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	Notes (Activity)					
1	1	Purchase																		
Projected/Actual ETD		Bdgt Type	Jul19	Aug19	Sep19	Oct19	Nov19	Dec19	Jan20	Feb20	Mar20	Apr20	May20	Jun20	YTD Sep	Bud/Save	Commit	Total	Avail	Av %
Projected Cash Flow		Capital				5 000				5 000						10 000				